

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION**  
**Minutes of the Tuesday, February 10, 2015 6:00 P.M. Workshop and Special Public Meeting**

These minutes have not been formally approved and are subject to change or modification.

The Montgomery Township Board of Education held a Workshop and Special Public Meeting on Tuesday, February 10, 2015 at 6:00 p.m.

**OPENING OF THE MEETING**

- A. The Montgomery Township Board of Education held a workshop and special public meeting on Tuesday, February 10, 2015 in the Upper Middle School Media Center.
- B. Roll Call - The following Board members were present: Dharmesh Doshi (arrived at 6:26 p.m.), Sandra Donnay, Nicholas Hladick (arrived at 6:10 p.m.), Judy Humza, Anne Michaelson, Amy Miller and Christine Witt

The following Board members were absent: Humberto Goldoni and Adelle Kirk-Csontos

Also Present: Nancy Gartenberg, Superintendent  
Deborah Sarmir, Assistant Superintendent  
Thomas M. Venanzi, Business Administrator/  
Board Secretary  
Annette M. Wells, Associate School Business Administrator/  
Assistant Board Secretary  
Anjali Ravichandran, Student Representative

- C. EXECUTIVE SESSION – A motion was made by Ms. Miller and seconded by Ms. Humza that the board adopt a resolution to go into executive session at 6:02 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

1. A parent appeal to a harassment, intimidation and bullying (HIB) determination, special education litigation, items related to personnel, an update on a student disenrollment hearing and student disciplinary matters will be discussed.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.  
Mr. Hladick arrived at 6:10 p.m.

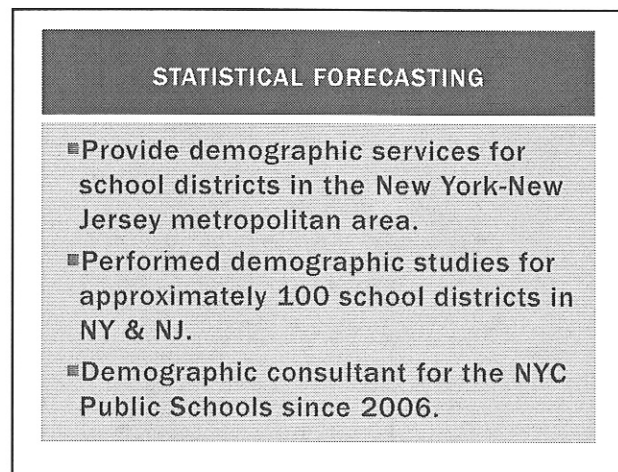
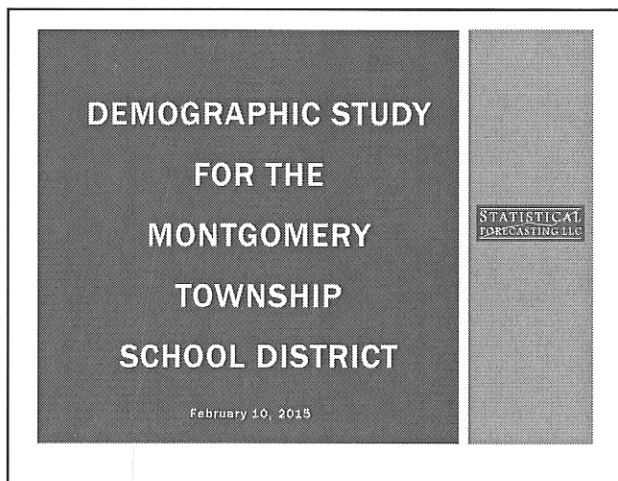
Mr. Doshi arrived at 6:26 p.m.

- D. RETURN FROM EXECUTIVE SESSION – The Board returned from Executive Session at 7:30 p.m.
- E. Vice President Michaelson then read the following Statement of Open Meeting and Public Participation – In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 7, 2015 and February 5, 2015. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.
- F. Vice President Michaelson then led everyone in the Salute to the Flag.
- G. Vice President Michaelson welcomed all to the workshop and special public meeting.

**PRESENTATION**

Demographic Study

Ms. Gartenberg introduced Dr. Richard Grip who gave a presentation on the demographic study that he completed on the school district.



### RICHARD S. GRIP ED.D.

- Executive Director
- Doctorate from Rutgers University Graduate School of Education in Educational Statistics and Measurement
- Numerous publications on school demography and presentations nationally
- Testified as an expert witness in school demography in several Administrative Law court hearings.

### MONTGOMERY TOWNSHIP DEMOGRAPHIC PROFILE

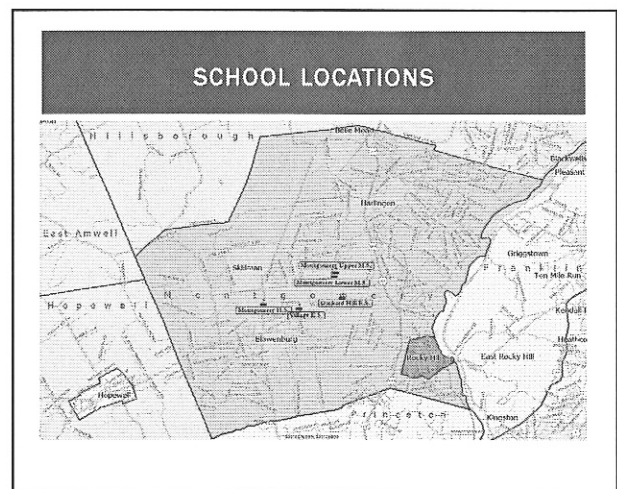
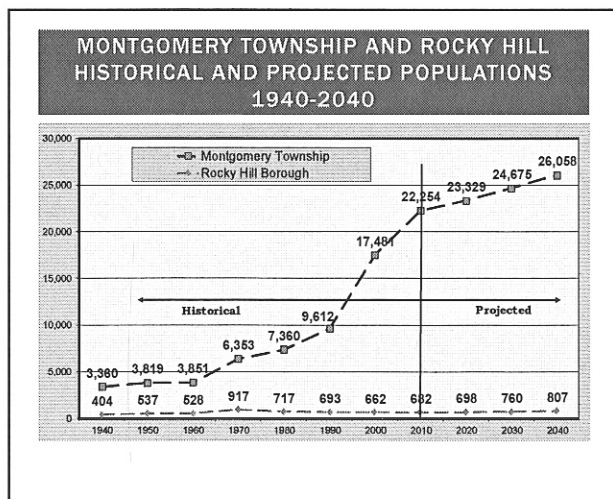
- 67.7% White, 25.6% Asian, 2.8% Black, 4.6% Hispanic (84.6% White in 2000)
- 30.8% of population is under 18
- Median age = 40.8 years
- 23% of population is foreign-born (NJ=21%). India is largest source, representing 34.5% of foreign-born pop.
- Bachelor's Degree or Higher = 76.0%
- Median family income = \$165,313
- 7,902 housing units, of which 88.4% are 1-unit homes (attached or detached)
- Nearly 20% of housing units are renter-occupied.
- Median value of owner-occupied unit = \$591,100

### PURPOSE OF THE STUDY

- Project grade-by-grade enrollments from 2015-16 through 2019-20
- Analyze district historical enrollments, birth and fertility rates, community population trends and age structure
- Impact of new developments on enrollment
- Project enrollments for existing half-day kindergarten program as well as expanding to full-day

### BOROUGH OF ROCKY HILL DEMOGRAPHIC PROFILE

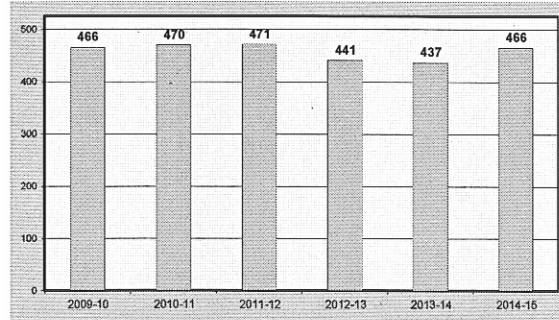
- 91.6% White, 3.1% Two or more races
- 23.2% of population is under 18
- Median age = 45.9 years
- 8% of population is foreign-born. NJ=21%.
- Bachelor's Degree or Higher = 65.9%
- Median family income = \$115,000
- 292 housing units, of which 84.5% are 1-unit homes (attached or detached)
- 20.4% of housing units are renter-occupied.
- Median value of owner-occupied unit = \$443,300



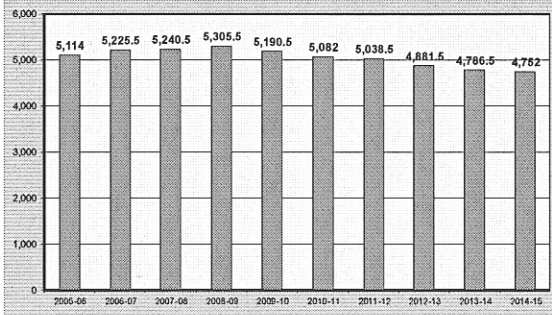
### HISTORICAL ENROLLMENT TRENDS

- ❑ District's October 2014 enrollment was 4,752.
- ❑ Enrollment peaked in 2008-09 with 5,305.5 students and has declined for 6 consecutive years.
- ❑ Loss of 362 students since 2005-06.
- ❑ Cohort-Survival Ratio Method (CSR) was used to project enrollment five years into the future.

### PRIVATE AND PAROCHIAL ENROLLMENT 2009-10 TO 2014-15



### HISTORICAL ENROLLMENT 2005-06 TO 2014-15



### ENROLLMENT PROJECTION METHOD COHORT SURVIVAL RATIO

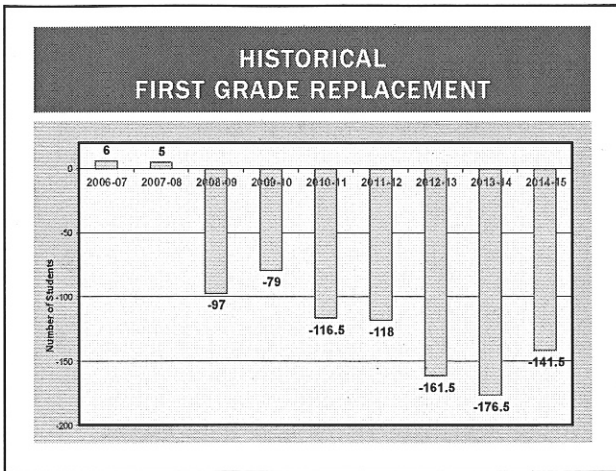
- ❑ Ratios are calculated for each grade progression. (Ex. 100 1<sup>st</sup> graders in 2013-14 become 95 2<sup>nd</sup> graders in 2014-15 = 0.95)
- ❑ Survival ratios were computed for ten historical years. Nine of 13 average ratios were above 1.000. Ratios below 1.000 were at HS.
- ❑ Averages were then computed and used to project future enrollments.

### HISTORICAL ENROLLMENT BY LEVEL

	PK-2	3-4	5-6	7-8	9-12
2005-06	1,103	821	835	830	1,525
2014-15	824	647	747	820	1,714
Change	-279	-174	-88	-10	+189
Peak Year	2005-06	2006-07	2007-08	2010-11	2012-13

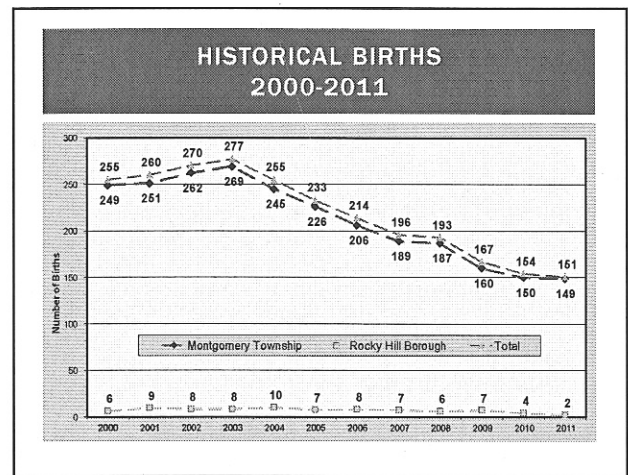
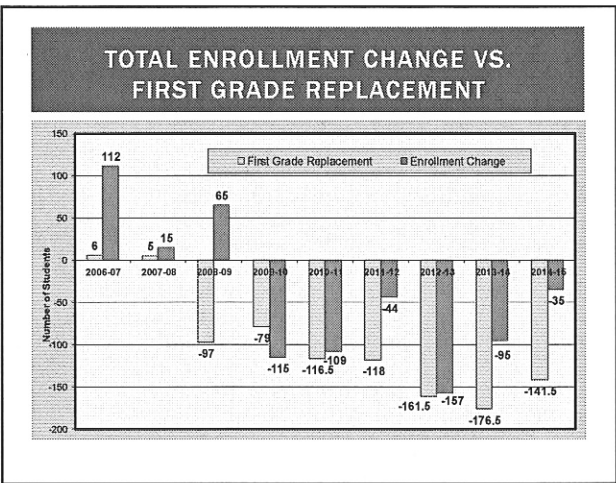
### FIRST GRADE REPLACEMENT

- ❑ Negative first grade replacement (FGR) has occurred for past 7 years, ranging from 79-176.5 students per year.
- ❑ Negative FGR- Number of graduating 12<sup>th</sup> grade students is greater than the number of 1<sup>st</sup> grade students replacing them in the next year.
- ❑ Negative FGR was 141.5 students in 2014-15, as 399.5 12<sup>th</sup> graders graduated in 2013-14 and were replaced by 258 1<sup>st</sup> graders in 2014-15.

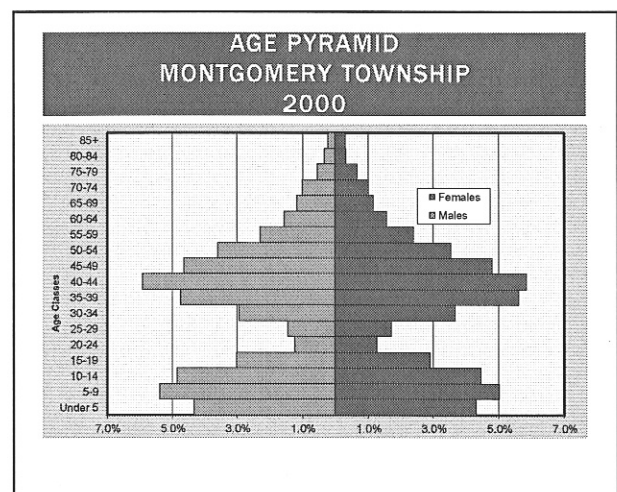


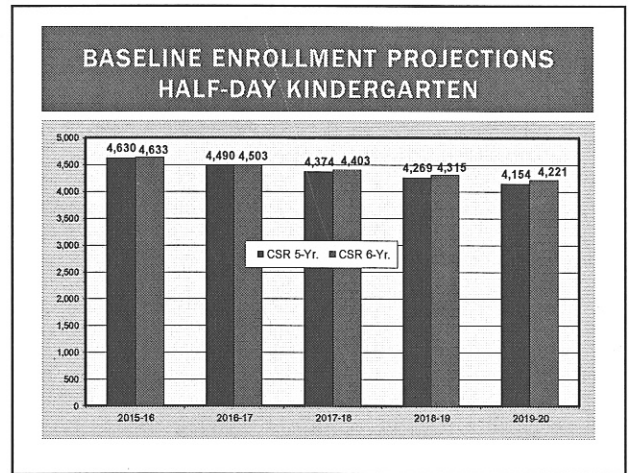
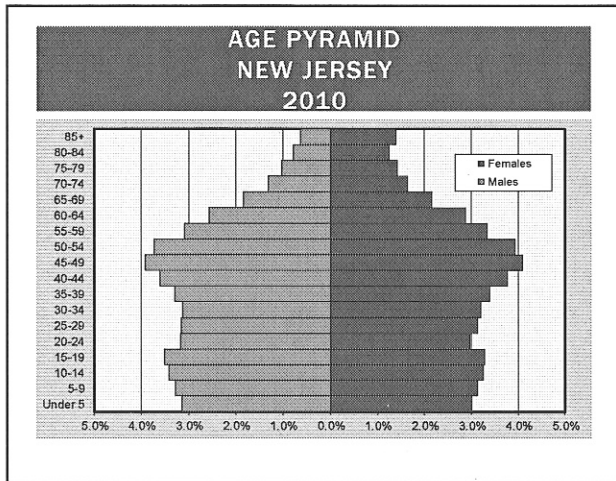
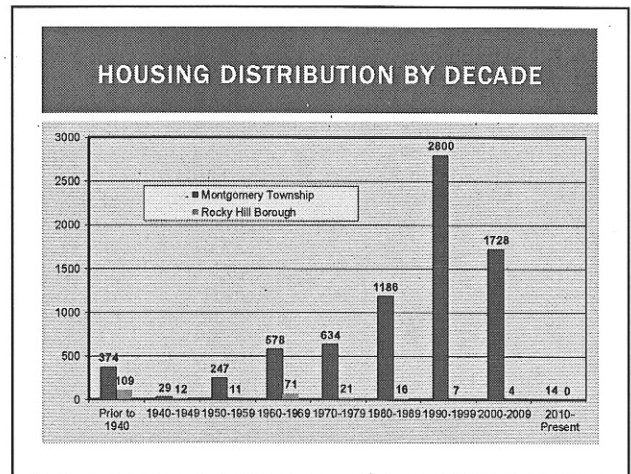
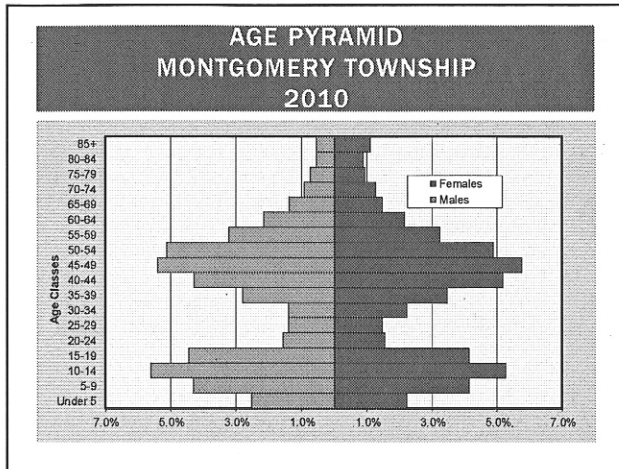
### BIRTH RATES AND BIRTH-TO-KINDERGARTEN SURVIVAL RATIOS

Birth Year	Births Montgomery Township	Births Rocky Hill Borough	Total Number of Births	Kindergarten Students Five Years Later	Birth-to-Kindergarten Survival Ratio
2000	249	6	255	285	1.1176
2001	251	9	260	302	1.1615
2002	262	8	270	252	0.9333
2003	269	8	277	293	1.0578
2004	245	10	255	243	0.9529
2005	226	7	233	237	1.0172
2006	206	8	214	220	1.0280
2007	189	7	196	202	1.0306
2008	187	6	193	212	1.0984
2009	160	7	167	246	1.4731
2010	150	4	154	N/A	N/A
2011	149	2	151	N/A	N/A



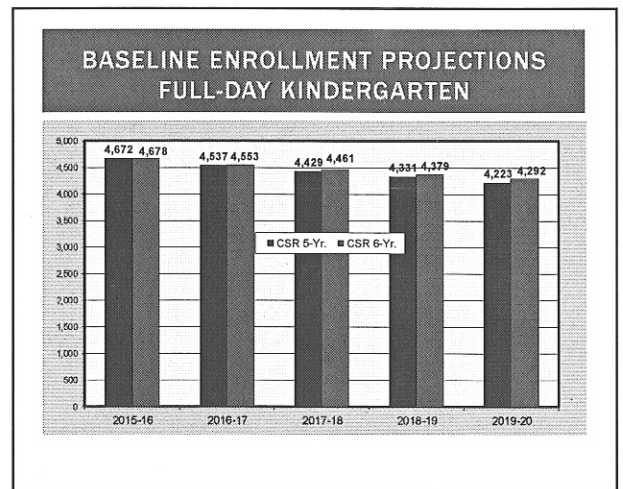
- ### BIRTHS
- ❑ Births in Montgomery have been declining: 269 in 2003, 149 in 2011.
  - ❑ Rocky Hill births range from 2-10 per year.
  - ❑ Births are used to project kindergarten students 5 years later.

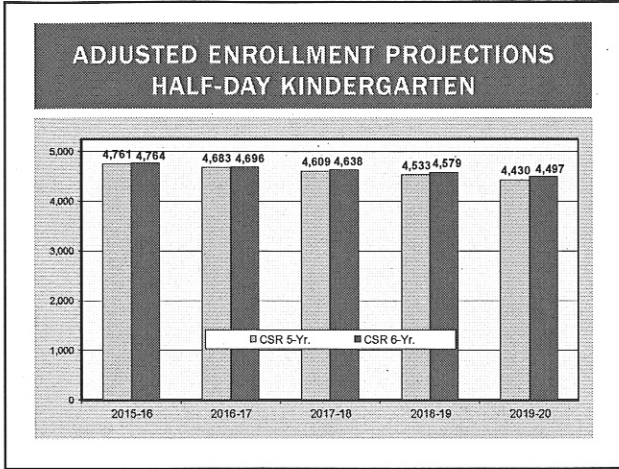




### NEW HOUSING IN MONTGOMERY TOWNSHIP

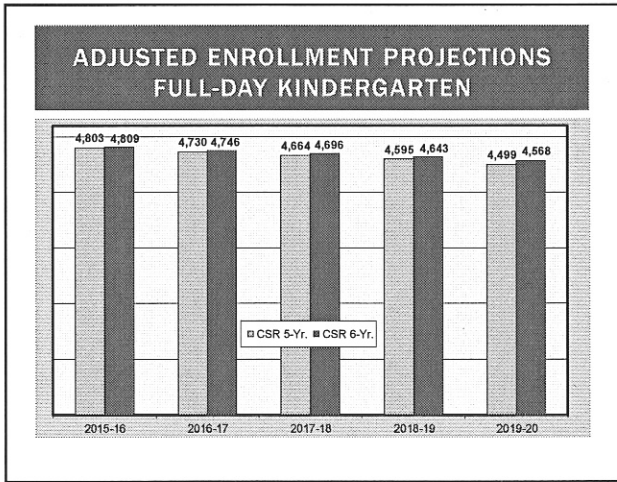
- 498 new housing units (295 detached SF, 112 TH, 91 affordable apts.)
- Various stages of approval or under construction.
- Potential for 511 children from these developments





### CAPACITY ANALYSIS

School	Capacity	Actual Enrollment 2014-15	Difference	Projected Enrollment 2019-20	Difference
Orchard Hill Elementary (PK-2)	1,199	824	+375	837	+362
Village Elementary (3-4)	855	647	+208	627	+228
Montgomery Lower Middle School (5-6)	1,345	747	+598	737	+608
Montgomery Upper Middle School (7-8)	1,000	820	+180	704	+296
Montgomery High School (9-12)	1,693	1,714	-21	1,631	+62



### ADJUSTED ENROLLMENT BY GRADE CONFIGURATION FULL-DAY KINDERGARTEN

HISTORICAL	PK-2		3-4		5-6		7-8		9-12	
2014-15	824		647		747		820		1,714	
PROJECTED	CSR 5-YR	CSR 6-YR	CSR 5-YR	CSR 6-YR	CSR 5-YR	CSR 6-YR	CSR 5-YR	CSR 6-YR	CSR 5-YR	CSR 6-YR
2015-16	905	924	613	613	752	751	819	816	1,714	1,705
2016-17	894	932	620	622	727	722	798	795	1,691	1,675
2017-18	896	896	678	681	675	671	792	786	1,683	1,662
2018-19	831	892	670	693	678	677	762	753	1,654	1,628
2019-20	833	896	593	639	737	736	704	697	1,632	1,600

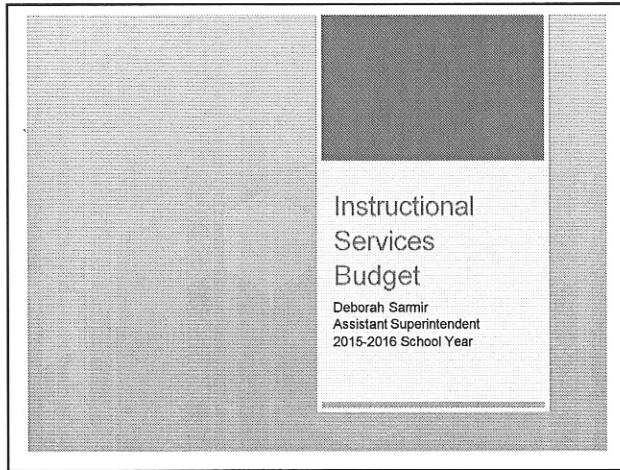
### ADJUSTED ENROLLMENT BY GRADE CONFIGURATION HALF-DAY KINDERGARTEN

HISTORICAL	PK-2		3-4		5-6		7-8		9-12	
2014-15	824		647		747		820		1,714	
PROJECTED	CSR 5-YR	CSR 6-YR	CSR 5-YR	CSR 6-YR	CSR 5-YR	CSR 6-YR	CSR 5-YR	CSR 6-YR	CSR 5-YR	CSR 6-YR
2015-16	864	879	612	613	752	751	819	816	1,714	1,705
2016-17	848	883	620	622	726	722	798	795	1,691	1,674
2017-18	782	839	678	680	674	671	792	786	1,683	1,662
2018-19	776	834	663	687	678	677	762	753	1,654	1,628
2019-20	779	837	579	627	737	736	704	697	1,631	1,600

Time was allowed for questions and comments from the board.

Curriculum and Instruction Budget

Ms. Sarmir, Assistant Superintendent, Mr. Ron Zalika, Director of Curriculum, Mr. Damian Pappa, Director of Data Assessment & Accountability, and Ms. Fiona Borland, Director of Instructional Technology, gave the following presentation on the 2015-16 Instructional Services Budget.



*Goal 1 – To develop specific communication protocols with parents, staff and community members that are consistent in message and reflect the vision of the district to engage each child in reaching his/her fullest potential.*

- Professional development:
  - Differentiated Instruction
  - Next Generation Science
    - Standards
  - Columbia Teacher’s College (TC)
  - DBQ
  - New Staff Academy
    - Mentoring/Shoulder to Lean On
  - Curriculum Revisions

**MTSD Goals:**

***Goal 1 – To develop specific communication protocols with parents, staff and community members that are consistent in message and reflect the vision of the district to engage each child in reaching his/her fullest potential.***

***Goal 2 – To review, evaluate and assess current programs and staffing structures to determine gaps/needs; make specific recommendations to the Board to address in a fiscally responsible and efficient manner in the following areas: special education, student/staff attendance and the organizational management structure of the district.***

*Goal 1 – To develop specific communication protocols with parents, staff and community members that are consistent in message and reflect the vision of the district to engage each child in reaching his/her fullest potential.*

- Professional development designed to leverage/ home to school connections
  - Performance Matters
  - Rubicon Atlas
  - MAP testing
  - Odyssey

**MTSD Goals:**

***Goal 3 – To identify and implement social-emotional programming appropriate for all schools by June, 2015 and identify the appropriate assessments to measure the efficacy of the programs.***

***Goal 4 – To explore the feasibility of full day kindergarten for the 2016-2017 school year***

*Goal 2 – To review, evaluate and assess current programs and staffing structures to determine gaps/needs; make specific recommendations to the Board to address in a fiscally responsible and efficient manner in the following areas: special education, student/staff attendance and the organizational management structure of the district.*

- Aligning our curriculum and assessments to New Jersey Core Curriculum Content Standards
- NGSS/ DBQ
- 3rd year of our partnership with Columbia Teacher’s College
- Embedding instructional technology into our daily practices
- Teachscape/Teacher Evaluation



*Goal 3 - To identify and implement social-emotional programming appropriate for all schools by June, 2015 and identify the appropriate assessments to measure the efficacy of the programs.*

- Professional development designed to meet the social emotional needs of our individual students
  - Implementation of Flexible Schedule at UMS
  - Anti-Defamation League (ADL) training
    - All administrators
    - School Safety teams
  - English Language Learners (ELL)

**Professional Learning and Curriculum Development**  
2014/2015 to 2015/2016

Activity	2014-2015	Proposed 2015-2016
Curriculum	\$92,434.00	\$98,040.00 (+\$5,606.00)
Travel	\$16,420.00	\$15,989.24 (-\$431.00)
Out of District Workshops	\$54,197.00	\$77,434.00 (+\$23,237.00)
Supplies	\$22,899.00	\$16,646.00 (-\$6,253.00)
Turnkey Training	\$8,340.00	\$4,700.00 (-\$3,640.00)
District Staff Development	\$112,040.00	\$89,540.00 (-\$22,500.00)
Universal Screening Supplies	\$5,488.00	\$8,023.00 (+\$2535.00)
Consultants	\$83,150.00	\$85,750.00 (+\$2,600.00)
<b>Total</b>	<b>\$394,968.00</b>	<b>\$396,122.00 (+1,154 / +0.3%)</b>

*Goal 3 - To identify and implement social-emotional programming appropriate for all schools by June, 2015 and identify the appropriate assessments to measure the efficacy of the programs.*

- 71 ELL Students
- 17 Languages

**ELL is not a class, but a demographic**

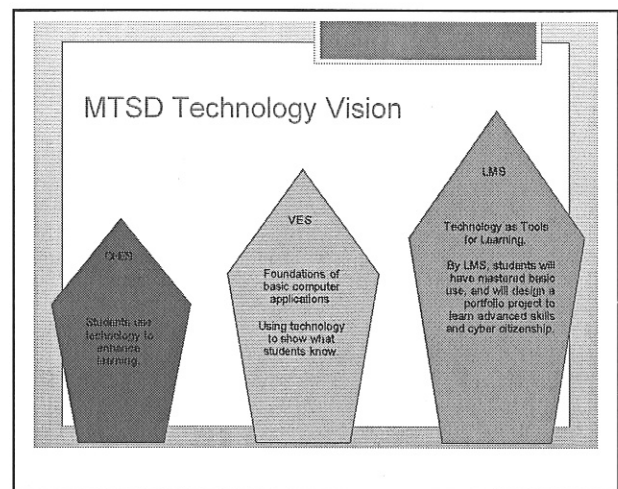
- Spanish • Mandarin • Cantonese • Korean • Dutch • Hebrew • Japanese • Polish • French • Portuguese • Farsi • Danish • German • Arabic • Estonian • Swedish • Russian

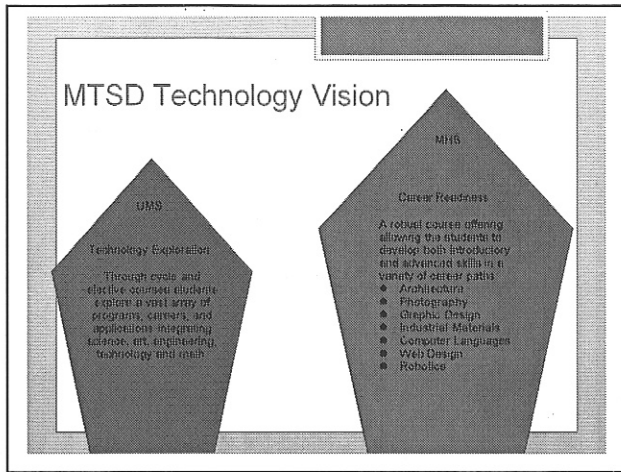
## MTSD Technology

*Goal 4 - To explore the feasibility of full day kindergarten for the 2016-2017 school year.*

**What has to happen?**

- Demographic Study (completed)
- Revisions to curriculum and assessment
- Exploration of related arts schedule
- Report Card Revision Committee





### Budget Goals for 2015-2016

2) To expand technology outside the core content area classes.

- STEAM/ STEM Courses
  - Phase 1 of Graphic Design Lap Upgrade
  - Integration of Technology into the Music Programs
- Special Education Classes
  - Confirming equal access to technology for all students
  - Expanding Classroom Sound Systems
- Elective Courses
  - Upgrading Technology for MHS Journalism and Literary Magazine
  - UMS Cycle Course

### What We Have Accomplished:

Since 2013:

- Increased connectivity in OHES, VES, LMS, and UMS
- In grades 3-8, we are almost at a 1:3 student/ device ratio.
- Expanded our Digital Learning Environment in all five buildings
- Upgraded media center technology in MHS, UMS, and LMS.
- Created a 1:1 learning environment in grade 6-8 in Language Arts.

### Budget Goals for 2015-2016

3) Increase student to device ratio at MHS.

- Additional Chromebook carts for Social Studies aligns with ISTE standards while simultaneously improving our PARCC testing capacity.

4) Increasing digital resources and content to support the district curriculum, differentiate instruction, and to increase the school-home connection.

- Safari Montage Digital Content Database
- Brightstorm Access grades 7-12

5) Increased ratio of student to device in VES and LMS.

### Budget Goals for 2015-2016

1) To maintain an infrastructure that support the increased use of technology by our teachers.

- MHS Wireless Network Refresh
- Upgrade intranet fiber to withstand the greater demand of the dynamic web.
  - Video Streaming
  - Video Conferencing
  - Cloud-Based Design and Collaboration
- Continued expansion of our Digital Learning Environments (Brightlink Classrooms)

### Questions

Time was allowed for questions and comments from the board.

## **COMMITTEE/REPRESENTATIVE REPORTS**

### **Representative Reports**

#### **Student Representative Report**

Ms. Anjali Ravichandran, student representative, reported that over the past couple of months the teachers have been relaying information on PARCC testing to the students. Since the test is completely done on a computer, a lot of teachers are incorporating more technology into the classroom.

#### **MTEA Report**

Ms. Debra O'Reilly, MTEA President, gave the following report:

New Jersey Education Association Vice President, Marie Blistan, visited the Skybox Program at the High School on January 29<sup>th</sup>. Ms. Blistan and her husband are both former special education teachers from south New Jersey. They were in awe of our program. They met with students, learned about work study and community involvement, and watched a presentation of past projects and student work. The Blistans were so excited about our program that they would like to spotlight it on the NJN Networks' "Classroom Close Up" TV show. We are looking into a date for next fall. Thank you to Ms. Joanne Tonkin, Supervisor of Special Services 9-12/ESY K-12, and Mr. Paul Popadiuk, Montgomery High School Principal, for showcasing our amazing program and giving the tour. Of course, a special thanks goes to the fabulous teachers and Teacher Instructional Aides who, along with the students, are the true stars of this program.

The MTEA has been working with district and building administration on Solutions Committees at both Montgomery High School and Orchard Hill Elementary School. Meetings are going very well, and ideas are worked out to solve issues at the building level with staff and administration working together. Professional Development has also been an area of collaboration and will undoubtedly improve the overall professional development experience for all of our teachers.

MTEA is sponsoring READ ACROSS AMERICA on February 27, 2015. We will donate \$150 of books per grade level to each library in Orchard Hill and Village Elementary Schools. Guest readers are being invited at Village Elementary School. Please contact our PRIDE in EDUCATION Chairperson, Ms. Jennifer Yulo, for more information.

Finally, the biggest MTEA event of the year is "Music From the Heart," which is presented annually in conjunction with the High School Band Parents' Association. This year's show, *Grease* (a kid-friendly version), will be on Saturday, May 16<sup>th</sup> at the high school. Proceeds from the show will help to fund both the Band Parents' Association scholarship and the MTEA scholarship program, which awards money to graduating seniors.

### **Board Member Delegate/Representative Reports**

Ms. Humza reported that the Somerset County Educational Services Commission held a board of education meeting on Thursday. The Superintendent was excited that the Career Center is 95% done. The Career Center is for special education students in grades 9 through 12+. It will contain a Shop Rite University. It will have a special entrance for students who are school phobic.

## **Board Committee Reports**

### Assessment, Curriculum and Instruction Committee Report

Mr. Doshi reported that the committee met on January 23<sup>rd</sup>. It was a short meeting concentrating on two primary issues. Mr. Pappa provided an update on PARCC testing. The information will be posted on the district website. Mr. Zalika provided an update on the curriculum revision process.

### Operations, Facilities and Finance Committee Report

The committee met on January 16<sup>th</sup>. Mr. Hladick reported that the committee will be having a special meeting to review proposed referendum projects. The committee will have its monthly meeting this Friday.

### Human Resources Committee Report

Ms. Mattis reported that the committee is meeting on February 20<sup>th</sup>.

Ms. Mattis reported that the HRAC met on January 14<sup>th</sup>. The committee discussed recruiting minority candidates and using the broader definition as defined by HIB. The committee also discussed cultural competency training. The next meeting will be held on March 16.

### Policy Committee Report

Ms. Donnay reported that the committee will be meeting on February 23<sup>rd</sup>. Ms. Michaelson will be replacing Ms. Humza on the committee.

### External Affairs/Communications Committee Report

Ms. Michaelson reported that the committee has not met yet. They are waiting for referendum information from the Operations, Facilities and Finance Committee.

### President's Report

Ms. Michaelson requested that committee chairpersons should assign someone from the committee to give the committee report if the chair is unable to attend a board meeting.

## **BOARD/PUBLIC COMMENTS**

Mr. Alan Wirsul commented on the following items:

- Transportation study and triple tier busing
- Air conditioning system for transportation – what is the cost and does it make sense to purchase with other districts?
- Where is the chairperson of the Operations, Facilities and Finance Committee?
- Demographic study – is it worth investigating the number of households with no children?
- Are mentors or shoulders to lean on being paid?
- Do teachers get paid to participate in the Columbia University program?
- The robotics students should visit a company or have someone from a company come to them.

Ms. Phyllis Bursh commented on the following items:

- HIB Report – how many were issues of race?
- Instructional Budget – she is concerned that the discussion was around areas which were increased and not in areas where reductions were made.

- Rethink the reduction of the supply account. When the district reduces supplies, the teachers ask the parents to send in more supplies.
- HRAC – it disturbs her that the district is bringing in the ADL to make people understand different races. She feels the board needs to learn, and it should be connected into the curriculum. She feels the district should use turnkey method to solve problems and invest more in the districts professionals.

Mr. Venanzi responded to Mr. Wirsul that the transportation air conditioning charger is \$6,300.

Ms. Sarmir responded that shoulder to lean on receives no pay. A mentor is paid by the mentee and will get the money back after three years with the district.

Ms. Sarmir responded that some consultants are brought in from Columbia Teachers College. If a teacher is sent there, they are paid \$20 per hour. If flexible professional development days are used, then there would be no money spent.

Ms. Gartenberg responded that the robotics team has mentors. When we had our first meet, a gentlemen from Picatinny Arsenal was in attendance. The Department of Defense is always looking for engineers. Mr. Sullivan is also pursuing the airport as an educational resource.

Ms. Sarmir responded that turnkey training has allowed some reduction in consulting costs, and we are building capacity among district leadership. Ms. Sarmir stated that the supplies referenced in tonight's presentation are specific to professional development. The district is becoming more electronic, and the need for professional development supplies is not as great.

Ms. Mattis responded that the HIB reports were shared in executive session for board review. The board will vote for review and acceptance. There are two opportunities during the year for a presentation to the board and public on HIB data.

### **REVIEW OF MINUTES**

The board reviewed the following minutes:

- |                     |                              |
|---------------------|------------------------------|
| 1. January 6, 2015  | Organization Meeting         |
| 2. January 13, 2015 | Executive Session Meeting    |
| 3. January 13, 2015 | Workshop and Special Meeting |
| 4. January 29, 2015 | Executive Session Meeting    |
| 5. January 29, 2015 | Business Meeting             |

There were no comments for changes to the minutes. The minutes will be approved at the February 24<sup>th</sup> business meeting.

### **REVIEW DRAFT BUSINESS MEETING AGENDA FOR FEBRUARY 24, 2015**

The Board reviewed the draft agenda for the February 24, 2015 Business Meeting.

### **BOARD/PUBLIC COMMENTS**

Mr. Wirsul questioned the settlement agreement in 3.3 and asked when the details will become available to the public. He also questioned the award of sports equipment and how often the district

would go directly to a basic manufacturer such as Riddell. Mr. Wirsul suggested that the district map out some small companies for students to learn physics from the actual companies.

Mr. Venanzi responded that the details of the settlement agreement are private and confidential because they involve a family.

Mr. Venanzi responded that for the athletic bid, we advertise for competitive bidding. Any company is allowed to present a bid as long as they comply with the specifications of the bid. If they are the lowest responsible bidder and meet the criteria, we can purchase from them regardless if they are a manufacturer.

Ms. Gartenberg responded that she will reach out to Mr. Leicht for information on companies willing to work with our students.

**EXECUTIVE SESSION** – A motion was made by Mr. Hladick and seconded by Ms. Miller that the board adopt a resolution to go into executive session at 9:58 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

1. A continued discussion on student disciplinary matters, items related to personnel, special education litigation and an update on a student disenrollment hearing will be discussed.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Mr. Doshi left the meeting at 9:58 p.m.

**RETURN FROM EXECUTIVE SESSION** – The Board returned from Executive Session at 10:43 p.m.

## **ACTION AGENDA**

### **1.0 ADMINISTRATIVE**

A motion was made by Mr. Hladick and seconded by Ms. Miller to approve agenda item 1.1 excluding incident LMS 103114001 as follows:

- 1.1 Harassment, Intimidation and Bullying (HIB) Report – Accept the Harassment, Intimidation and Bullying Report dated February 5, 2015 and noted for acceptance.

Upon call of the roll, the motion carried with a unanimous vote recorded.

A motion was made by Ms. Donnay and seconded by Ms. Miller to approve agenda item 1.1 including only incident LMS 103114001 as follows:

Upon call of the roll, the motion carried with five members voting in favor and Ms. Miller voting against.

**2.0 CURRICULUM & INSTRUCTION**

A motion was made by Mr. Hladick and seconded by Ms. Miller to approve agenda item 2.1 as follows:

- 2.1 Consultant Approval 2014/2015 – Approve the following consultant for the 2014/15 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Good Grief, Inc.	Grief Counseling Workshop	\$250.00/hour

Upon call of the roll, the motion carried with a unanimous vote recorded.

**3.0 FINANCE**

A motion was made by Mr. Hladick and seconded by Ms. Witt to approve agenda items 3.1 through 3.5 as follows:

- 3.1 Travel Reimbursement – 2014/2015 – Approve the Board member and/or staff conference and travel expenses as per the attached list (see Page 20).
- 3.2 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and B.A. and L.D. o/b/o B.A., which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release and any other documents necessary to effectuate the settlement.

- 3.3 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and B.A. and L.D. o/b/o F.A., which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the

Settlement Agreement and Release and any other documents necessary to effectuate the settlement.

- 3.4 Receipt, Rejection and Award of Bid – Spring Athletic Awards, Equipment, Supplies and Uniforms for the Montgomery Township School District (Bid #B15-09) – Bids were received on January 23, 2015 for spring athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

<u>Vendor</u>	<u>Base Bid</u>
Metuchen Center Inc. Sayreville, NJ	\$54,197.26
Leisure Sporting Goods Iselin, NJ	\$39,933.00
BSN Sports, Passon's Sports & US Games Jenkintown, PA	\$24,149.35
Riddell Elyria, OH	\$23,904.21
Efinger Sporting Goods Co. Bound Brook, NJ	\$17,570.76
Triple Crown Sports Old Bridge, NJ	\$16,960.40
Aluminum Athletic Equipment Co. Royersford, PA	\$15,745.90
Longstreth Sporting Goods Parkerford, PA	\$14,823.25
MFAC, LLC West Warwick, RI	\$14,515.45
Life Fitness Rosemont, IL	\$5,769.60
S & S Worldwide Colchester, CT	\$4,178.15
Neff Motivation, Inc. Greenville, OH	\$2,506.02
Boathouse Sports Philadelphia, PA	\$884.40



It is recommended the Board of Education reject the bids received from the following vendors; pursuant to 18A:18A-22e since the purposes or provisions or both of N.J.S.A.18A:18A-1 et seq. are being violated:

*Riddell, Elyria, OH* – The low bids received for *baseballs* and *softballs* are being rejected because the alternate products offered did not meet the NFHS requirements of the specifications. The low bid received for the *softball pants* is being rejected because the alternate offered will not match the existing pants. The low bids received for the *middle school baseball* and *softball uniforms* are being rejected because the alternates offered will not match the existing uniforms.

*Triple Crown Sports, Old Bridge, NJ* - The low bid received for the *middle school baseball uniforms* is being rejected because the alternate offered will not match the existing uniform.

It is recommended that the Board of Education award Bid #B14-10 for spring athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

<u>Vendor</u>	
Leisure Sporting Goods Iselin, NJ	\$15,628.08
BSN Sports, Passon's Sports & US Games Jenkintown, PA	\$2,599.03
Longstreth Sporting Goods Parkerford, PA	\$2,064.53
Metuchen Center Inc. Sayreville, NJ	\$1,980.95
Riddell Elyria, OH	\$984.04
Triple Crown Sports Old Bridge, NJ	\$871.90
MFAC, LLC West Warwick, RI	\$776.75
S & S Worldwide Colchester, CT	\$342.90
Efinger Sporting Goods Co. Bound Brook, NJ	\$299.00
<b>Total Bids Awarded</b>	<b>\$25,547.18</b>

3.5 Resolution for the Waiver of Requirements for the Special Education Medicaid Initiative (SEMI) Program – approve the following resolution:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2015-16 school year; and

Whereas, a component for eligibility for a waiver is when a district has 40 or fewer special education Medicaid eligible students or efforts to participate in SEMI will not provide a cost benefit to the district based on the revenue projections provided by the New Jersey State Department of Education; and

Whereas, the NJ State Department of Education has estimated that the district has 55 Medicaid eligible special education students based upon a count as of October 15, 2014 resulting in a projected revenue of \$22,365.20; and

Whereas, participation in the SEMI program will result in increased costs to manage the program and significant time which will potentially impact the required delivery of other services and create a hardship for the district to manage all requirements of the district's special education programs; and

Whereas, the Montgomery Township Board of Education desires to apply for this waiver due to the fact that it projects that there will not be a cost benefit to the district to participate in the SEMI Program for the 2015-16 school year;

Now Therefore Be It Resolved that the Montgomery Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Somerset an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2015-16 school year.

Upon call of the roll, the motion carried with a unanimous vote recorded.

4.0 PERSONNEL


A motion was made by Mr. Hladick and seconded by Ms. Humza to approve agenda item 4.1 as attached (see Pages 21-22).

Upon call of the roll, the motion carried with a unanimous vote recorded.

**ADJOURNMENT**

A motion was made by Mr. Hladick and seconded by Ms. Humza to adjourn the meeting at 10:50 p.m. Upon call of the question, the motion carried unanimously.

Respectfully submitted,



Thomas M. Venanzi  
School Business Administrator/  
Board Secretary

**Montgomery Township Board of Education  
Travel Reimbursement Requests  
2014/2015**

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.31)	Meals	Lodging	Regis- tration	Other	Total**	Approved Year-to-Date Total**
Staci Beegle	LMS/UMS	2/25/2015	Educator's Forum on Mental Health		\$7.75					\$7.75	\$66.75
Lia Camuto	OHES/VES	2/25/2015	Educator's Forum on Mental Health		\$7.75					\$7.75	\$7.75
Thomas Desisto	BO	5/28/2015	Excelling as a Manager or Supervisor					\$89.00		\$89.00	\$288.00
Kristin DiPietro	MHS	3/20/2015	Good Ideas in Teaching Precalculus					\$160.00		\$160.00	\$160.00
Kelly Mattis	BO	4/10/2015	LGBT Discrimination Issues					\$150.00		\$150.00	
Kelly Mattis	BO	4/20/2015	Religious & Cultural Discrimination Issues					\$75.00		\$75.00	\$1,389.08
Mary McLoughlin	BO	2/25/2015	Educator's Forum on Mental Health		\$7.75					\$7.75	\$928.18
Anna Panova-Cicchino	MHS	4/8/2015	Are you Preparing for the Inevitable? Statistics and the Common Core					\$195.00		\$195.00	\$574.98
Kelly Rafferty	MHS	3/20/2015	Good Ideas in Teaching Precalculus					\$160.00		\$160.00	\$160.00
Susan Teza	MHS	4/8/2015	Are you Preparing for the Inevitable? Statistics and the Common Core					\$195.00		\$195.00	\$687.32
Joanne Tonkin	MHS	2/25/2015	Educator's Forum on Mental Health		\$7.75					\$7.75	\$66.75
Ashley Williams	MHS	3/20/2015	Good Ideas in Teaching Precalculus					\$165.00		\$165.00	\$165.00
Ron Zailka	BO	2/19/2015	Writing Curricula in ELA, Science & S.S. to Support PARCC					\$149.00		\$149.00	\$1,158.76

\*\*Estimated

BOE 2/10/15

\*Excluding Tolls  
\*\*Includes Registrations.

**4.1 PERSONNEL**

**Resignations/Retirements/Terminations/Rescissions**

Location	Name	Position	Effective	Reason	Dates of Employment/Notes
OHES	Bonnie Higginbotham AID.OH.TIA.EO.07	TIA	07/01/2015	Retirement	05/07/1990 – 06/30/2015

**Leaves of Absence**

Location	Name	Position	Type of Leave	Dates of Leave/Notes
OHES	Laura Boss LOA.OH.TCHR.KD.02	Teacher/Kindergarten	Temporary Disability	11/17/2014 – 12/26/2014 paid w/benefits
			FMLA	12/27/2014 – 03/27/2015 unpaid w/benefits
			Unpaid Leave	03/28/2015 – 06/30/2015 unpaid w/o benefits (Revised)
			Anticipated Return	09/01/2015 (Revised)
OHES	Ellen Lawrence LOA.OH.RCTR.MG.03	Teacher/Resource Center	Unpaid Leave	03/05/2015 (1/2 day) – 03/12/2015 (1/2 day)
			Sick Bank	03/12/2015 (1/2 day) – 04/01/2015

**Appointments/Reinstatements (Certificated Staff)**

Location	Name	Position	Replacing	Step	Salary	Pro-rated	Dates of Employments/Notes
OHES	Gabrielle Marion (Leave Replacement) TCH.OH.TCHR.KD.02	Teacher/Kindergarten	Laura Boss	BA 1-2	\$57,030.00	Yes	11/17/2014 – 06/30/2015 (Revised)

**Appointments/Reinstatements (Non-Certificated Staff)**

Location	Name	Position	Replacing	Step	Salary	Pro-rated	Dates of Employments/Notes
VES	Dan Pace AID.VS.TIA.EO.07	TIA 1:1	New	1-2	\$23,388.00	Yes	10/22/2014 – 06/30/2015 (Revised)

**Other**

Location	Name	Assignment	14/15 Degree & Step	14/15 Salary	Pro-Rated	Dates of Employment/Notes
LMS	Marisa Fuller TCH.LM.CCNT.MG.04-2	Teacher/LLD FCS Class added to schedule every other day	Salary Increase	\$6,524.00 (Revised)	Yes	02/02/2015 – 06/30/2015

**\*Pending Criminal History Clearance**