

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Minutes of the Tuesday, March 26, 2019 6:30 P.M. Business Meeting

These minutes were formally approved at the April 30, 2019 Business Meeting.

OPENING OF THE MEETING

- A. The Montgomery Township Board of Education held a business meeting on Tuesday, March 26, 2019 at 6:30 p.m. in the Montgomery Upper Middle School media center.
- B. Roll Call - The following Board Members were present: Phyllis Bursh, Minkyo Chenette, Amy Miller, Ranjana Rao (arrived at 6:38 p.m.), Shreesh Tiwari and Joanne Tonkin

Also Present: Nancy Gartenberg, Superintendent
Elizabeth Nastus, Interim Assistant Superintendent
Mark Resnick, Interim School Business Administrator/Acting Board Secretary
David Palumbo, Associate School Business Administrator/Assistant Board Secretary

EXECUTIVE SESSION- A motion was made by Ms. Bursh and seconded by Ms. Miller that the board adopt a resolution to go into executive session at 6:33 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

1. Items related to personnel, harassment, intimidation and bullying incidents, a special education settlement agreement and negotiations with the Montgomery Township Education Association will be discussed.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

RETURN FROM EXECUTIVE SESSION- The Board returned from Executive Session at 8:07 p.m.

- C. President Chenette read the following Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of the meeting on January 4, 2019, and March 22, 2019. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.
- D. President Chenette then led everyone in the Salute to the Flag.
- E. President Chenette welcomed all to the business meeting.

SUPERINTENDENT'S REPORT

Ms. Gartenberg presented the Student Safety Data System (SSDS) Report, 2018-2019: Period 1.

Incidents listed in this report include but are not limited to arson, computer trespass, fighting, vaping and smoking. The incidents are for both alleged and actual.

With respect to vaping, if a student is caught using a smokeless and/or odorless device, they are automatically tested for illegal substances.

The high school had the most fighting incidents along with vaping and smoking.

The middle schools had offenses with regard to pushing and shoving and usually involved repeat offenders.

The offenses that occurred at the elementary schools most commonly included inappropriate comments.

Ms. Gartenberg stated the report collects all violence and vandalism reports. She also noted that the district could use parent assistance in curtailing the vaping use of students.

Ms. Bursh stated she thought racism offenses at the high school were high. Ms. Gartenberg stated that information is included on a different report.

Ms. Chenette stated that the Board and the MTEA had signed a Memorandum of Agreement. Ms. Chenette thanked Mr. Mason, Ms. Gartenberg, Ms. Mattis and the entire negotiating team for their hard work. It was a full team effort.


Ms. Gartenberg asked Ms. McLoughlin to speak about the HIB reporting program called HIBSTER.

Ms. Mary McLoughlin Assistant Superintendent of Schools, discussed the HIB reporting program HIBSTER.

The system simplifies procedures, is compliant with HIB laws and supplies preventive strategies. The administration had done its due diligence and will be implementing this program. There will be a presentation made to the Board at an April Board meeting. The best part is that HIBSTER is available at no cost to the district.

PRESENTATION


Harassment, Intimidation and Bullying (HIB) – Investigations, Trainings and Programs presentation was given by Ms. McLoughlin.

Montgomery Township School District 

Harassment, Intimidation & Bullying Investigations, Trainings, & Programs (HIB ITP)


September-December 2018

Mary E. McLoughlin
Anti-Bullying Coordinator
March 26, 2019

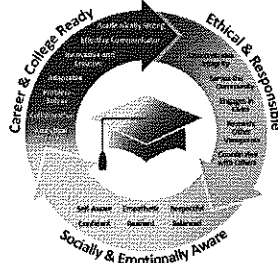
Montgomery Township School District 


HIB: Statutory Definition

Harassment, intimidation or bullying means any gesture, any written, verbal, or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic,

Montgomery Township School District 

Portrait of a Graduate




Montgomery Township School District 

HIB: Statutory Definition

that takes place on school property, at any school sponsored function, on a school bus, or off school grounds as provided for in N.J.S.A. 18A:37-15.3, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students and that:


- a reasonable person should know, under the circumstances, will have the effect of a physically or emotionally harming a student or damaging the student's property, or placing a

Montgomery Township School District 

Anti-Bullying Specialists

Anti-Bullying Specialists (ABS)
Investigate a Report of HIB

OHES-	Wendy Sinatra and Tracey Vail
VES-	Lauren Fornal and Jolene Schantz
LMS-	Kevin Armstrong and Leslie Haas
UMS-	Allison Doyle-Smith and Jeanne Fedun
MHS-	Keith Glock and Maureen Conway
District-	Mary E. McLoughlin- Anti-Bullying Coordinator

Montgomery Township School District 


HIB: Statutory Definition

student in a reasonable fear of physical or emotional harm to his person or damage to his property:

- OR has the effect of insulting or demeaning any student or group of students;
- OR creates a hostile educational environment for the student by interfering with a student's education or severely or pervasively causing physical or emotional harm to the student.

Montgomery Township School District

HIB ITP Report




HIB ITP is a report that shows the amount of HIB investigations and outcomes for a year, types of trainings and programs provided and to whom

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Montgomery Township School District

Investigations September-December 2018




	OHES	VES	LMS	UMS	MHS
Reported	5	0	5	1	4
Affirmed	0	0	3	0	2

	OHES	VES	LMS	UMS	MHS
Trainings	6	9	4	5	4
Programs	6	22	20	13	5

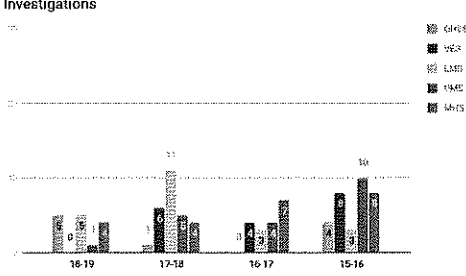
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Montgomery Township School District

HIB ITP-Investigations



Investigations




Legend: OHES, VES, LMS, UMS, MHS

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Montgomery Township School District

HIB ITP-Training Topics for All Stakeholders




- Anti-Bullying Bill of Rights
- HIB Consequences, Prevention, Intervention
- Smartphones- the unintended consequences
- Conflict Resolution
- Peer Social Norms
- Cyberbullying
- Peer Relationships and Social Norms
- School Climate and Culture Improvement
- Affirmative Action, Sexual Harassment
- Online Training (GCN)

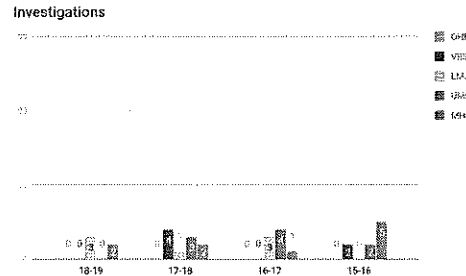
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Montgomery Township School District

HIB ITP-Affirmed



Investigations




Legend: OHES, VES, LMS, UMS, MHS

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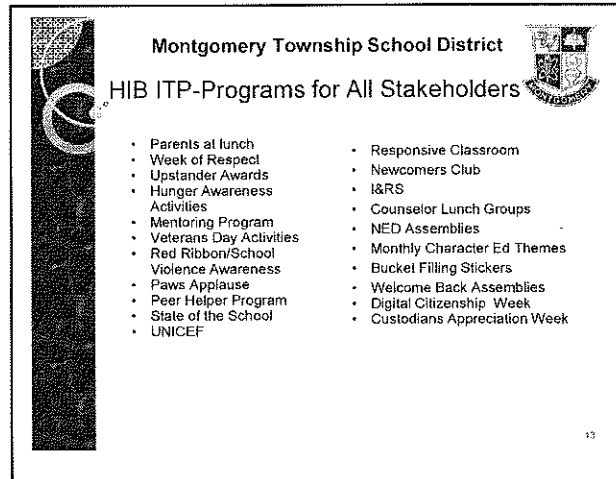
Montgomery Township School District

HIB ITP-Programs for All Stakeholders



- Being an Inclusive Community
- The Hodor Project: Hold the Door
- The Compliments Project: Give One Take One
- Start with Hello Teacher & Student Program
- Anti-bullying spirit week
- MHS peer leaders anti-bullying lessons
- Picture Book Wednesdays
- New student pizza lunch
- Individual Guidance Sessions
- Morning Announcements
- Young Scholars
- Bridges Mentoring Program
- Peer Partners
- Intervention & Referral Services
- Newcomer Guidance Groups

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Mr. Tiwari stated that there are a high number of HIB incidents at the middle schools. However, the figures decline once the students get to high school. He wanted to know if there is a data point where incidents are not considered HIB but discipline was enforced. Ms. McLoughlin stated that information was not part of this report, but she could get that information for him.

NEW BUSINESS FROM BOARD/PUBLIC

Ms. Chenette stated there is a vacancy on the Board of Education. There are 11 candidates, and the interview process will be held at the April 9th Board meeting. She will send out the schedule for the interviews.

Members of the public commented on the following topics:

- Mr. Scott Mason, President of the MTEA, stated that the MTEA is grateful to the Board for reaching a tentative agreement with the union. He looks forward to the education of the students getting back to some sense of normalcy and putting the bad times behind them.
- There were several questions regarding the interview process for the Board vacancy.
- Community members thanked both the MTEA and Board for reaching a contract settlement.
- “Work to Rule” impact on the settlement.
- Safeguards regarding school security. Ms. Gartenberg noted that the Safety Audit presentation from December is on the district’s website.

APPROVAL OF MINUTES

A motion was made by Ms. Tonkin and seconded by Mr. Tiwari to approve the following minutes:

February 26, 2019 Executive Session Meeting
February 26, 2019 Workshop and Business Meeting

Upon call of the roll, the motion carried unanimously with changes recommended by Ms. Bursh.

ACCEPTANCE OF CORRESPONDENCE

A motion was made by Ms. Tonkin and seconded by Mr. Tiwari to approve the following correspondence:

1. Email dated 2/24/19 from M. Scudato regarding Teacher Contract
2. Email dated 3/2/19 from M. Windrem regarding MHS Parking Lot
3. Email dated 3/5/19 from A. Tiwari regarding Computer Science and Programming Courses
4. Email dated 3/6/19 from J. and E. Chirayil regarding NJ All-State Choir Participation
5. Email dated 3/10/19 from R. Cavalli regarding Employment Contract Procedures
6. Email dated 3/15/19 from K. Dentler regarding Choir Concert
7. Email dated 3/17/19 from K. Dentler regarding Prom
8. Email dated 3/18/19 from A. Gupta regarding MHS Parking Lot
9. Email dated 3/20/19 from R. Cavalli regarding Final Negotiated Terms with MTEA
10. Email dated 3/20/19 from J. Barth regarding Online School Forms

Upon call of the roll, the motion carried with a unanimous vote recorded.

PUBLIC COMMENTS

- The confidentiality of the executive session meeting minutes. Ms. Chenette addressed the concern.

ACTION AGENDA**1.0 ADMINISTRATIVE**

A motion was made by Ms. Bursh and seconded by Mr. Tiwari to approve agenda items 1.1 through 4.1 as follows:

- 1.1 Routine Monthly Reports – Accept the following reports:
 - a. Student Control Report
 - b. Fire/Security Drill Report
 - c. Harassment, Intimidation and Bullying (HIB) Report
 - d. Student Safety Data System (SSDS) Report, 2018-2019: Period 1
- 1.2 Policy First Reading - Accept the following policies and regulations as a first reading:

1210	Board-Superintendent Relations
1230	Superintendent's Duties
2415.06	Unsafe School Choice Option

- 2460.8R Special Education – Free and Appropriate Public Education
- 5600 Student Discipline/Code of Conduct
- 5600R Student Discipline/Code of Conduct
- 5611 Removal of Students for Firearms Offenses
- 5611R Removal of Students for Firearms Offenses
- 5612 Assaults on District Board of Education Members or Employees
- 5612R Assaults on District Board of Education Members or Employees
- 5613 Removal of Students for Assaults and Weapons Offenses
- 5613R Removal of Students for Assaults and Weapons Offenses
- 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Offenses
- 8461R Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Offenses

1.3 Policy Second Reading - Accept and adopt the following policies and regulations following a second reading:

- 2422 Health and Physical Education
- 2610 Educational Program Evaluation
- 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing
- 5111 Eligibility of Resident/Nonresident Students
- 5111R Eligibility of Resident/Nonresident Students
- 5330.04 Administering an Opioid Antidote
- 5330.04R Administering an Opioid Antidote
- 7440 School District Security
- 7440R School District Security
- 8561 Procurement Procedures for School Nutrition Programs

2.0 CURRICULUM & INSTRUCTION

2.1 Out-of-District Placements 2018-2019

Approve the following Out-of-District placements for the 2018-2019 School Year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
100308	Daytop NJ Academy	3/18/19-6/30/19		\$18,080.55	\$18,080.55
106729	Morris-Union/DLC	3/25/19-6/12/19		\$29,862.36	\$29,862.36
106729	Morris-Union/DLC 1:1 Aide	3/25/19-6/12/19		\$23,042.50	\$23,042.50

2.2 Consultant Approvals 2018-2019 - Approve the following consultants for the 2018-2019 school year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Foundation for Educational Administration	Provide one (1) day of professional development for the administrative team on May 15, 2019	Total Cost: \$2,050 <i>Funded by ESEA Title II Grant</i>
Richard M. Kiker, LLC (Kiker Learning)	Provide two (2) days of Level 1 Google Certification Boot Camp professional development for K-12 faculty: June 27-June 28, 2019	Total Cost: \$5,500 <i>Funded by ESEA Title II Grant</i>
Fireplace, Inc.	Annual software subscription to SMORE	Total Cost: \$899.10 <i>Funded by ESEA Title II Grant</i>
IDE Corp.	Provide five (5) days of Executive Function professional development for K-12 faculty between April 1 – June 26, 2019	Total Cost: \$11,600 <i>Funded by ESEA Title II Grant</i>

2.3 FY2019 ESEA, Title II Grant Amendment - Approve an amendment to the FY2019 ESEA Title II Grant. The amendment is being requested to realign funds with specific goals targeted through the remaining grant period.

3.0 FINANCE

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following preliminary reports as of February 28, 2019:

- Board Secretary’s Report
- Treasurer’s Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds’ line items as of February 28, 2019.

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Mark Kramer, certify that as of February 28, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of February 28, 2019 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for February – approve the monthly bills as follows:

General Operating	\$8,957,961.15
Food Service	\$ 160,812.32

3.6 Travel Reimbursement –2018/2019 – approve the Board member and/or staff conference and travel expenses as per the attached list (see Page 14).

3.7 **WHEREAS**, on April 10, 2018 the Montgomery Township Board of Education awarded DeSapio Construction, Inc. original bid for restroom renovations at Orchard Hill Elementary School and Village Elementary School in the total contract lump sum of \$438,800.00; and

WHEREAS, the Orchard Hill Elementary School project was substantially completed as of 9/7/18. Below is an accounting of the allowances:

Original Contract Amount	\$223,260.00
Original Contract Allowances	\$ 25,000.00
Allowances (Change Orders #1, #2, #3, #4)	<u>\$ 5,994.20</u>
Remaining Contract Allowance	\$ 19,005.80
New Contract Sum	\$204,254.20

3.8 **WHEREAS**, on April 10, 2018 the Montgomery Township Board of Education awarded DeSapio Construction, Inc. original bid for restroom renovations at Orchard Hill Elementary School and Village Elementary School in the total contract lump sum of \$438,800.00; and

WHEREAS, the Village Elementary School project was substantially completed as of 9/7/18. Below is an accounting of the allowances:

Original Contract Amount	\$215,540.00
Original Contract Allowances	\$ 25,000.00
Allowances (Change Orders #1, #2, #3)	<u>\$ 9,906.59</u>
Remaining Contract Allowance	\$ 15,093.41
New Contract Sum	\$200,446.59

3.9 Approval of Professional Service Contract Regarding a Long-Range Facility Plan – approve a professional service contract with Parette Somjen Architects for professional architectural services for updating the district’s long-range facility plan at a fee of \$17,500 to be in compliance with the requirements of the Department of Education – Office of Facilities and to generate a master list projects to be used as a tool in the 2020-2021 budget year.

3.10 Resolution Authorizing Disposal of Surplus Property

WHEREAS, the Montgomery Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Montgomery Township Board of Education, Skillman, NJ, approves the sale of the surplus property as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Montgomery Township Board of Education.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows:

 Jet Equipment & Tools, Combination Sheer, Brake & Roll, SBR40N, Serial #0501456
 2001 Ford Truck, 1FTNX 21F71 ED497 60
- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Montgomery Township Board of Education reserves the right to accept or reject any bid submitted.

3.11 Approval for the Purchase of GPS Hardware and Software for the Transportation Department – approve the purchase of GPS hardware and software for the Transportation Department entered into on behalf of the State of the Division of Purchase and Property pursuant to N.J.S.A. 18A:18A-10 under the New Jersey State Contract Title, Software License & Related Services (#M-0003), New Jersey Custom Agreements for Use with M-0003 Software License, Maintenance, Support and Related Service Contract:

<u>Vendor</u>	<u>State Contract #</u>	<u>Total</u>
Tyler Technologies, Inc. Yarmouth, ME	#18-M0003-TYT01	\$44,183.50

3.12 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release and any other documents necessary to effectuate the settlement.

3.13 Renewal of Bus Routes – approve the renewal of Bid B19-07, multi-contract RTT19 to Montgomery HS, Montgomery Upper MS, Montgomery Lower MS, Village Elementary and Orchard Hill Elementary School for the 2019-2020 school year to Irvin Raphael, Inc., East Brunswick as follows:

<u>TRIPLE</u>	<u>ROUTE#</u>	<u>2018-19</u> <u>Cost</u>	<u>Increase</u>	<u>2019-20</u> <u>Cost</u>	<u>Mileage</u> <u>+/-</u>
TT27	1H	\$22,500	\$326.25	\$22,826.25	1.95
	2LM	\$22,500	\$326.25	\$22,826.25	1.95
	1V	\$22,500	\$326.25	\$22,826.25	1.95
TT6	10H	\$22,500	\$326.25	\$22,826.25	1.95
	20LM	\$22,500	\$326.25	\$22,826.25	1.95
	6R	\$22,500	\$326.25	\$22,826.25	1.95
TT7	11H	\$22,500	\$326.25	\$22,826.25	1.95
	17LM	\$22,500	\$326.25	\$22,826.25	1.95
	3R	\$22,500	\$326.25	\$22,826.25	1.95
TT9	15H	\$22,500	\$326.25	\$22,826.25	1.95
	7LM	\$22,500	\$326.25	\$22,826.25	1.95
	7R	\$22,500	\$326.25	\$22,826.25	1.95
TT21	18H	\$22,500	\$326.25	\$22,826.25	1.95
	7UM	\$22,500	\$326.25	\$22,826.25	1.95
	10V	\$22,500	\$326.25	\$22,826.25	1.95
TT12	26H	\$22,500	\$326.25	\$22,826.25	1.95
	5LM	\$22,500	\$326.25	\$22,826.25	1.95
	14R	\$22,500	\$326.25	\$22,826.25	1.95
TT2	4H	\$22,500	\$326.25	\$22,826.25	1.95

	18LM	\$22,500	\$326.25	\$22,826.25	1.95
	14R	\$22,500	\$326.25	\$22,826.25	1.95
TT8	14H	\$22,500	\$326.25	\$22,826.25	1.95
	13LM	\$22,500	\$326.25	\$22,826.25	1.95
	8R	\$22,500	\$326.25	\$22,826.25	1.95
Total:				\$547,830.00	

3.14 Renewal of Bus Routes - approve the renewal of Bid B19-02, multi-contract FSTT19 to Montgomery HS, Montgomery Upper MS, Montgomery Lower MS, Village Elementary and Orchard Hill Elementary School for the 2019-2020 school year to First Student, Hillsborough as follows:

<u>TRIPLE</u>	<u>ROUTE#</u>	<u>2018-19</u> <u>Cost</u>	<u>Increase</u>	<u>2019-20</u> <u>Cost</u>	<u>Mileage</u> <u>+/-</u>
TT1	2H	\$22,483	\$326.00	\$22,809.20	1.00
	15LM	\$22,483	\$326.00	\$22,809.20	1.00
	16R	\$22,483	\$326.00	\$22,809.20	1.00
TT10	22H	\$22,580	\$327.40	\$22,907.20	1.00
	21UM	\$22,580	\$327.40	\$22,907.20	1.00
	17V	\$22,580	\$327.40	\$22,907.20	1.00
Total:				\$137,149.20	

3.15 Renewal of Bus Routes - approve the renewal of Bid B19-02, multi-contract MTT19 to Montgomery HS, Montgomery Upper MS, Montgomery Lower MS, Village Elementary and Orchard Hill Elementary School for the 2019-2020 school year to May Transportation, Dayton as follows:

<u>TRIPLE</u>	<u>ROUTE#</u>	<u>2018-19</u> <u>Cost</u>	<u>Increase</u>	<u>2019-20</u> <u>Cost</u>	<u>Mileage</u> <u>+/-</u>
TT11	25H	\$22,680	\$328.86	\$23,008.86	1.65
	4LM	\$22,680	\$328.86	\$23,008.86	1.65
	9R	\$22,680	\$328.86	\$23,008.86	1.65
TT24	23H	\$22,680	\$328.86	\$23,008.86	1.96
	9UM	\$22,680	\$328.26	\$23,008.86	1.96
	10R	\$22,680	\$328.86	\$23,008.86	1.96
Total:				\$138,053.16	

4.0 PERSONNEL

- 4.1 Approval of Personnel Agenda – approve the personnel agenda as attached (See Pages 15-17).

Upon call of the roll, the motion carried with a unanimous vote recorded.

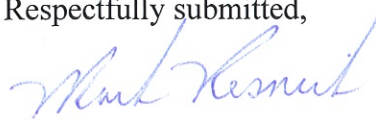
ANNOUNCEMENTS BY THE PRESIDENT

None

ADJOURNMENT

A motion was made by Mr. Tiwari and seconded by Ms. Tonkin that the meeting be adjourned at 8:47 p.m. Upon call of the question, the motion carried unanimously

Respectfully submitted,



Mark Resnick
Acting Board Secretary

**Montgomery Township Board of Education
Travel Reimbursement Requests 2018/2019**

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.31)	Meals	Lodging	Regis- tration	Other	Total**	Approved Year-to-Date Total**
Jill Busher	BO	6/7/2019	FMLA Compliance 2019					\$199.00		\$199.00	\$199.00
Stacey O'Neill	BO	6/7/2019	FMLA Compliance 2019					\$199.00		\$199.00	\$199.00

*Excluding
Tolls

**Includes Registrations

**Estimated BOE 3/26/19

**Travel Reimbursement Requests
2019-2020**

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.31)	Meals	Lodging	Regis- tration	Other	Total**	Approved Year-to-Date Total**
Jill Busher	BO	7/15/2019	Advanced Microsoft Excel					\$199.00		\$199.00	\$199.00
Stacey O'Neill	BO	7/15/2019	Advanced Microsoft Excel					\$199.00		\$199.00	\$199.00
Diane Strimple	BO	7/15/2019	Advanced Microsoft Excel					\$199.00		\$199.00	\$199.00

*Excluding
Tolls

**Includes Registrations

**Estimated BOE 3/26/19

4.1 PERSONNEL**Resignations/Retirements/ Rescissions**

Location	First	Last	Position	Effective	Reason	Dates of Employment/Notes
MHS	Monica	Darcy	Teacher/Special Education TCH.HS.RCTR.MG.02	07/01/2019	Resignation	09/21/2016 – 06/30/2019
UMS	Shelley	Moore	Teacher/Related Arts TCH.UM.CCNT.MG.05	06/01/2019	Retirement	09/01/2004 – 05/31/2019
OHES	AnnMarie	Yaccarino	Paraprofessional AID.OH.TIA.LD.03	04/19/2019	Resignation	05/31/2017 – 04/18/2019

Leaves of Absence

Location	Name	Lasts	Position	Type of Leave	Dates of Leave/Notes
LMS	Kevin	Armstrong	Teacher/School Counselor TCH.LM.GUID.MG.02	Leave of Absence Anticipated Return	10/08/2018 – 06/30/2019 (Paid; w/Benefits) – Revised 09/01/2019 - Revised
OHES	Nicole	Coffey	Teacher/Special Education TCH.OH.RCTR.MG.11	Leave of Absence Temporary Disability Temporary Disability Unpaid Leave Unpaid Leave Anticipated Return	01/09/2019 – 04/09/2019 (Paid; w/ Benefits) 04/10/2019 – 05/08/2019 (Paid; w/ Benefits) - Revised 05/09/2019 – 06/06/2019 (Unpaid; w/ Benefits) - Revised 06/07/2019 – 06/30/2019 09/01/2019 – 01/01/2020 01/02/2020
LMS	Melissa	Livoti	Teacher/Grade 5 LA/SS TCH.LM.LASS.05.07	FMLA Unpaid Leave Anticipated Return	09/01/2019 – 11/23/2019 (Unpaid; w/ Benefits) 11/24/2019 – 01/01/2020 01/02/2020
TRANS	Dalia	Nolan	Bus Attendant TRN.TR.BAID.NA.09	FMLA Anticipated Return	02/18/2019 – 04/08/2019 (Unpaid w/ Benefits) - Revised 04/09/2019 - Revised
LMS	Jennifer	Romano	Teacher/Special Education TCH.LM.LLD.MG.02	Leave of Absence Anticipated Return	02/20/2019 – 04/30/2019 (Paid; w/ Benefits) - Revised 05/01/2019 – Revised
VES	Melissa	Sandler	Teacher/Special Education TCH.VS.LLD.MG.02	Temporary Disability FMLA Anticipated Return	05/13/2019 – 05/22/2019 (Paid; w/ Benefits) - Revised 05/23/2019 – 06/30/2019 (Unpaid; w/ Benefits) - Revised 09/01/2019
VES	Nancy	Sears	Teacher/Grade 3 TCH.VS.TCHR.03.14	Leave of Absence Anticipated Return	03/18/2019 – 06/30/2019 (Paid; w/ Benefits) 09/01/2019

MHS	Meredith	Sferra	Teacher/Science TCH.HS.SCNC.MG.08	Temporary Disability FMLA Unpaid Leave Anticipated Return	09/03/2019 – 09/27/2019 (Paid; waives Benefits) 09/30/2019 – 12/20/2019 (Unpaid; waives Benefits) 12/21/2019 – 02/28/2020 03/02/2020
VES	Teresa	Volpe	Ed. Support Assistant (.48) AID.VS.ESA.UG.03	Temporary Disability FMLA Anticipated Return	01/16/2019 – 04/05/2019 (Paid; w/out Benefits) - Revised 04/07/2019 – 06/30/2019 (Unpaid w/out Benefits) - Revised 09/01/2019

Appointments/Renewals (Non-Certificated Staff)

Location	First	Last	Position	Replacing	Step	Salary	Pro-rated	Dates of Employment/Notes
LMS	Megan	Bladel **	Secretary/Bookkeeper SEC.LM.PRIN.UG.01	Nicole Narce	3	\$47,610	Yes	04/08/2019 – 06/30/2019
MHS	Carlos	Benitez	Custodian 2 nd Shift Stipend CUS.HS.CUST.NA.09	Alba Gonzalez	1	\$36,800 \$661	Yes	04/01/2019 – 06/30/2019 - Revised
VES	Cyril	Boco	Custodian 2 nd Shift Stipend CUS.VS.CUST.NA.02	Daniel Moore	10-12	\$41,705 \$661	Yes	03/19/2019 – 06/30/2019 - Revised
OHES	Alison	Karp	Paraprofessional	N/A	2-3	\$24,900	Yes	03/14/2019 – 06/30/2019
OHES	Keerthi	Kobla	Paraprofessional (Leave Replacement) AID.OH.TIA.EO.I5	Erica McGlynn	1	\$24,700	Yes	03/27/2019 – 06/30/2019

Tuition Reimbursement

Location	First	Last	School	Semester	Credits	Reimbursed Amount	Course
MHS	Nathalie	Bogen	Rutgers University	Summer 2019	3	\$2154.00	Translation
LMS	Wing	Yip	Loyola Marymount	Summer 2018	3	\$381.65 *Rescind*	The Growth Mindset
LMS	Wing	Yip	Loyola Marymount	Summer 2018	3	\$381.65 *Rescind*	Reaching & Teaching Gifted Students in the Regular Classroom

Co-Curricular 2018-2019

Location	First	Last	Position	Stipend	Dates of Employment/Notes
MHS	Ashley	Brower	Dance, Volunteer Coach	\$1,939.35	2018-19 Winter Season (Reimbursed by the Booster Club)
MHS	Melissa	Brower	Dance, Volunteer Coach	\$1,385.25	2018-19 Winter Season (Reimbursed by the Booster Club)
MHS	Nicholas	Cassar	Wrestling, Volunteer Coach	\$1,500.00	2018-19 Winter Season (Reimbursed by the Booster Club)
MHS	Shannon	Dolan	Dance, Volunteer Coach	\$1,385.25	2018-19 Winter Season (Reimbursed by the Booster Club)
UMS	Kristopher	Grundy	Athletic Coordinator	\$2,666.00	2018-19 Spring Season
UMS	Jaryd	Regner	Intramural – Ultimate Frisbee	\$1,955.00	2018-19 Spring Season

Home Instruction

Location	First	Last	Position	Hourly Rate	Dates of Employment/Notes
MHS	Samantha	Nowak	Home Instruction	\$59.98 p/h	03/27/2019 – 06/30/2019

Other

Location	First	Last	Assignment	Salary/Stipend	Dates of Employment/Notes
MHS	Susanne	Asral	Teaching 1 Additional Period	\$4,292.40	04/01/2019 – 06/24/2019
LMS	Erika	Fedo	Teaching 1 Additional Period	\$404.40	03/15/19, 03/29/19, 04/12/19, 05/10/19 and 06/07/19
LMS	Jenny	Honold	Teaching 1 Additional Period	\$3,055.20	03/01/2019 – 04/30/2019 – Revised
LMS	Rachel	Ledebuhr	Teaching 1 Additional Period	\$2,816.40	03/01/2019 – 04/30/2019 – Revised
MHS	Kimberly	Marshall	Teaching 1 Additional Period	\$5,183.92	04/01/2019 – 06/24/2019
LMS	Lindsey	Miller	Teaching 1/2 Additional Period	\$1,367.80	03/01/2019 – 04/30/2019 – Revised
LMS	Brandi	Nagle	Teaching 1 Additional Period	\$2,441.80	03/01/2019 – 04/30/2019 – Revised
MHS	Alma	Reyes	Teaching 1 Additional Period	\$2,576.23	02/01/2019 – 03/06/2019 – Revised

*Pending Criminal Background Clearance

**Pending Criminal Background Clearance and Employment History Clearance