

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558**

**Meeting, Tuesday, August 15, 2017
5:30 p.m. Strategic Plan Update Presentation
7:00 p.m. Executive Session
7:30 p.m. Public Session
Board Office Large Conference Room**

WORKSHOP AND BUSINESS MEETING AGENDA

2017-2018 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 6, 2017 and August 11, 2017. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

STRATEGIC PLAN UPDATE PRESENTATION

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation and bullying incidents, a special education settlement agreement, negotiations with the Montgomery Township Education Association and possible litigation. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee Report
- Operations, Facilities and Finance Committee Report
- Human Resources and Negotiations Committee Report
- Communications Committee Report
- President's Report

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. July 18, 2017 Executive Session Meeting
2. July 18, 2017 Workshop and Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. Email dated 7/18/17 from A. Wirsul regarding Administration Culture and Strategic Plan
2. Email dated 7/19/17 from A. Wirsul regarding BOE \$500,000 expenditure for solar energy
3. Email dated 7/19/17 from A. Wirsul regarding 7/18/17 BOE meeting verbal add on's
4. Email dated 8/3/17 from A. Wirsul regarding approximately \$178,000 additional aid
5. Email dated 8/7/17 from the Kirtland Family regarding kindergarten ESY issues

SUPERINTENDENT'S REPORT

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent's Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Report – Accept the following reports:

- a. Harassment, Intimidation and Bullying (HIB) Report

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Textbook Approvals – Approve the following textbooks:

Title	Course
Tejidos: Comunicacion Autentica En un Contexto Cultural	Pre-AP Spanish 4 / 4H
Denk Mal!	Pre-AP German 4 & AP Course
Mosaik 1, Mosaik 2, Mosaik 3	German 2
Chinese Cinderella	English 9
Maus I: A Survivor's Tale: My Bleeds History	English 9 CP and Honors
The Geeks Shall Inherit the Earth	English 12 th Grade
Norse Mythology	Happily Ever After Honors
Briar Rose	Happily Ever After Honors & CP
The Overachievers	AP Language & Composition
The Tempest	Heroes, Villains, & Monsters

2.2 Out-of-District Placements 2017-2018 - Approve the following Out-of-District placements for the 2017/2018 school year:

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
181961	Montgomery Academy-Withdrawal from ESY	7/3/17-7/31/17	-\$6,841.40		-\$6,841.00

2.3 Consultant Approvals 2017/2018 - Approve the following consultants for the 2017/2018 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Bayada Home Health Care Inc.	Nurse-Accompany children on bus 1:1 Nursing – LPN 1:1 Nursing – RN	\$73.00/hour \$44.50/hour \$54.50/hour
NJ DOE Specialized Child Study Team	Psychological/Educational/Speech One (1) Evaluation Two (2) Evaluations Three (3) Evaluations	\$550.00 \$950.00 \$1,350.00
Douglass Developmental Disabilities Center The State University of Rutgers	Psycho-Educational Evaluations: Complete Evaluation Psychological Speech Educational Evaluation @ School (travel time) Call-Back meeting @ School Only	\$3,200.00 \$1,200.00 \$1,000.00 \$1,000.00 \$150.00/hour \$250.00/hour
Helene Mazur Princeton Performance Dynamics	DISC Assessment for District Administration (2)	\$350.00 total

2.4 Comprehensive Equity Plan – Approve the Comprehensive Equity Plan Statement of Assurance for the 2017–2018 School Year for submission to the New Jersey Department of Education.

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following revised reports as of June 30, 2017:

- Board Secretary’s Report
- Treasurer’s Report

3.2 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of July 31, 2017:

- Board Secretary’s Report
- Treasurer’s Report
- Investment Report
- Food Services Report

- 3.3 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of July 31, 2017
- 3.4 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of July 31, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

- 3.5 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of July 31, 2017 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).
- 3.6 Approval of Monthly Bills for August – approve the monthly bills as follows:

General Operating	\$8,319,159.42
Food Services	\$ 2,448.75

- 3.7 Travel Reimbursement – 2017/2018– approve the Board member and/or staff conference and travel expenses as per the attached list.
- 3.8 **WHEREAS**, on March 16, 2017 the Montgomery Township Board of Education awarded Industrial Cooling Corporation original bid for mechanical upgrades at Lower Middle School in the total contract lump sum of \$787,000.00; and

WHEREAS, changes are necessary in order for the project to be completed;

NOW, THEREFORE BE IT RESOLVED, that the Montgomery Board of Education approves the following change orders to Industrial Cooling Corporation in the amount of \$18,296.89:

- #1R Replace current chemical feeder that is no longer efficient to treat boiler water and chiller water \$4,160.00
- #2 Install strainers to prevent cleaning material getting into boiler \$2,230.00
- #3 Install isolation valves to be able to remove and clean Strainers. \$3,156.00
- #4 Install refrigerant lines as per manufacturer's recommendations \$8,750.89

- 3.9 **WHEREAS**, on March 28, 2017 the Montgomery Township Board of Education awarded Tri-Form Construction Inc. original bid for Band Room at Village Elementary School in the total contract lump sum of \$164,900.00; and

WHEREAS, changes are necessary in order for the project to be completed;

NOW, THEREFORE BE IT RESOLVED, that the Montgomery Board of Education approves the following change orders to Tri-Form Construction Inc. in the amount of \$4,736.85:

- #1 Cap off existing clogged drain for two sinks. Cut 3” drain pipe in the boiler room to make 2” connection for both sinks and run drain pipe for both sinks. Connect venting pipe to existing vents. \$1,265.00
- #2 Change outlets, extend fire alarm device, thermostat and in wire mold to above ceiling. \$3,471.85

- 3.10 **WHEREAS**, on March 28, 2017 the Montgomery Township Board of Education awarded De Sapio Construction, Inc. original bid for gymnasium upgrades at Orchard Hill Elementary School and Upper Middle School in the total contract lump sum of \$578,000; and

WHEREAS, changes are necessary in order for the project to be completed;

NOW, THEREFORE BE IT RESOLVED, that the Montgomery Board of Education approves the following change order to De Sapio Construction, Inc. in the amount of \$7,500:

- #1 Paint the two end walls at UMS to match two other walls \$7,500

- 3.11 Approval for Avant STAMP 4S-Language Testing – approve the purchase of Avant STAMP 4S-Language Testing from Avant Assessment, LLC, Eugene, Oregon for \$20,994.10.

3.12 Receipt/Award of Bid – Lease Purchase Financing (B18-06) – Bids were received on August 15, 2017, for lease purchase financing and awarded for the Montgomery Township Board of Education as follows:

Bid Results:

Respondent	Index: ICE Benchmark Administration USD Rates 1100 Like term Swap Rate/ Index Date	Purchase Option Penalty (% of outstanding principal balance)	Rate Bid	Additional Fee	Recommend
TD Bank Equipment Finance, NJ	Hold for 60 days	Yield Maintenance*	1.8492%	No Fee	Recommend for Award
US Bancorp Government Leasing and Finance, Inc. NJ	Hold for 60 days	No call first year then the lesser of break funding fee or 103%	1.855%	None first 6 months then \$500/6 months for escrow	
Bank Funding LLC, MD	1.89	101%	1.87%	\$750 doc fee + escrow	
JP Morgan Chase Bank	See proposal	See proposal	2.175	See proposal	
Municipal Leasing Consultants, VT	1.14%/5 yr.	103%	2.325%	\$500 Escrow	

Based upon the above results we recommend award be made to TD Equipment Finance, Inc., and or their assignee at their rate of 1.8492%.

3.13 Approval of Fees for the 2017-18 School Year – approve the following fees for the 2017-18 school year.

- High School student parking fee -- \$200
- High School football games – Adults \$5, Students \$2*
- High School basketball games – Adults \$4, Students \$2*
- High School wrestling matches – Adults \$4, Students \$2*
- High School fall play – Adults \$6, Students \$5
- High School spring musical – Adults \$8, students \$7
- Upper Middle School spring musical – Adults \$10, Students \$5

*All students under the age of 10 enter free of charge. Students 10 years and older enter free with a Montgomery Township School District student identification card.

3.14 Approval of Interest-Based Bargaining Workshop – approve the learn workshop proposal from Rutgers School of Management and Labor Relations regarding interest-based bargaining not to exceed \$4,000.

- 3.15 Approval for the Supply and Installation of Fiber Optic Cable between the Upper and Lower Montgomery Middle Schools – approve the supply and installation of fiber optic cable between the Upper and Lower Montgomery Middle Schools entered into on behalf of the State of the Division of Purchase and Property pursuant to N.J.S.A. 18A:18A-10 under the New Jersey State Contract Title, Telecommunications Equipment & Service (#T-1316) and Communications Wiring Services (#T-2989):

<u>Vendor</u>	<u>State Contract #</u>	<u>Total</u>
Network Cabling Inc. NetQ Multimedia Co. Freehold, NJ	#88739	\$152,702.00
Samsung Telecommunications America c/o NetQ Multimedia Co. Freehold, NJ	#80820	

- 3.16 Approval of Professional Services Agreement with Aspire Payroll LLC d/b/a Esmer PS – approve the professional services contract with Aspire Payroll LLC d/b/a Esmer PS for payroll outsourcing and consulting services for the 2017-2018 school year at a cost not to exceed \$81,600.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT