

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION**  
**Minutes of the Tuesday, March 15, 2016 6:30 P.M. Business Meeting**

These minutes have not been formally approved and are subject to change or modification.

The Montgomery Township Board of Education held a Business Meeting on Tuesday, March 15, 2016 at 6:30 p.m.

**OPENING OF THE MEETING**

- A. The Montgomery Township Board of Education held a business meeting on Tuesday, March 15, 2016 in the Upper Middle School media center.
- B. Roll Call - The following Board members were present: Richard Cavalli, Minky Chenette, Sandra Donnay, Dharmesh Doshi, Nicholas Hladick (arrived at 6:58 p.m.), Dale Huff, Charles F. Jacey, Jr., and Christine Witt

Absent: Amy Miller

Also Present: Nancy Gartenberg, Superintendent  
Deborah Sarmir, Assistant Superintendent  
Annette M. Wells, Business Administrator/  
Board Secretary  
Nicole Petrone, Assistant Business Administrator/Assistant  
Board Secretary  
Helen Zhang, Student Representative (left at 8:48 p.m.)

- C. President Witt read the following Statement of Open Meeting and Public Participation – In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 6, 2016 and March 9, 2016. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.
- D. President Witt then led everyone in the Salute to the Flag.
- E. President Witt welcomed all to the business meeting.

**EXECUTIVE SESSION** – A motion was made by Mr. Cavalli and seconded by Ms. Chenette that the board adopt a resolution to go into executive session at 6:33 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

1. A parent appeal on a student disciplinary matter, items related to personnel, and harassment, intimidation and bullying incidents will be discussed.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Mr. Hladick arrived at 6:58 p.m.

RETURN FROM EXECUTIVE SESSION – The Board returned from Executive Session at 7:40 p.m.

### REFERENDUM RESULTS

Ms. Wells reported the results of the March 8, 2016 Referendum as follows:

#### PROPOSAL

The Board of Education of the Township of Montgomery in the County of Somerset, New Jersey is authorized: (a) to undertake renovations, alterations and improvements at Montgomery High School, Montgomery Upper Middle School, Montgomery Lower Middle School, Orchard Hill Elementary School and Village Elementary School including related work, fixtures, equipment and site work; (b) to appropriate \$18,502,580 for such purposes; and (c) to issue bonds of the school district in the principal amount of \$18,502,580.

The final eligible costs of the projects approved by the Commissioner of Education are \$17,877,293 (\$1,044,475 allocated to Montgomery High School, \$3,947,152 allocated to Montgomery Upper Middle School, \$5,226,029 allocated to Montgomery Lower Middle School, \$5,485,810 allocated to Orchard Hill Elementary School and \$2,173,827 allocated to Village Elementary School). The proposed improvements include \$625,287 (\$125,928 allocated to Montgomery Upper Middle School and \$ 499,359 allocated to Village Elementary School) for school construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The State debt service aid percentage will equal 40% of the annual debt service due with respect to the final eligible costs of the projects. The Board of Education is authorized to transfer funds among the projects approved at this election.

<b>Yes Votes</b>	<b>No Votes</b>	
1,185	803	<b>Referendum Passes</b>

Ms. Wells thanked everyone for their hard work who was instrumental in informing the community of the referendum.

**NEW BUSINESS/PUBLIC COMMENTS**

Mr. Alan Wirsul asked what the surplus amount was at June 30, 2015. Mr. Wirsul also asked if the ratables listed in the presentation included homes and businesses.

Ms. Phyllis Bursh commented that she hoped the Anti-Defamation league would include parent training.

Ms. Wells responded to Mr. Wirsul providing the surplus and the amount transferred to the capital reserve as of June 30, 2015.

**APPROVAL OF MINUTES**

A motion was made by Mr. Doshi and seconded by Mr. Hladick to approve the following minutes:

February 9, 2016 Executive Session Meeting  
February 9, 2016 Workshop and Business Meeting

Upon call of the question, the motion carried with seven members voting in favor and Mr. Hladick abstaining.

A motion was made by Mr. Huff and seconded by Mr. Cavalli to approve the following minutes as amended:

February 23, 2016 Executive Session Meeting  
February 23, 2016 Business Meeting

Upon call of the question, the motion carried with seven members voting in favor and Mr. Hladick abstaining.

**ACCEPTANCE OF CORRESPONDENCE**

A motion was made by Mr. Cavalli and seconded by Mr. Huff to approve the acceptance of the correspondence as follows:

1. Email dated 3/2/16 from M. Parise regarding senior trip
2. Email dated 3/9/16 from J. Subramanian regarding referendum

Upon call of the question, the motion carried unanimously.

**SUPERINTENDENT'S REPORT**

Ms. Gartenberg presented sports awards to a senior member of the girls' basketball team for breaking a school record and the girls' fencing team for winning the state championships.

**EXECUTIVE SESSION** – A motion was made by Mr. Huff and seconded by Mr. Doshi that the board adopt a resolution to go into executive session at 8:07 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

1. A parent appeal on a student disciplinary matter, items related to personnel, and harassment, intimidation and bullying incidents will be discussed.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

RETURN FROM EXECUTIVE SESSION – The Board returned from Executive Session at 8:31 p.m.

#### PUBLIC COMMENT

Mr. Alan Wirsul questioned how many trucks and buses were being purchased in the budget and how we are going to pay for them. Mr. Wirsul also asked for explanation on tying the total debt service appropriations to the tax levy. Furthermore, Mr. Wirsul expressed his opinion that committee meetings should be public.


Ms. Phyllis Bursh commented that she also hoped all committee meetings would be made public. Ms. Bursh thanked the district for their hard work on the budget. Ms. Bursch added that she felt the level of classroom instruction had declined in the past four years.

Ms. Wells explained that the trucks and buses would be purchased through a lease purchasing agreement. Ms. Wells also explained that the debt service appropriations also included state aid and fund balance appropriations in addition to the tax levy.

Mr. Doshi commented to Ms. Bursh that he would like to see evidence of the decline in the level of classroom instruction.

Ms. Witt responded that the question of public committee meetings would be discussed at the board retreat.


Ms. Gartenberg and Ms. Wells presented the Proposed Budget presentation for the 2016-17 school year.



Montgomery Township Board of Education

# Proposed Budget 2016-2017


March 15, 2016



## The Argument for Change? Good is the enemy of Great

- Montgomery is Good: Our students perform incredibly well on both national and state assessments. Our students are readily accepted into competitive universities, and have access to a variety of 20 AP courses before graduation.
- At the top of most State/National rankings
- Our goal is to take MTSD from good to great. Great districts are responsible for developing students who are resilient learners. Students who systematically grapple with new and unfamiliar situations with confidence.


4



## MTSD Mission

Our mission as a forward-thinking community is to ensure that all students grow into confident, compassionate, successful, and self-directed learners in a multi-cultural and socio-economically diverse society by providing engaging and challenging real world educational experiences in a student-centered environment.


2



## Great Districts:

- Ensure that each and every student has been afforded the opportunity to learn in an environment that embraces them as a unique learner, and can effectively provide them with a learning pathway that has been purposefully and thoughtfully designed to help them to grow to their fullest potential both academically and socially.
- Develop students who will become effective and successful leaders in whatever goal they pursue. This is possible because great districts ensure that every student graduates with the type of deep and progressive skill set that is essential to tackle real world problems.

5



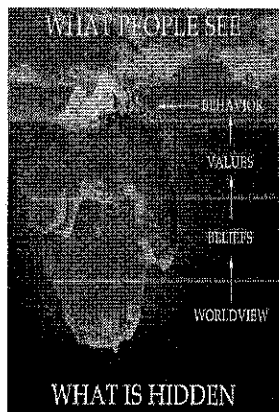
## District Goals

**Goal 1:** To review, evaluate and assess current programs and staffing structures to determine gaps/needs. Raise academic performance of all demographics and results should compare favorably against similar districts year after year. Special focus on the MHS Science department, where a measurement of student achievement will be developed in 2015 and used every year to measure positive progress.


**Goal 2:** To identify and implement social emotional learning programming to be addressed district wide through the counseling programs. Specifically, implement evidence based social and emotional learning programs with the aim to prevent bullying, discipline problems and improving school climate (and stress) for all children.

**Goal 3:** To identify and effectively utilize specific communication practices with students, parents, staff and community members that are timely, accessible, and consistent in message. Administer a district-wide communications survey and compare the results with the Spring 2013 results.

3




6



### Efficiencies

- Capacity Building
  
- Cost Avoidance


7



### Efficiencies: Pupil Services

- Capacity building
  - Reading interventionist/Dyslexia
  - Autism programs
  - Counseling
  - College and Career
  - Naviance
  - Nurses
  - Pediatrician
  - Traumatic loss


10



### Efficiencies: Operations & Facilities

<p>Energy:</p> <ul style="list-style-type: none"> <li>• Software: climate controls</li> <li>• LED lighting</li> <li>• Solar</li> </ul> <p>Transportation:</p> <ul style="list-style-type: none"> <li>• Three tiers</li> <li>• Jointures</li> <li>• Contract busing</li> </ul>	<p>Purchasing:</p> <ul style="list-style-type: none"> <li>• State Contracts</li> <li>• Consortium (Somerset &amp; Middlesex-powerful purchasing)</li> <li>• Ed Data (bids on behalf of district)</li> </ul>
---	---


8



### Efficiencies: Human Relations

- Capacity building
  - State Health Benefits
  - System 3000
  - Applitrack
  - AESOP
  - HiB training
  - Teacher Evaluation


11



### Efficiencies: Instructional

- Capacity building
  - Professional development
    - Curriculum
    - Assessment
    - Technology
    - Teacher Development/Evaluation
  - Technology
    - Google
    - Printers
    - Copiers
    - Certification programs (Google, Epson, Dell)
    - Phones


9



### Goal:

Attract and retain world class  
teachers

12




**Focus**

The key to success is not innovation; it is “simplicity and diligence” applied with fierce devotion to our highest priorities

(Collins, Good to Great! Fast Company 2001 No. 101)

13




**What's happening now?**

By end of 2016-2017:

- K-4 Report Card implementation
- Genesis implemented K-4
- Scheduling K-6
- Related Arts K-8
- Next Generation Science Standards 5-12
- Elective offerings 9-12

16




**Simplicity, Clarity, and Prioritization**

Emphases:

- What we teach: Curriculum
- How we teach: Instruction
- Literacy

14




**What's happening now?**

By end of 2016-2017:

- Anti-Defamation League (ADL) training implementation (Peer Leaders/Parent Education)
- English Language Learners programming (ELL)


17



**Fact**

- 328 courses running throughout the district - each has its unique curriculum guide
  - Scope and sequence
  - Standards
  - Assessments
  - Instructional materials

15



**Communication**

- Community Engagement (website, social media, surveys, print media)
- Employ technology tools to support a range of information sharing
  - Performance Matters
  - Rubicon Atlas
  - MAP testing
  - Odyssey

18

### Budget Process

- September 2016 - Budget Managers receive procedures and timelines
- November 2015 - Budget Managers submit budget requests
- October 2016 to Present - Budget discussions with the Administration and Operations Facilities and Finance Committee
- December 1, 2015 - Public Operations Facilities and Finance meeting
- February 9, 2016 - Presentation on Operations Budget
- February 23, 2016 - Presentation on Curriculum and Instruction Budget
- March 1, 2016 - Presentation on Special Education and Personnel Budgets
- March 16, 2016 - Presentation on Tentative Budget

19

### Cost Driver Overview

22

### Cost Drivers (greatly exceeds 2%)

- Salaries (Excluding Special Education)
  - Nursing Services
  - Bilingual Education
- Special Education
  - Paraprofessionals 1:1
- Out of District Tuition
- Transportation (Excluding Salaries)

20

	Budget	% Increase	\$ Increase
Total Salaries (excluding Special Ed.)	53,785,634	2.09%	\$ 760,458
Special Education	12,610,936	6.33%	743,874
Out of District Tuition	3,267,366	27.61%	704,849
Transportation (excluding salaries)	1,514,825	11.92%	164,789
<b>Total</b>			<b>2,404,048</b>
<b>Tax Levy Cap</b>			<b>1,113,077</b>
<b>Amount Above Tax Levy Cap</b>			<b>(972,029)</b>
Equipment	281,384	-9.45%	149,811
Buildings and Grounds (excluding salaries)	3,991,163	-4.80%	283,682
Media Services (excluding salaries)	68,886	-19.28%	37,747
Administrative Costs (excluding salaries)	1,943,666	-8.95%	129,338
Prior Year Budget Cap Allowance			385,670

23

### Budget Reductions

- Equipment
- Buildings and Grounds
- Media Services
- Administrative Costs
  - General Administration
    - Reallocation of responsibilities
    - Travel
    - Supplies
    - Technology

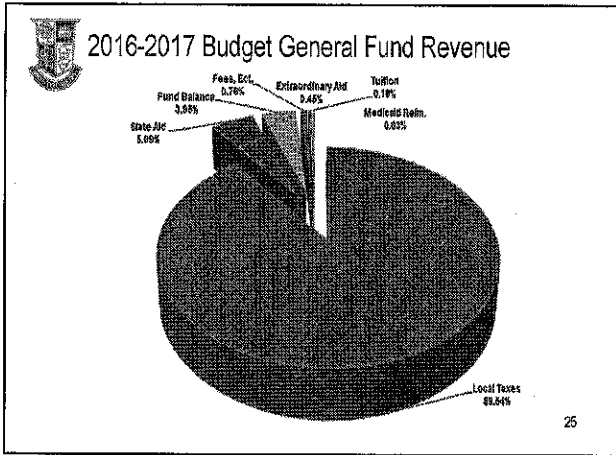
21

### General Fund Revenues (Anticipated)

	2014-2015 Budget	2016-16 Budget	2016-17 Budget
Local Taxes	68,033,428	70,191,163	71,928,463
State Aid	4,022,106	4,022,106	4,066,768
Extraordinary Aid	360,945	360,945	360,945
Medicaid Reim.	-	11,183	26,717
Tuition	112,000	121,862	144,900
Activity Fees	150,000	150,000	125,000
Parking Fees	50,000	50,000	50,000
Building Rental Fees	250,000	300,000	300,000
Interest	30,000	30,000	30,000
Misc.	70,000	80,000	110,001
Fund Balance	4,603,653	3,199,671	3,170,543
<b>Total Revenues</b>	<b>77,982,132</b>	<b>78,426,929</b>	<b>80,352,227</b>

24





### Budgetary Cost Per Pupil

District Name	Actual 2012-2013	Actual 2013-2014	Budgeted 2014-2015
Princeton Regional	17,738	18,484	18,845
Hopevalley Valley Regional	16,171	16,720	17,816
Milburn Township	13,857	14,453	15,229
Bridgewater-Raritan Regional	15,290	15,774	16,159
State Average	14,168	14,486	14,888
Livingston Regional	13,948	14,464	14,791
<del>District of the Chalfonts</del>	<del>12,788</del>	<del>13,016</del>	<del>13,311</del>
Windsor-Plainsboro Reg	12,819	12,553	13,919
Bernards Township	12,622	13,043	13,910
School District of the Chalfonts	12,171	12,741	13,188

Source: <http://www.state.nj.us/education/guide/2015>

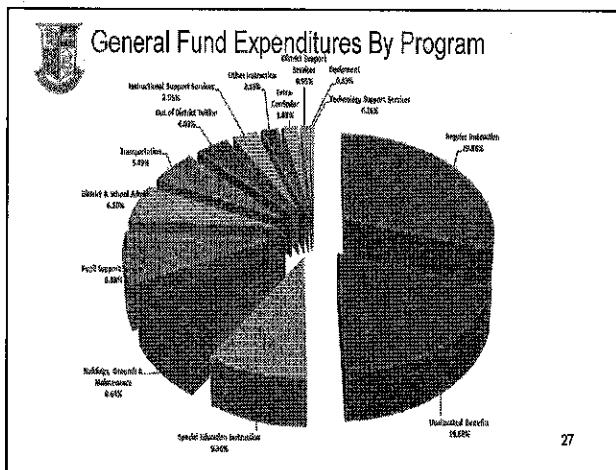
### General Fund Expenditures By Program

	2014-2015 Actual	2015-16 Budget	2016-17 Budget
Regular Instruction	22,960,059	23,647,292	24,001,702
Unallocated Benefits	14,640,954	16,866,233	16,910,870
Special Education Instruction	6,476,466	6,856,803	7,615,691
Buildings, Grounds & Maintenance	6,461,855	7,193,776	6,941,496
Pupil Support Services	5,775,776	6,362,860	6,730,282
District & School Admin	4,817,567	4,897,283	4,899,600
Transportation	3,890,269	4,227,481	4,419,886
Out of District Tuition	1,961,277	2,562,907	3,267,355
Instructional Support Services	2,147,888	2,416,851	2,868,046
Other Instruction	1,492,091	1,537,567	1,713,693
Extra-Curricular	1,341,171	1,423,389	1,697,837
District Support Services	565,006	618,837	764,612
Technology Support Services	775,612	183,309	146,256
Equipment	802,398	416,891	261,384
General Fund Total Expenses	73,665,121	78,426,920	80,332,237

### Total Administrative Cost Per Pupil

District Name	2012-2013	2013-2014	2014-2015
Princeton	1,593	1,669	1,748
Livingston	1,826	1,827	1,833
Bridgewater-Raritan	1,387	1,460	1,680
Randolph	1,446	1,533	1,560
State Median	1,476	1,507	1,556
Hopevalley Valley	1,327	1,347	1,531
School District of the Chalfonts	1,412	1,454	1,521
Group Average (K12/501+)	1,422	1,483	1,517
<del>District of the Chalfonts</del>	<del>1,328</del>	<del>1,382</del>	<del>1,582</del>
Milburn	1,351	1,400	1,463
Windsor-Plainsboro	1,241	1,267	1,441
Montville	1,329	1,339	1,398
Hickorrough	1,142	1,228	1,311
Bernards	1,173	1,187	1,243
2014-2015 Montgomery Township		1,890	
2016-2017 Montgomery Township		1,618 (42)	
2016-2017 Regional Limit		1,926	

Source: <http://www.state.nj.us/education/guide/2015>




### General Fund Legal Expenses

2011/2012	\$165,000
2012/2013	\$219,638
2013/2014	\$309,952
2014/2015	\$176,334
2015/2016 to date	\$128,953
2016/2017 Budget	\$240,000*

\*collective bargaining

### Historical Timeline



**1957/58** - Montgomery Township enrollment was approximately 2856. Rocky Hill paid tuition for approximately 70 students

**1996** - Montgomery Township incurred Debt to secure property and build Village Elementary School

**2000** - Montgomery Township approved a referendum to build Montgomery High School

**2004** - Montgomery Township refunding bonds from November 29, 1994 referendum for Lower Middle School and renovations to other schools

31

### State Calculation for Tax Distribution 2016-2017

Municipality	Equalized Valuation	% of Total Equalized Valuation	38.5% Share
Montgomery Township	4,486,410,650	0.971198469	37,3899857
Rocky Hill	133,280,228	0.028831631	1,1100143
<b>Total</b>	<b>4,619,690,759</b>	<b>1.000000000</b>	<b>38,5000000</b>

Municipality	Enrollment 10-15-16	% of Total Enrollment	61.5% Share
Montgomery Township	4,670.5	0.97709205	60.0911611
Rocky Hill	189.5	0.02290796	1,4088389
<b>Total</b>	<b>4,780.0</b>	<b>1.000000000</b>	<b>61,5000000</b>

34

### Historical Timeline

**2009** - State forced merger between the school districts of Montgomery Township and Rocky Hill and set the formula for distribution of taxes at 38.5% Equalized Valuation (market value) and 61.5% Enrollment (results in same tax levy allocation as 2009/10)

**December 5, 2009** - Montgomery Township and Rocky Hill Residents pass a referendum for additions and alterations to four schools

**March 6, 2010** - Montgomery Township and Rocky Hill residents pass a referendum for additions and alterations to all five schools

32

### State Calculation for Tax Distribution 2016 - 2017

Municipality	38.5% Share	61.5% Share	Total Share
Montgomery Township	37,3899857	60.0911611	97.4811468
Rocky Hill	1,1100143	1,4088389	2,5188532
<b>Total</b>	<b>38.5</b>	<b>61.5</b>	<b>100</b>

35

### Historical Timeline


<b>2008 Equalized Valuations</b>	
Montgomery Township	\$5,124,163,852
Rocky Hill	\$139,003,219
<b>2008/09 Enrollment</b>	
Montgomery Township	5,272.5
Rocky Hill	94.5
<b>2009/10 General Fund Tax Levy</b>	
Montgomery Township	\$60,629,655
Rocky Hill	\$1,310,920

33

### Tax Distribution 2016-2017

Municipality	Montgomery Twp.	Rocky Hill
Percent Share	0.974811468	0.02518863
General Fund Tax Levy	\$71,928,463	\$70,116,681
Debt Service Tax Levy		
Pre merger	\$ 6,816,286	\$ 6,816,286
Post merger	282,236	275,127
	\$ 6,100,621	\$ 6,093,412
New Referendum	\$ 850,000	\$ 328,590
<b>Total Debt Service</b>	<b>\$ 6,950,621</b>	<b>\$ 6,922,002</b>
<b>Total Tax Levy</b>	<b>\$78,878,974</b>	<b>\$77,038,682</b>

36




**Tax Impact**

**Montgomery Township -**

2015/16 Ratables	\$3,737,903,200	
2016/17 Ratables	\$3,782,581,566	Increase of \$47,678,366
Average Assessment	\$498,623	
Estimated Impact Based on Average Assessment \$177		

\*Includes referendum


37



**Future Challenges**

- Health Benefits Increases
- Banked Cap
- Debt Service transfers from prior referendum
- Budgeted Fund Balance

39



**Tax Impact**

**Rocky Hill -**

2015 Ratables	\$127,424,724	
2016 Ratables	\$129,210,889	Increase of \$1,786,165
Average Assessment	\$441,600	
Estimated Impact Based on Average Assessment \$199		

\*Includes referendum

38

Questions?

40

Time was allowed for questions and comments from the board and public.

## ACTION AGENDA

### 1.0 ADMINISTRATION

Mr. Doshi requested that agenda item number 1.5 be voted on separately.

A motion was made by Mr. Huff and seconded by Mr. Hladick to approve agenda items 1.1 through 1.4 as follows:

#### 1.1 Routine Monthly Report – Accept the following reports:

1. Student Control Report
2. Harassment, Intimidation and Bullying (HIB) Report
3. Teacher Absence Report
5. Fire/Security Drill Report

1.2 Policy Adoption – Accept and adopt the following policies following a second reading:

0152	Board Officers
2436	Activity Participation Fee Program
5465	Early Graduation

1.3 Affirmative Action Officers 2016-2017 – It is recommended that the Board appoint the following personnel as Affirmative Action/504 Officers for the 2016-2017 school year:

- Karen Dudley (OHES), Jamie Maccarone (VES), Georgianna Kichura (MMS-Lower Campus), Karin Kidd (MMS-Upper Campus), Naoma Green (MHS) – Students
- Mary McLoughlin, District Personnel

1.4 Comprehensive Equity Plan Submission – It is recommended that the Board approve the submission of the proposed Comprehensive Equity Plan for the years 2016-2017 through 2018-2019.

Upon call of the roll, the motion carried with a unanimous vote recorded.

A motion was made by Mr. Hladick and seconded by Mr. Huff to approve agenda item 1.5 as follows:

1.5 Resolution Regarding Disciplinary Action - It is recommended that the Board approve the following resolution:

Be it resolved that an appeal of disciplinary action by the parent of a student, whose name is on file in the Superintendent's office, is denied.

Upon call of the question, the motion carried with six members voting in favor and Mr. Doshi and Mr. Hladick abstaining.

## 2.0 CURRICULUM & INSTRUCTION

A motion was made by Mr. Cavalli and seconded by Mr. Huff to approve agenda items 2.1 through 2.3 as follows:

2.1 FY 2016 IDEA Grant Amendment – Approve an amendment to the FY 2016 IDEA Grant due to the carry-over of funds from the FY2015 IDEA Grant. The amendment is being requested as a result of unexpended Non-Public funds of \$22,417.00 in Basic and \$590.00 in Preschool.

2.2 Textbook Approvals – Approve the following textbooks:

<u>Title</u>	<u>Course</u>
American Born Chinese	English 11 – Is this Really Happening?
Antigone	AP Literature and Composition
Cat's Cradle	English 11 – Is this Really Happening?
The Classic Fairy Tales	English 12 – Happily Ever After?

The Count of Monte Cristo	English Senior Seminar Honors & College Prep – Revenge & Backstabbing
Dress Your Family in Corduroy	English Senior Seminar Honors & College Pre – Family Values
Eat, Pray, Love	English 11 – Not All Those Who Wander Are Lost
Ender’s Game	English 11
Farmer Giles of Ham	English 11 – Heroes & Villains & Monsters, Oh My!
Haroun & the Sea of Stories	English 11 – Is this Really Happening?
Harry Potter and the Sorcerer’s Stone	English 11 – Heroes & Villains & Monsters, Oh My!
The Last Unicorn	English 11 – Heroes & Villains & Monsters, Oh My!
The Magician’s Elephant	English 11 – Is this Really Happening?
Persepolis	English 11 – And Justice for All?
Picture of Dorian Gray	English 11 – Reality and Illusion
The Prince & the Pauper	English 11 – Reality and Illusion
The Road	English 11 – Not All Those Who Wander Are Lost
The Sea of Trolls	English 11 – Heroes & Villains & Monsters, Oh My!
Sense and Sensibility	English Senior Seminar Honors & College Prep
The Taming of the Shrew	English 11 – Heroes & Villains & Monsters, Oh My!
Tom Boy	English 12 – From Beyond the Boundaries
V for Vendetta	English Senior Seminar Honors & College Prep – Revenge & Backstabbing
View from Castle Rock	English Senior Seminar Honors & College Prep – Family Values
Watchmen	English Senior Seminar Honors & College Prep – Revenge & Backstabbing
Wicked: Life and Times of the Wicked Witch of the West	English 12 – Happily Ever After?

2.3 Approval of the Elementary and Secondary Act (ESEA) Action Plan Assurances- Approve the ESEA Action Plan Assurances – 2015 Participation Rate.

Upon call of the roll, the motion carried with a unanimous vote recorded.

**3.0 FINANCE**

A motion was made by Ms. Donnay and seconded by Mr. Jacey to approve agenda items 3.1 through 3.17 as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of February 29, 2016:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of February 29, 2016

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of February 29, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

_____	_____
Board Secretary	Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of February 29, 2016 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for March – approve the monthly bills as follows:

General Operating	\$6,872,858.11
Food Service	\$183,169.07

3.6 Travel Reimbursement – 2015/2016 and 2016/2017 – approve the Board member and/or staff conference and travel expenses as per the attached list (see Pages 27 – 28).

3.7 Approve Resolution Determining the Form and Other Details of \$18,502,000 School Bonds for their Sale

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTGOMERY IN THE COUNTY OF SOMERSET, NEW JERSEY AS FOLLOWS:

Section 1. The \$18,502,000 bonds of The Board of Education of the Township of Montgomery in the County of Somerset (the "Board of Education") authorized by virtue of the proposal adopted by the Board of Education on January 5, 2016 and approved by the affirmative vote of a majority of the legal voters present and voting at the school district election held on March 8, 2016 to finance the School Facilities Project authorized therein

pursuant to Title 18A, Education, of the New Jersey Statutes shall be issued as a single issue of School Bonds in the amount of \$18,502,000 (the "Bonds"). The Bonds shall mature in the principal amounts on April 15 in each of the years as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2018	\$1,200,000	2025	\$1,600,000
2019	\$1,000,000	2026	\$1,500,000
2020	\$1,050,000	2027	\$1,500,000
2021	\$1,100,000	2028	\$1,500,000
2022	\$1,150,000	2029	\$1,500,000
2023	\$1,200,000	2030	\$1,500,000
2024	\$1,200,000	2031	\$1,502,000

The Bonds are subject to redemption prior to their stated maturities in accordance with the Notice of Sale authorized herein. The Bonds shall be fourteen in number, with one certificate being issued for each year of maturity and shall be numbered R-1 to R-14, inclusive. The Bonds are entitled to the benefits of the New Jersey School Bond Reserve Act, N.J.S.A. 18A:56-17 et seq. (P.L. 1980, c. 72, approved July 16, 1980, as amended by P.L. 2003, c. 118, approved July 1, 2003.)

Section 2. The Bonds will be issued in fully registered form. One certificate shall be issued for the aggregate principal amount of Bonds maturing in each year. Both principal of and interest on the Bonds will be payable in lawful money of the United States of America. Each certificate will be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York, which will act as securities depository (the "Securities Depository"). The certificates will be on deposit with The Depository Trust Company. The Depository Trust Company will be responsible for maintaining a book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants will be responsible for maintaining records regarding the beneficial ownership interests in the Bonds on behalf of individual purchasers. Individual purchases may be made in the principal amount of any multiple of \$1,000 (with a minimum purchase of \$5,000 required) through book-entries made on the books and records of The Depository Trust Company and its participants.

The Bonds will bear interest payable semiannually on the fifteenth day of April and October in each year until maturity or earlier redemption, commencing on October 15, 2016, at a rate or rates per annum, expressed in a multiple of 1/8 or 1/20 of 1% and proposed by the successful bidder in accordance with the Notice of Sale authorized herein.

The principal of and the interest on the Bonds will be paid to the Securities Depository by the Board of Education or a duly authorized paying agent on the respective maturity dates and due dates and will be credited on the respective maturity dates and due dates to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of each next preceding April 1 and October 1 (the "Record Dates" for the Bonds). The Bonds shall be executed by the manual or facsimile signature of the President of the Board of Education under the official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Secretary of the

Board of Education. The following matters are hereby determined with respect to the Bonds:

Date of Bonds:	Date of Delivery
Interest Payment	
Dates:	Each April 15 and October 15 until maturity or earlier redemption, commencing on October 15, 2016

Section 3. The Bonds shall be substantially in the following form with such additions, deletions and omissions as may be necessary for the Board to deliver and to market the Bonds in accordance with the requirements of The Depository Trust Company and the final terms of sale:

**SAMPLE BOND FORM FOR INFORMATION ONLY-  
DO NOT COMPLETE OR SIGN**

REGISTERED  
REGISTERED  
NUMBER R-\_\_\_

\$ \_\_\_\_\_

UNITED STATES OF AMERICA  
STATE OF NEW JERSEY

THE BOARD OF EDUCATION OF  
THE TOWNSHIP OF MONTGOMERY  
IN THE COUNTY OF SOMERSET

SCHOOL BOND

DATED DATE:	MATURITY DATE:	RATE OF INTEREST PER ANNUM:	CUSIP:
___/___/2016	04/15/20__	_____ %	_____

THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTGOMERY IN THE COUNTY OF SOMERSET, New Jersey (the "Board of Education") hereby acknowledges itself indebted and for value received promises to pay to CEDE & CO., as nominee of The Depository Trust Company, which will act as Securities Depository, on the Maturity Date specified above, the principal sum of \_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_), and to pay interest on such sum from the Dated Date of this bond at the Rate of Interest Per Annum specified above semiannually on the fifteenth day of April and October in each year until maturity or earlier redemption, commencing on October 15, 2016. Interest on this bond will be paid to the Securities Depository by the Board of Education or a duly appointed paying agent and will be credited to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of the April 1 and October 1 next preceding the date of such payments (the "Record Dates" for such payments). Principal of this bond, upon presentation and surrender to the Board of Education, will be paid to the Securities Depository by the Board of Education and will be credited to the participants of The Depository Trust Company.



This bond is not transferable as to principal or interest except to an authorized nominee of The Depository Trust Company. The Depository Trust Company shall be responsible for maintaining the book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants are responsible for maintaining records regarding the beneficial ownership interests in the bonds on behalf of individual purchasers.

The bonds of this issue maturing prior to April 15, 2026 are not subject to redemption prior to their stated maturities. The bonds of this issue maturing on or after April 15, 2026 are redeemable at the option of the Board of Education in whole or in part on any date on or after April 15, 2025 upon notice as required herein at par, plus in each case unpaid accrued interest to the date fixed for redemption.

Notice of redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of the bonds not less than thirty (30) days, nor more than sixty (60) days prior to the date fixed for redemption. Such mailing shall be to the owners of such bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Board of Education or a duly appointed Bond Registrar. Any failure of the Securities Depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any notice of redemption shall not affect the validity of the redemption proceedings. If the Board of Education determines to redeem a portion of the bonds prior to maturity, the bonds to be redeemed shall be selected by the Board of Education. The bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If notice of redemption has been given as provided herein, the bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the redemption price, together with unpaid accrued interest to the date fixed for redemption. Interest shall cease to accrue on the bonds after the date fixed for redemption. Payment shall be made upon surrender of the bonds redeemed.

This bond is one of an authorized issue of bonds and is issued pursuant to Title 18A, Education, of the New Jersey Statutes and a proposal adopted by the Board of Education on January 5, 2016 and approved by the affirmative vote of a majority of the legal voters present and voting at the school district election held on March 8, 2016. Payment of this obligation is secured under the provisions of the New Jersey School Bond Reserve Act, N.J.S.A. 18A:56-17 et seq., (P.L. 1980, c. 72, approved July 16, 1980, as amended by P.L. 2003, c. 118, approved July 1, 2003), in accordance with which an amount equal to 1% of the aggregate outstanding bonded indebtedness (but not to exceed the moneys available in the fund) of New Jersey counties, municipalities and school districts for school purposes as of September 15 of each year, is held within the State Fund for the Support of Free Public Schools as a school bond reserve pledged by law to secure payments of principal and interest due on such bonds in the event of the inability of the issuer to make payment.

The full faith and credit of the Board of Education are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the constitution or the statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed and that

the issue of bonds of which this is one, together with all other indebtedness of the Board of Education, is within every debt and other limit prescribed by such constitution or statutes.

IN WITNESS WHEREOF, THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTGOMERY IN THE COUNTY OF SOMERSET, New Jersey has caused this bond to be executed in its name by the manual or facsimile signature of its President, its corporate seal to be hereunto imprinted or affixed, this bond and the seal to be attested by the manual signature of its Secretary, and this bond to be dated the Dated Date as specified above.

[SEAL]

THE BOARD OF EDUCATION OF THE  
TOWNSHIP OF MONTGOMERY IN THE  
COUNTY OF SOMERSET

ATTEST:

By: \_\_\_\_\_ (Facsimile)  
President

By: \_\_\_\_\_  
Secretary

**[END OF SAMPLE BOND FORM]**

Section 4. The Bonds shall be sold on April 12, 2016 via the "PARITY Electronic Bid System" (PARITY) upon the terms and the conditions set forth in and described in the Full Notice of Sale authorized below and set forth in Exhibit A attached hereto (the "Full Notice of Sale"). The Full Notice of Sale shall be posted in full on MuniHub and in The Bond Buyer Online. The Business Administrator/Board Secretary is hereby directed to arrange for the publication of the Short Notice of Sale authorized below and set forth in Exhibit B attached hereto (the "Short Notice of Sale") and the Summary Notice of Sale authorized below and set forth in Exhibit C (the "Summary Notice of Sale"). The Notices of Sale shall be posted and published as required by law not less than seven days prior to the date of sale. The full Notice of Sale shall be substantially in the form attached hereto as Exhibit A, the Short Notice of Sale shall be substantially in the form attached hereto as Exhibit B, and the Summary Notice of Sale shall be substantially in the form attached hereto as Exhibit C, each with such additions, deletions and omissions as may be necessary for the Board to market the Bonds in accordance with the requirements of The Depository Trust Company and PARITY. The Short Notice of Sale shall be published in the Board's local paper and the Summary Notice of Sale shall be published in the Bond Buyer, a financial newspaper published and circulating in the City of New York, New York, and in The Bond Buyer Online.

Section 5. The Board of Education hereby designates the Superintendent or the Business Administrator/Board Secretary as the officer to sell and to award the Bonds and to act on behalf of the Board in accordance with the Notices of Sale authorized herein, and the Superintendent or the Business Administrator/Board Secretary shall report in writing the results of the sale to this Board of Education as required by law.

Section 6. The Bonds shall have printed thereon a copy of the written opinion with respect to the Bonds that is to be rendered by the law firm of McManimon, Scotland & Baumann, LLC ("Bond Counsel") complete except for omission of its date.

Section 7. Bond Counsel is authorized to arrange for the printing of the Bonds, and Phoenix Advisors, LLC (the "Financial Advisor") or Bond Counsel are authorized to arrange for the printing of the Official Statement to be prepared in connection with the sale of the Bonds and to arrange for the distribution of the preliminary Official Statements on behalf of the Board of Education to those financial institutions that customarily submit bids for such Bonds. The Financial Advisor and Bond Counsel are authorized to prepare the Official Statement necessary in connection with the issuance of the Bonds, and the President of the Board of Education is authorized to execute any certificates necessary in connection with the distribution of the Official Statement. Such Official Statement may be distributed in preliminary form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission on behalf of the Board of Education by the Business Administrator/Board Secretary or by the President of the Board of Education. Final Official Statements shall be delivered to the purchaser of the Bonds within the earlier of seven business days following the sale of the Bonds or to accompany the purchaser's confirmations that request payment for the Bonds. Bond Counsel or the Financial Advisor are further authorized to arrange on behalf of the Board of Education for a rating for the Bonds from Standard & Poor's and/or Moody's.

Section 8. The Business Administrator/Board Secretary is hereby authorized to make representations and warranties, to enter into agreements and to make all arrangements with The Depository Trust Company, New York, New York, as may be necessary in order to provide that the Bonds will be eligible for deposit with The Depository Trust Company and to satisfy any obligation undertaken in connection therewith.

Section 9. In the event that The Depository Trust Company may determine to discontinue providing its service with respect to the Bonds or is removed by the Board of Education and if no successor Securities Depository is appointed, the Bonds that were previously issued in book-entry form shall be converted to registered bonds (the "Registered Bonds") in denominations of \$5,000, or any integral multiple thereof, except that an amount maturing in any one year in excess of the largest principal amount thereof equaling a multiple of \$5,000 will be in denominations of \$1,000, or any integral multiple thereof. The beneficial owner under the book-entry system, upon registration of the Bonds held in the beneficial owner's name, will become the registered owner of the Registered Bonds. The Board of Education shall be obligated to provide for the execution and delivery of the Registered Bonds in certificate form.

Section 10. Solely for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the Bonds are not exempt from the Rule and provided that the Bonds are not exempt from the following requirements in accordance with paragraph (d) of the Rule, for so long as the Bonds remain outstanding (unless the Bonds have been wholly defeased), the Board of Education shall provide for the benefit of the holders of the Bonds and the beneficial owners thereof:

(a) On or prior to February 1 of each year, beginning February 1, 2017, electronically to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system or such other repository designated by the SEC to be an authorized repository for filing secondary market disclosure information, if any, annual financial information with respect to the Board of Education consisting of the audited financial

statements (or unaudited financial statements if audited financial statements are not then available, which audited financial statements will be delivered when and if available) of the Board of Education and certain financial information and operating data consisting of (1) Board of Education and overlapping indebtedness including a schedule of outstanding debt issued by the Board of Education; (2) property valuation information; and (3) tax rate, levy and collection data. The audited financial statements will be prepared in accordance with generally accepted accounting principles as modified by governmental accounting standards as may be required by New Jersey law;

(b) if any of the following material events occur regarding the Bonds, a timely notice not in excess of ten business days after the occurrence of the event sent to EMMA:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
- (7) Modifications to rights of security holders, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution, or sale of property securing repayment of the securities, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the obligated person;
- (13) The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

For the purposes of the event identified in subparagraph (12) above, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization,

arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

(c) notice of failure of the Board of Education to provide required annual financial information on or before the date specified in this resolution shall be sent in a timely manner to EMMA.

Section 11. If all or any part of the Rule ceases to be in effect for any reason, then the information required to be provided under this resolution, insofar as the provision of the Rule no longer in effect required the provision of such information, shall no longer be required to be provided.

Section 12. The Business Administrator/Board Secretary shall determine, in consultation with Bond Counsel, the application of the Rule or the exemption from the Rule for each issue of obligations of the Board of Education prior to their offering. Such officer is hereby authorized to enter into additional written contracts or undertakings to implement the Rule and is further authorized to amend such contracts or undertakings or the undertakings set forth in this resolution, provided such amendment is, in the opinion of nationally recognized bond counsel, in compliance with the Rule.

Section 13. In the event that the Board of Education fails to comply with the Rule requirements or the written contracts or undertakings specified in this resolution, the Board of Education shall not be liable for monetary damages, remedy being hereby specifically limited to specific performance of the Rule requirements or the written contracts or undertakings therefor.

Section 14. The Business Administrator/Board Secretary is authorized to invest the proceeds of the Bonds in investment obligations or deposits as permitted in accordance with New Jersey law.

Section 15. The Business Administrator/Board Secretary is authorized to pay the costs of issuance at or after the time of closing to the various participants regarding the sale and issuance of the Bonds, including costs for the publications, preparation and printing of the official statement, credit rating, legal services and other miscellaneous costs of issuing the Bonds.

Section 16. The Superintendent or the Business Administrator/Board Secretary and other appropriate representatives of the Board of Education are authorized to take all other actions on behalf of the Board necessary for the sale and the delivery of the Bonds in accordance with this resolution and the investment of the proceeds thereof in accordance with the requirements of law.

Section 17. This resolution shall take effect immediately.

- 3.8 Approval of Professional Services Contract – approve the agreement between Parette Somjen Architects and the Montgomery Township Board of Education for architectural services and part-time construction supervision for the 2016 referendum projects in the amount of \$1,675,150 in accordance with the agreement on file in the office of the Business Administrator/Board Secretary

3.9 Approve the Use of Banked Cap for the 2016-17 Budget – approve the following resolution regarding the use of banked cap for the 2016-17 budget:

WHEREAS, the Montgomery Township Board of Education has the ability to exceed the 2% cap permitted on the general fund local tax levy increase through the use of banked cap to balance the 2016-17 tentative budget; and

WHEREAS, \$365,270 is available from the 2014-15 budget in unused banked cap; and

WHEREAS, the Montgomery Township Board of Education has determined that \$365,270 is needed in banked cap to balance the general fund for the 2016-17 tentative budget in order to maintain existing programs, implement mandated programs and remain in alignment with the district’s mission and vision within the upcoming school year; and

WHEREAS, the 2016-17 NJ Department of Education Budget Guidelines require the Board of Education to formally adopt a resolution when using banked cap in the 2016-17 tentative budget; and

WHEREAS, the Montgomery Township Board of Education is going above the 2% local tax levy cap with the additional banked cap amount of \$365,270.

NOW, THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the need for \$365,270 in unused bank cap to be applied to the 2016-17 local tax levy general fund.

3.10 A. Adoption of the 2016-2017 Tentative Budget – that the Board of Education adopt the 2016-2017 tentative budget as follows:

General Fund Current Expense	\$80,070,843
General Fund Capital Outlay	\$ 261,384
Special Revenue Fund	\$ 985,521
Debt Service Fund	\$ 8,142,878
<b>Total Tentative Budget</b>	<b>\$89,460,626</b>

B. Amount to be Raised for Taxes – General Fund – that the Board of Education acknowledge that \$71,928,453 be raised for General Funds which includes the use of \$365,270 in banked cap funds for the ensuing school year (2016-2017).

- Montgomery portion \$70,116,681
- Rocky Hill portion \$ 1,811,772

C. Amount to be Raised for Taxes – Debt Service – that the Board of Education acknowledge that \$6,950,521 be raised to support the debt service budget for the ensuing school year (2016-2017).

- Montgomery portion \$6,922,002
- Rocky Hill portion \$ 28,519

D. Advertise Tentative Budget for Public Hearing – that the Board of Education authorize the advertisement of the tentative budget in the Courier News in accordance with the form suggested by the State Department of Education and according to law and establish that the public hearing be held in the Upper Middle School media center on April 26, 2016 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2016-17 school year.

3.11 Approval of the Adoption of Estimated Tuition Rates for 2016-2017 - establish the following estimated tuition rates for the 2016-2017 school year:

Integrated Preschool	\$ 3,500
Kindergarten	\$11,173
Grades 1-5	\$15,474
Grades 6-8	\$14,590
Grades 9-12	\$14,567
Learning Language Disabled (LLD)	\$37,013
Autistic	\$56,032
Preschool Disabled (PSD)	\$ 9,256
Moderate Cognitive Impaired	\$13,674

3.12 Approval of Resolution – School District Accountability – A-5

Whereas, the State of New Jersey has enacted P.L. 2007, An Act Concerning School District Accountability (A-5) requiring boards of education to annually approve the total amount of funds budgeted for travel and conferences for all faculty, staff, administration and board members, and

Whereas the ACT became effective on March 15, 2007 and requires prior approval of all travel and conference costs before they are incurred, and

Whereas, such travel expenditures shall include, but not be limited to, all costs for transportation, meals, lodging and registration and conference fees to and for the travel event,

Whereas, the board of education must establish an annual maximum per employee for regular business travel and that annual maximum is established in board policy 6471 as \$1,500 where prior board approval is not required, and

Whereas, the board of education elects to exclude travel expenditures by federal funds from the maximum travel expenditure amount and acknowledges the following travel costs for federal programs:

2015-16 Budget	\$20,000
2015-16 Expenditures through 2/29/16	\$ 2,815
2016-17 Projected Budget	\$20,000

NOW THEREFORE BE IT RESOLVED, that the following budget and expended amounts are acknowledged and costs of travel and conferences through the use of local and state funds are approved for the 2015-16 school year and the 2016-17 school year:

Total amount budgeted for travel and conferences 2015-16	\$193,618
Total amount expended July 1, 2015 – Feb. 29, 2016	\$ 52,633
Total amount budgeted for travel and conferences 2016-17	\$205,949

- 3.13 Establishment of Maximum Dollar Limits for Professional Services – Approve the following maximum dollar limits from the general fund for professional services for the 2016-17 fiscal year:

<u>Professional Service</u>	<u>Dollar Amount</u>
Legal	\$275,000
Auditing	\$35,000
Architecture/Engineering	\$250,000
School Physician	\$25,000
Educational Services Consultants (evaluations, O.T., P.T., speech, etc.)	\$525,000
Financial Advisor	\$20,000

- 3.14 Renewal of Contract/Electrician (Bid #B15-02) – renew for the 2016-2017 school year the following bid; B15-02 of 2014-2015, awarded on April 22, 2014 and renewed on April 28, 2015 in accordance with N.J.S.A. 18A:18A-42.

<u>Vendor</u>	
MTB Electric, LLC	July 1, 2016 – June 30, 2017
Long Valley, NJ	Hourly Rate- \$80.42
	8:00 AM-4:00 PM
	Evening Rate- \$100.00
	4:00 PM-8:00 AM
	Overtime Rate-Sat., \$120.63
	Sun. & Holidays
	Part Mark-Up %: 0%

The renewal is at no increase to the Board of Education.

- 3.15 Renewal of Contract/Air Conditioning, Refrigeration and Ventilation Repair and Service (B16-03) – renew for the 2016-2017 school year the following bid; B16-03 of 2015-2016, awarded on May 19, 2015 in accordance with N.J.S.A. 18A:18A-42.

<u>Vendor</u>	
Core Mechanical, Inc.	July 1, 2016 – June 30, 2017
Pennsauken, NJ	Hourly Rate- \$83.83
	8:00 AM-4:00 PM
	Evening Rate- \$111.75
	4:00 PM-8:00 AM
	Overtime Rate-Sat., \$139.90
	Sun. & Holidays
	Part Mark-Up %: 15%

The renewal is at no increase to the Board of Education.



- 3.16 Renewal of Bus Routes – approve renewal of Bid B11-09 and B16-01, multi-contract RTT11 to Montgomery High School, Montgomery Upper MS, Montgomery Lower MS, Village Elementary School and Orchard Hill Elementary School for the 2016-2017 school year to Irvin Raphael, Inc. East Brunswick as follows:

<u>Triple</u>	<u>Route</u>	<u>2015-2016 Cost</u>	<u>Increase</u>	<u>2016-2017 Cost</u>	<u>Mileage +/-</u>
TT27	1H	\$18,720.55	\$106.70	\$18,827.25	\$1.95
	2LM	\$18,720.55	\$106.70	\$18,827.25	\$1.95
	1V	\$18,720.55	\$106.70	\$18,827.25	\$1.95
TT3	5H	\$18,720.55	\$106.70	\$18,827.25	\$1.95
	16LM	\$18,720.55	\$106.70	\$18,827.25	\$1.95
	16R	\$18,720.55	\$106.70	\$18,827.25	\$1.95
TT6	10H	\$18,720.55	\$106.70	\$18,827.25	\$1.95
	20LM	\$18,720.55	\$106.70	\$18,827.25	\$1.95
	6R	\$18,720.55	\$106.70	\$18,827.25	\$1.95
TT7	11H	\$18,720.55	\$106.70	\$18,827.25	\$1.95
	17LM	\$18,720.55	\$106.70	\$18,827.25	\$1.95
	3R	\$18,720.55	\$106.70	\$18,827.25	\$1.95
TT9	15H	\$18,720.55	\$106.70	\$18,827.25	\$1.95
	7LM	\$18,720.55	\$106.70	\$18,827.25	\$1.95
	7R	\$18,720.55	\$106.70	\$18,827.25	\$1.95
TT11	25H	\$18,720.55	\$106.70	\$18,827.25	\$1.95
	4LM	\$18,720.55	\$106.70	\$18,827.25	\$1.95
	9R	\$18,720.55	\$106.70	\$18,827.25	\$1.95
TT21	18H	\$18,720.55	\$106.70	\$18,827.25	\$1.95
	7UM	\$18,720.55	\$106.70	\$18,827.25	\$1.95
	10V	\$18,720.55	\$106.70	\$18,827.25	\$1.95
TT23	21H	\$18,720.55	\$106.70	\$18,827.25	\$1.95
	17UM	\$18,720.55	\$106.70	\$18,827.25	\$1.95
	8V	\$18,720.55	\$106.70	\$18,827.25	\$1.95
TT24	23H	\$18,720.55	\$106.70	\$18,827.25	\$1.95
	19UM	\$18,720.55	\$106.70	\$18,827.25	\$1.95
	12V	\$18,720.55	\$106.70	\$18,827.25	\$1.95
TT4	6H	\$18,895.00	\$107.70	\$19,002.70	\$1.95
	3LM	\$18,895.00	\$107.70	\$19,002.70	\$1.95
	13R	\$18,895.00	\$107.70	\$19,002.70	\$1.95
TT12	26H	\$18,895.00	\$107.70	\$19,002.70	\$1.95
	5LM	\$18,895.00	\$107.70	\$19,002.70	\$1.95
	12R	\$18,895.00	\$107.70	\$19,002.70	\$1.95
<b>Total</b>				<b>\$622,351.95</b>	

- 3.17 Settlement Agreement– Approve the following resolution pertaining to a settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on

file in the Superintendent's office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release and any other documents necessary to effectuate the settlement.

Upon call of the roll, the motion carried with a unanimous vote recorded.

**4.0 PERSONNEL**

A motion was made by Mr. Doshi and seconded by Mr. Cavalli to approve agenda item 4.1 as attached (see Pages 29 - 32).

Upon call of the roll, the motion carried with a unanimous vote recorded.

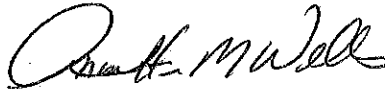
**ANNOUNCEMENTS BY THE PRESIDENT**

Ms. Witt announced that the board retreat would be held April 16<sup>th</sup> and May 20<sup>th</sup>.

**ADJOURNMENT**

A motion was made by Ms. Chenette and seconded by Mr. Hladick that the meeting be adjourned at 9:55 p.m. Upon call of the question, the motion carried unanimously.

Respectfully submitted,



Annette M. Wells  
School Business Administrator/  
Board Secretary

**Montgomery Township Board of Education  
Travel Reimbursement Requests  
2015/2016**

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.31)	Meals	Lodging	Registration	Other	Total**	Approved Year-to-Date Total**
Nick Angrisani	MHS	3/23/16	Fundamentals of Coaching					\$75.00		\$75.00	\$75.00
Ken Ciancio	MHS	3/23/16	Fundamentals of Coaching					\$75.00		\$75.00	\$75.00
Jessica Clarke	LMS	4/18/16	2016 Autism NJ Transition Conference		\$9.98			\$60.00		\$69.98	\$69.98
Maureen Conway	MHS	3/23/16	Fundamentals of Coaching					\$75.00		\$75.00	\$546.92
Stacey Delbridge	MHS	4/25/16	Dialectical Behavior Therapy Skills Training for Children & Adolescents		\$10.48			\$219.00		\$229.48	\$259.48
William Dominick	MHS	3/23/16	Fundamentals of Coaching					\$75.00		\$75.00	\$792.80
Kelsey Donovan	MHS	3/23/16	Fundamentals of Coaching					\$75.00		\$75.00	\$75.00
Heather Edwards	District	4/18/16	2016 Autism NJ Transition Conference		\$6.82			\$90.00		\$96.82	\$320.10
Matt Fleming	MHS	3/23/16	Fundamentals of Coaching					\$75.00		\$75.00	\$75.00
Nancy Gartenberg	BO	5/11 - 5/13/16	NJASA Spring Conference	\$20.00	\$50.22	\$192.00	\$240.00	\$525.00		\$1,027.22	\$4,397.11
Lauren Horowitz	MHS	3/23/16	Fundamentals of Coaching					\$75.00		\$75.00	\$75.00
Christian Lugo	MHS	3/23/16	Fundamentals of Coaching					\$75.00		\$75.00	\$1,160.02
Kelly Mattis	BO	4/21/16	TCNJ Job Fair					\$100.00		\$100.00	\$3,203.23
Jennifer Meier	MHS	3/23/16	Fundamentals of Coaching					\$75.00		\$75.00	\$75.00
Meghan Moore	MHS	3/23/16	Fundamentals of Coaching					\$75.00		\$75.00	\$75.00
Steve Perone	MHS	3/23/16	Fundamentals of Coaching					\$75.00		\$75.00	\$75.00
Megan Pisani	MHS	3/23/16	Fundamentals of Coaching					\$75.00		\$75.00	\$75.00
Kristen Prentice	MHS	3/23/16	Fundamentals of Coaching					\$75.00		\$75.00	\$75.00
Joe Riccardi	MHS	3/23/16	Fundamentals of Coaching					\$75.00		\$75.00	\$75.00
Jared Simmons	MHS	3/23/16	Fundamentals of Coaching					\$75.00		\$75.00	\$75.00
Kellye Statz	MHS	3/23/16	Fundamentals of Coaching					\$75.00		\$75.00	\$1,156.81
Kristy Sterns	MHS	3/23/16	Fundamentals of Coaching					\$75.00		\$75.00	\$75.00
Matt Thollis	MHS	3/23/16	Fundamentals of Coaching					\$75.00		\$75.00	\$75.00
Bryan Upshaw	MHS	3/23/16	Fundamentals of Coaching					\$75.00		\$75.00	\$221.25
Ashley Williams	MHS	3/23/16	Fundamentals of Coaching					\$75.00		\$75.00	\$75.00

**Montgomery Township Board of Education  
Travel Reimbursement Requests  
2016/2017**

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.31)	Meals	Lodging	Regis- tration	Other	Total**	Approved Year-to-Date Total**
Elise Ryan	LMS	7/11 - 7/15/16	Weather & Climate for Grades K-8		\$27.90			\$250.00		\$277.90	\$277.90

BOE 3/15/16

\*\*Estimated

\*Excluding Tolls  
\*\*Includes Registrations

**4.1 PERSONNEL****Resignations/Retirements/Terminations/Rescissions**

<b>Location</b>	<b>Name</b>	<b>Position</b>	<b>Effective</b>	<b>Reason</b>	<b>Dates of Employment/Notes</b>
VES	Lynda Bidetti SEC.VS.PRINC.UG.01	Secretary	07/01/2016	Retirement	08/27/2001 – 06/30/2016
BO	Diane Graham BUS.BO.PYRL.NA.01	Payroll Manager	08/01/2016	Retirement	07/01/2008 – 07/31/2016
UMS	Krista Pachuta LOA.UM.RCTR.MG.09	Teacher/Special Education	02/25/2016	Resignation	09/01/2013 – 02/24/2016
UMS	Kristen Kanickij LOA.UM.MATH.MG.01	Teacher/Math/Grade 7	02/25/2016	Resignation	09/01/2008 – 02/24/2016
UMS	Ingrid Cousin TCH.UM.WLN.MG.01	Teacher/French	07/01/2016	Resignation	09/01/2001 – 06/30/2016
OHES	Kimberly Staub LOA.OH.TCHR.01.14	Teacher/Grade 1	02/28/2016	Resignation	09/01/2004 – 02/27/2016
OHES	Renee Varallo LOA.OH.TCHR.02.08	Teacher/Grade 2	03/04/2016	Resignation	09/01/2001 – 03/03/2016
UMS	Amy Nowak LOA.UM.MATH.MG.04	Teacher/Math	03/01/2016	Resignation	09/01/2003 – 02/29/2016
MHS	Joe Bassford TCH.VS.HPE.MG.01	Varsity Boys Golf Coach	03/10/2016	Resignation	2015 – 2016 Spring Season
MHS	Andrew Carfley TCH.HS.HPE.MG.01	Volunteer Assistant Golf Coach	03/10/2016	Resignation	2015 – 2016 Spring Season
MHS	Jeffrey Tagliareni LOA.HS.RCTR.MG.10	Teacher/Resource Center	03/31/2016	Resignation	09/01/2002 – 03/30/2016
OHES	Lauren Chin AID.OH.TIA.EO.24	Paraprofessional	04/15/2016	Resignation	09/01/2015 – 04/14/2016

## Leaves of Absence

Location	Name	Position	Type of Leave	Dates of Leave/Notes
VES	Dawn Cresap	Teacher/Grade 3	Temporary Disability	09/01/2015 – 10/07/2015 (Paid with Benefits)
	LOA.VS.TCHR.03.07		FMLA	10/08/2015 – 12/23/2015 (Unpaid with Benefits)
			Unpaid Leave	12/24/2015 – 01/02/2017 (Unpaid w/o Benefits) (revised)
			Anticipated Return	01/03/2017 (revised)
MHS	Katherine Tessein	Teacher/Math	Temporary Disability	02/01/2016 – 03/15/2016 (revised) Paid; Benefits waived
	LOA.TCH.HS.MA.MG.09		FMLA	03/16/2016 – 06/10/2016 (revised) Unpaid; Benefits waived
			Unpaid Leave	06/13/2016 – 06/23/2016 (revised) Unpaid; Benefits waived
			Anticipated Return	09/01/2016

## Appointments/Reinstatements/Transfers (Certificated Staff)

Location	Name	Position	Replacing	Step	Salary	Pro-Rated	Dates of Employment/Notes
VES	Samantha Scudiero (Leave Replacement)	Teacher/BSI	Amanda Bassford	BA 2-3	\$58,190.00	Yes	04/28/2016 – 06/30/2016
	TCH.VS.BSI.MG.05						
UMS	Lisa Sandstrand (Leave Replacement)	Teacher/LA	Sophia Altieri	MA 8-9	\$68,925.00	Yes	04/01/2016 – 06/30/2016
	TCH.UM.ENGL.MG.04						
UMS	Alexandra Donahue (Leave Replacement)	Teacher/English	Helen Olah	BA 1	\$57,440.00	Yes	04/01/2016 – 06/30/2016
	TCH.UM.ENGL.MG.03						
OHES	Emily Scott (Leave Replacement)	Teacher/Resource Center	Ellen Lawrence	BA 1	\$57,440.00	Yes	04/01/2016 – 06/30/2016
	TCH.OH.RCTR.MG.03						
MHS	Colin Scotti* (Leave Replacement)	Teacher/Social Studies	Megan Murphy	BA 1	\$57,440.00	Yes	04/15/2016 – 06/30/2016
	TCH.LM.SOST.06.03						

**Appointments – Substitute Teachers**

<b>Location</b>	<b>Name</b>	<b>Position</b>	<b>Status</b>	<b>Dates of Employment/Notes</b>
DISTRICT	Mickey Avenoso	Substitute Teacher	New	2015-2016 School Year
DISTRICT	Cristina Knehr	Substitute Teacher	New	2015-2016 School Year
DISTRICT	Arunima Kuila	Substitute Paraprofessional	New	2015-2016 School Year
DISTRICT	Kevin McNamee	Substitute Teacher	New	2015-2016 School Year
DISTRICT	Nicholas Milton	Substitute Teacher	New	2015-2016 School Year
DISTRICT	Aylin Rich	Substitute Teacher	New	2015-2016 School Year
DISTRICT	Carolyn Salerno	Substitute Teacher	New	2015-2016 School Year
DISTRICT	Brian Santaniello	Substitute Teacher	New	2015-2016 School Year
DISTRICT	Matthew Tholis	Substitute Teacher	New	2015-2016 School Year

**Appointments – Other**

<b>Location</b>	<b>Name</b>	<b>Position</b>	<b>Hourly Rate</b>	<b>Dates/Notes</b>
MHS	Brady Chenot	Teacher – Achieve MHS Program	\$58.47 p/hour	10/15/2015 – 06/15/2016 – Not to exceed 88 hours
MHS	Paul Stemmler	Teacher – Achieve MHS Program	\$58.47 p/hour	10/15/2015 – 06/15/2016 – Not to exceed 88 hours
MHS	Jenna Enos	Teacher – Achieve MHS Program	\$58.47 p/hour	10/15/2015 – 06/15/2016 – Not to exceed 88 hours
MHS	Lisa Chedid	Teacher – Achieve MHS Program	\$58.47 p/hour	10/15/2015 – 06/15/2016 – Not to exceed 88 hours

**Co-Curricular 2015 – 2016**

<b>Location</b>	<b>Name</b>	<b>Position</b>	<b>Stipend</b>	<b>Dates of Employment/Notes</b>
MHS	Andrew Carfley	Varsity Boys Golf Coach	\$6,000.00	2015 – 2016 Spring Season
MHS	Paul Stemmler	Volunteer Assistant Golf Coach	\$ 0.00	2015 – 2016 Spring Season
UMS	George Papandrew	Hall Monitor	\$ 20.00 per hour	03/16/2016 – 06/30/2016

**Home Instruction 2015 – 2016**

<b>Location</b>	<b>Name</b>	<b>Position</b>	<b>Hourly Rate</b>	<b>Dates of Employment/Notes</b>
DISTRICT	Jessica Weingart	Home Instruction	\$58.47 p/hr	03/16/2016 – 06/30/2016

**\*Pending Criminal History Clearance or Emergent Hire Approval from Office of the County Superintendent**