

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558**

**Meeting, Tuesday, September 16, 2014
7:15 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center**

AGENDA FOR REGULAR BUSINESS MEETING

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 8, 2014 and September 9, 2014. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel and student disciplinary matters. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the

superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

August 26, 2014 Executive Session Meeting
August 26, 2014 Workshop and Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. Email dated 8/24/14 from P. Holzer regarding 14/15 school budget
2. Email dated 8/26/14 from S. Hague regarding parent pick-up at UMS
3. Email dated 8/27/14 from W. Beadling regarding textbook
4. Email dated 8/27/14 from A. Wirsul regarding 8/26/14 board meeting
5. Email dated 8/27/14 from M. Ewing regarding allergies
6. Email dated 8/27/14 from E. Weitze regarding full day kindergarten
7. Email dated 8/27/14 from A. Sanyal regarding school start times
8. Email dated 9/9/14 from W. Beadling regarding textbook
9. Email dated 9/9/14 from T. Westervelt regarding legal issue
10. Email dated 9/9/14 from W. Beadling regarding 9/9/14 board meeting

SUPERINTENDENT’S REPORT

- Minority Recruitment

ACTION AGENDA

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent’s Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting. All responses will be provided at the end of this session.

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Policy Acceptance/First Reading – Accept the following policies as a first reading:

- 3283 Electronic Communications between Teaching Staff Members and Students
- 4283 Electronic Communications between Support Staff Members and Students

1.2 Policy Second Reading and Adoption – Accept and adopt the following policies following a second reading:

- | | |
|------|----------------------------------------|
| 0144 | Board Member Orientation |
| 0155 | Board Committees |
| 0167 | Public Participation in Board Meetings |

1.3 Charge for HRAC – Approve the Board of Education Charge for the Human Resources Advisory Committee (HRAC) as follows:

To investigate viable and creative recruitment resources to increase the minority candidate pool for certificated staff members and to provide the Board with an analysis of the resources identified, including but not limited to:

- Evidence of success rate of resource
- Method
- Cost to the District
- References from clients

1.4 District Goals 2014-2015 – Accept the District Goals for 2014-2015 as follows:

- To develop specific communication protocols with parents, staff and community members that are consistent in message and reflect the vision of the district to engage each child in reaching his/her fullest potential.
- To review, evaluate and assess current programs and staffing structures to determine gaps/needs; make specific recommendations to the Board to address in a fiscally responsible and efficient manner in the following areas: special education, student/staff attendance and the organizational management structure of the district.
- To identify and implement social-emotional programming appropriate for all schools by June 2015 and identify the appropriate assessments to measure the efficacy of the programs.
- To explore the feasibility of full day kindergarten for the 2016-2017 school year.

1.5 Approval of Demographic Study – Approve the proposal to perform a demographic study submitted by Statistical Forecasting for a cost of \$6,000 which includes a presentation to the Board of Education.

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements – Approve the following Out-of-District placements for the 2014/15 school year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
000530	Cambridge School	7/25/2014 – 8/30/2014 9/3/2014 - 1/31/2015	\$3,070.00	\$25,742.52	\$28,812.52
100842	Cambridge School	7/25/2014 – 8/30/2014 9/3/2014 - 1/31/2015	\$1,571.25	\$25,742.52	\$27,313.77
102457	Titusville Academy	Withdrawn as of 8/26/2014		\$47,341.84	\$47,341.84
255791	Hunterdon Learning Center	Withdrawn as of 9/9/2014	\$1,680.00	\$43,200.00	\$44,880.00

2.2 Consultant Approvals 2014/2015 – Approve the following consultants for the 2014/15 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Northwest Area School District	Medical Bedside Instruction	\$61.29/day
Bucks County Intermediate Unit #22	Medical Bedside Instruction	\$56.71/day
American Red Cross	Professional Development for six high school teachers on water safety instruction; September 29, 2014-October 3, 2014	\$2,100.00

2.3 Rutgers School of Health Related Professions – Approve agreement for the 2014-2015 school year to participate in their supervised clinical experience to be conducted in the District in the Occupational Therapy Assistant (OTA) program for one Rutgers student at no cost to the district.

2.4 Donation Acceptance – Accept the following donation to the District:

<u>From</u>	<u>Item(s)</u>	<u>Use</u>
M. Kilany	Canon Photo Printer PIXMA MP810 HP DeskJet 5440 Sony LCD monitor, 19 inch	District students

2.5 Tuition Student – Approve I.M. as an 11th grade tuition student at Montgomery High School at the rate of \$14,094.00 for the 2014-2015 school year.

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of August 31, 2014:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of August 31, 2014

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Thomas M. Venanzi, certify that as of August 31, 2014 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of August 31, 2014 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for September – approve the monthly bills as follows:

General Operating	\$6,883,969.69
Food Services	\$123.81

3.6 Travel Reimbursement – 2014/2015 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 Approval of Paperless Board Meeting Service – approve an annual agreement with the New Jersey School Boards Association for the paperless board meeting service at an annual cost of \$2,360.

3.8 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and D.W and C.W. o/b/o D.W., which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release and any other documents necessary to effectuate the settlement.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT