

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, December, 15, 2015
6:00 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

WORKSHOP AND BUSINESS MEETING A G E N D A

2015-2016 District Goals

Goal 1: To review, evaluate and assess current programs and staffing structures to determine gaps/needs. Raise academic performance of all demographics and results should compare favorably against similar districts year after year. Special focus on the MHS Science department, where a measurement of student achievement will be developed in 2015 and used every year to measure positive progress.

Goal 2: To identify and implement social emotional learning programming to be addressed district wide through the counseling programs. Specifically, implement evidence based social and emotional learning programs with the aim to prevent bullying, discipline problems and improving school climate (and stress) for all children.

Goal 3: To identify and effectively utilize specific communication practices with students, parents, staff and community members that are timely, accessible, and consistent in message. Administer a district-wide communications survey and compare the results with the Spring 2013 results.

OPENING OF THE MEETING

Call to Order - Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of the meeting on January 7, 2015 and December 10, 2015. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, student disciplinary matters, special education litigation, a student disenrollment and parent appeals to harassment, intimidation and bullying determinations. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION - 7:30 p.m.

SALUTE THE FLAG

ROLL CALL

PRESENTATION - Comprehensive Annual Financial Report for the 2014-2015 School Year

SUPERINTENDENT'S REPORT

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee Report
- Operations, Facilities and Finance Committee Report
- Human Resources and Negotiations Committee Report
- Policy Committee Report
- External Affairs/Communications Committee Report
- President's Report

BOARD/PUBLIC COMMENTS – Members of the public are allotted one opportunity to address the Board regarding **Board Committee, Representative Reports, Superintendent's Report or any other business** for a maximum of five (5) minutes during this period of the meeting.

APPROVAL OF MINUTES – It is recommended that the Board approve the minutes of the following Board Meeting(s):

1. November 10, 2015 Executive Session Meeting
2. November 10, 2015 Workshop and Special Meeting
3. November 24, 2015 Executive Session Meeting
4. November 24, 2015 Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. Email dated 11/24/15 from J. Gaynor regarding meeting
2. Email dated 12/2/2015 from B. Mathew regarding YECNJ Launch
3. Email dated 12/4/15 from D. Davis regarding Copyright
4. Email dated 12/5/15 from R. Gummadi regarding transportation
5. Email dated 12/7/15 from T. Westervelt regarding Copyright

ACTION AGENDA

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting.

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Report – Accept the following report:

1. Student Control Report
2. Harassment, Intimidation and Bullying (HIB) Report
3. Teacher Absence Report
4. Fire/Security Drill Report

1.2 Policy Second Reading and Adoption – Accept and adopt the following policies following a second reading:

3218	Substance Abuse
3218R	Substance Abuse Regulation
4218	Substance Abuse
4218R	Substance Abuse Regulation

1.3 Policy Review – Adopt the following policies as reviewed:

9701	Non-School District Instructional Resources
9720	Solicitations by Vendors

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 FY 2015 IDEA Grant Amendment – Approve an amendment to the FY 2015 IDEA Grant due to the carry-over of funds from the FY2015 IDEA Grant. The amendment is being requested as a result of unexpended Non-Public funds of \$12,810.00.

2.2 Program of Studies/UMS – Approve the Montgomery Upper Middle School Program of Studies for the 2016-2017 school year.

2.3 Program of Studies/MHS – Approve the Montgomery High School Program of Studies for the 2016-2017 school year.

2.4 New Courses/MHS – Approve the following new courses for Montgomery High School students:

iSTEM i – Independent Research Investigations
Advanced Ceramics
Supplemental Senior Math Lab
Reorganization of 11th and 12th Grade English

- 2.5 Out-of-District Placements – Approve the following Out-of-District placements for the 2015/16 school year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
281258	Hunterdon Preparatory School	11/19/15-6/14/16		\$31,512.00	\$31,512.00
102822	Hunterdon Preparatory School	12/3/15 Withdrawal		-\$19,876.80	-\$19,876.80

- 2.6 Consultant Approvals 2015/2016 – Approve the following consultants for the 2015/16 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Learning Ally	Site License for Student Literature	\$6750.00/year

- 2.7 Field Trips – Approve the following athletic field trips:

The MHS varsity dance team and coaches to participate in the National Dance Championships in Orlando, Florida from January 28 – February 1, 2016 at no cost to the District.

The MHS varsity cheerleading team and coaches to participate in the National Cheerleading Championships in Orlando, Florida from February 5 – 8, 2016 at no cost to the District.

The MHS qualifying wrestlers and coaches to participate in the NJSIAA Wrestling State Championships in Atlantic City, NJ, from March 4 – 6, 2016, at a cost not to exceed \$912.14. The cost includes lodging, meals, and travel expenses for the athletes and coaches.

Eligible boys and girls track team athletes and coaches to participate in the NJSIAA Boys and girls Outdoor Track & Field State Group Championships in Egg Harbor, NJ, June 3 & 4, 2016, at a cost not to exceed \$1,612.00. The cost includes lodging, meals, and travel expenses for the athletes and coaches.

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of November 30, 2015:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of November 30, 2015

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of November 30, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of November 30, 2015 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for December – approve the monthly bills as follows:

General Operating	\$6,875,053.83
Food Service	\$ 0.00

3.6 Travel Reimbursement – 2015/2016 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 Acceptance/Filing of Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2015 – accept and file the Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2015.

Recommendations – None

3.8 Acceptance/Filing of Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance – for Fiscal Year Ended June 30, 2015 – accept and file the Auditor's Management Report on Administrative Findings – Financial Compliance and Performance for Fiscal Year Ended June 30, 2015.

3.9 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement

Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent's office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release and any other documents necessary to effectuate the settlement.

- 3.10 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent's office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release and any other documents necessary to effectuate the settlement when we receive a signed copy from the parents.

4.0 PERSONNEL

The superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT