

CHARTER OF THE
ASSESSMENT, CURRICULUM AND INSTRUCTION COMMITTEE
(ACI)

This charter constitutes a statement of the ACI's structure and responsibilities. It provides guidance for the ACI's interaction with the Board, District management and others.

ORGANIZATION

The ACI shall be comprised of three or four Board members. The Assistant Superintendent shall be designated the District liaison to ACI. The Board President and Superintendent shall serve as ex-officio members of the ACI.

PURPOSE

Working in partnership with the District administration, the ACI shall provide assistance to the Board of Education with its oversight of the District's instructional and co-curricular activities.

RESPONSIBILITIES

- Obtain the Board's approval of this Charter and annually reassess this Charter with all members of the Board;
- Review issues and recommend policy on matters related to educational programs on an as needed basis;
- Review issues and recommend policy on matters related to co-curricular activities on an as needed basis;
- Review the curriculum renewal process and lifecycle management of curriculum elements on an as needed basis;
- Review curriculum changes and new course proposals;
- Review assessment data and the district's compliance with NCLB and other appropriate government programs;
- Provide guidance on academic and curriculum matters requiring Request for Proposals (RFP);
- Provide guidance on academic and curriculum related grant proposals;
- Prepare and submit minutes of all ACI meetings to the Board for their information and approval;
- Report all significant matters discussed at each ACI meeting at the next Board of Education meeting;
- Investigate any matter brought to its attention to an appropriate resolution; and
- Perform other activities which may be assigned by the Board

MEETINGS

The ACI shall meet on an as needed basis

The ACI shall report regularly with respect of its activities and make recommendations to the Board for its consideration.

April 24, 2015