

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Minutes of the Tuesday, December 19, 2017 6:30 P.M. Workshop and Business Meeting

These minutes have not been formally approved and are subject to change or modification

OPENING OF THE MEETING

- A. The Montgomery Township Board of Education held a workshop and business meeting on Tuesday, December 19, 2017 at 6:30 p.m. in the Upper Middle School media center.
- B. Roll Call - The following Board Members were present: Richard Cavalli, Minkyo Chenette, Dharmesh Doshi, Dale Huff, Charles F. Jacey, Jr., Amy Miller (arrived at 6:35 p.m.), Shreesh Tiwari (arrived at 6:40 p.m.) and Christine Witt
Absent: Phyllis Bursh
Also Present: Nancy Gartenberg, Superintendent
Elizabeth Nastus, Interim Assistant Superintendent
Annette M. Wells, Business Administrator/Board Secretary
Nora Wynn, Student Representative
- C. President Cavalli read the following Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of the meeting on January 5, 2017 and November 3, 2017. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.
- D. President Cavalli then led everyone in the Salute to the Flag.
- E. President Cavalli welcomed all to the workshop and business meeting.

EXECUTIVE SESSION- A motion was made by Ms. Chenette and seconded by Mr. Doshi that the board adopt a resolution to go into executive session at 6:37 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

- 1. A parent appeal on a student disciplinary matter, items related to personnel, harassment, intimidation and bullying incidents, and negotiations with the Montgomery Township Education Association will be discussed.
- 2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

RETURN FROM EXECUTIVE SESSION- The Board returned from Executive Session at 7:27 p.m.

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public commented on the following topics:

- disapproval of the salary increase in the superintendent's contract amendment
- board should consider this in providing pay increases to teachers and staff who have direct contact with students
- thanked the district for the morning's tribute to 1st Lt. Ashley Henderson Huff
- thanked and commended Ms. Witt for her service on the board
- concern regarding the security cameras in the district and whether the police and first responders were aware of their location
- total dollar amount of the monthly bills list and how the district stands at the halfway point of the school year
- whether appropriate controls and approvals were in place regarding the issuance of monthly checks

Mr. Cavalli asked that past board presentations be reviewed for explanation of the superintendent's contract amendment. He confirmed that the district's security plan is coordinated with the Montgomery police department and that the monthly bills process has been reviewed and the board is assured that controls are being met.

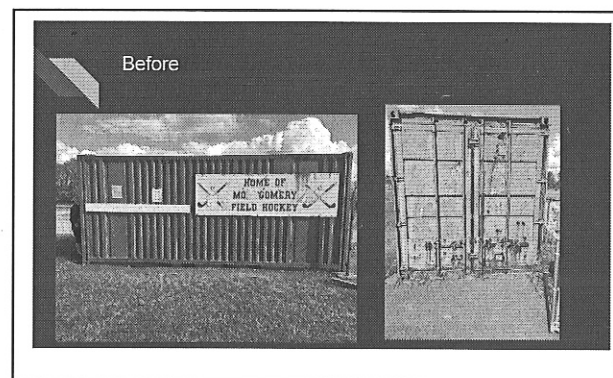
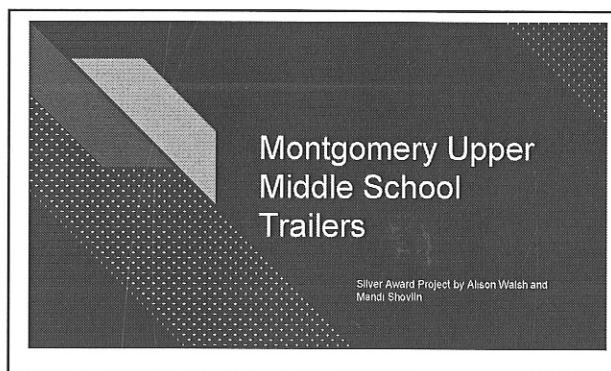
SUPERINTENDENT'S REPORT PRESENTATIONS

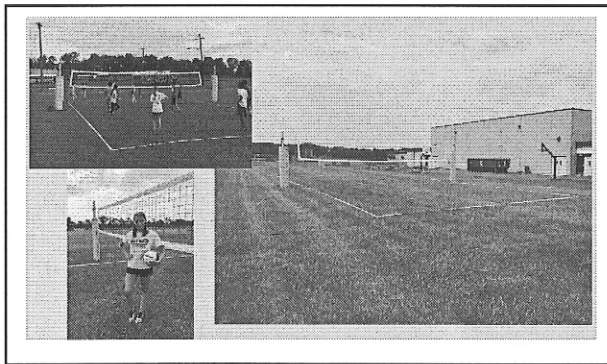
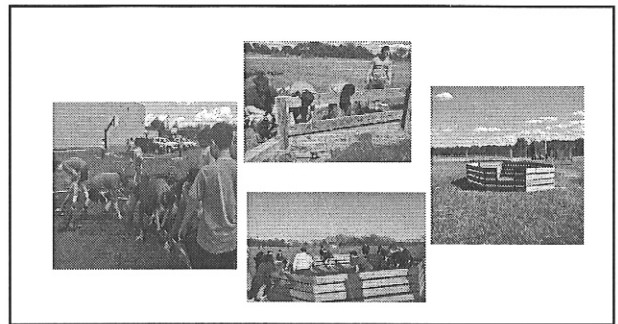
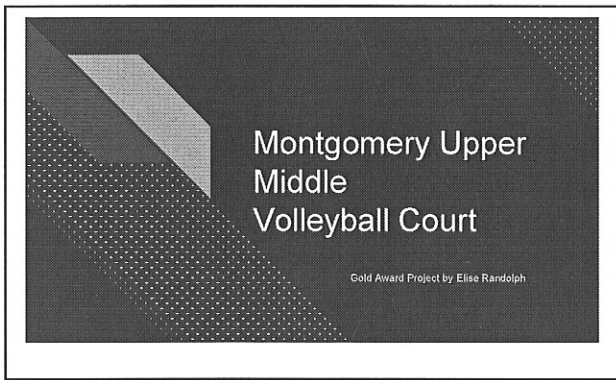
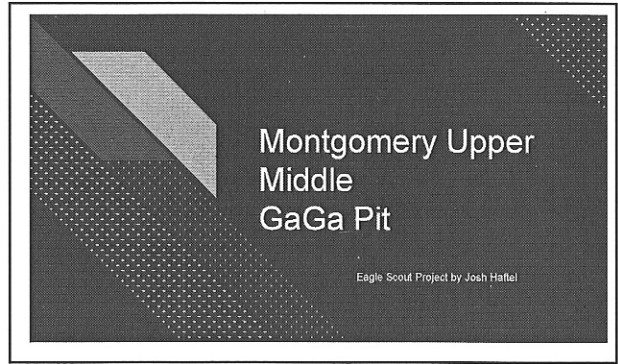
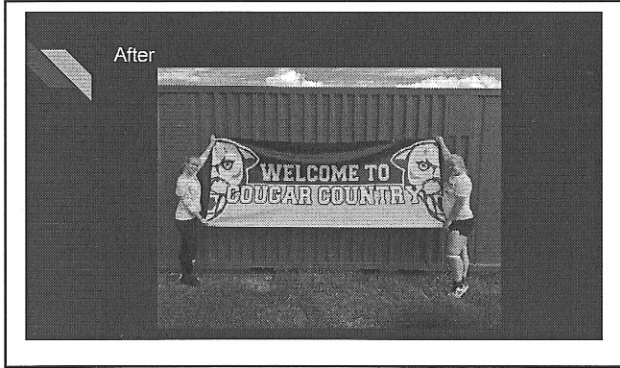
Ms. Gartenberg recognized Mr. Anthony Maselli, retiring athletic director, and noted his dedication to the district as a reliable and responsible professional who served the district.

Ms. Gartenberg and Mr. Cavalli thanked and honored Ms. Witt and Mr. Huff for their service on the Board of Education.

Upper Middle School Student Recognition

Mr. Cory Delgado, Upper Middle School Principal, recognized and honored students achieving Girl Scout Gold Awards and Eagle Scout Award.





Upper Middle School Yoga Club Presentation


Ms. Stefanie Lachenauer presented on the Upper Middle School Yoga Club and mindfulness training. She demonstrated one mindfulness activity utilizing a peacock feather. The board members participated in the activity.

1st Lt. Ashley Henderson Huff Memorial Drive: Michael Maloney, MVMC

Mr. Michael Maloney reported on the dedication of the 1st Lt. Ashley Henderson Huff Memorial Drive.

No Child Left Behind (NCLB) Title I Fiscal Year 2015 Audit Findings & Corrective Action Plan – Ms. Nastus reviewed the finding and CAP of the 2015 audit.

Ms. Witt asked how often the district is audited on Title I. Ms. Nastus responded that the audit is random but may be more often as the dollar amount of the funding increases. This is the first time the district has been audited.



TITLE 1

Fiscal Year 2015 Audit Findings and Corrective Action Plan

Finding 2:

- Title I, Part A funds totaling \$1,809.15 were expended for ineligible beneficiaries
- \$1,809, the cost of 7 Chromebooks, were used for non-Title I students

Title I Fiscal Year 2015 Background Information:

- Targeted Assistance Program
- 168 Students served
- \$123,533 Funding

Corrective Action Plan - Finding 2

FINDING	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
Title I, Part A funds were expended for ineligible beneficiaries	The LEA must ensure that Title I funds are expended for the intended beneficiaries at eligible schools	Title I Coordinator will ensure, through documentation, that only items necessary for eligible students will be purchased with Title I funds	Title I Coordinator School Coordinators	January 19, 2018

Finding 1:

Expenditures of \$18,067.00 incurred and charged to Title I grant supplanted local funding sources and are deemed to be unallowable.

Finding 3:

- Expenditures of \$775.35 incurred and charged to the Title I, A grant were not deemed reasonable and necessary for the efficient performance of the program
- Three chromebooks were stored and not used for Title I students

Corrective Action Plan - Finding 1

FINDING	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
Expenditures incurred and charged to the Title I grant supplanted local funding sources and are deemed unallowable program costs	The district must ensure that Title I program expenditures supplement, not supplant, State and local funds	Title I Coordinator will ensure that Title I funds are not used to provide programs and services for eligible students in cases where the programs and services would otherwise be available to all students. Both the Business Administrator and Coordinator will oversee	Title I Coordinator and Business Administrator	January 19, 2018

Corrective Action Plan - Finding 3

FINDING	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
Expenditures incurred and charged to the Title I, Part A grant were not deemed to be reasonable and necessary for the efficient performance of the federal program	The LEA must improve procedures for the payment of expenditures related to the Title I, Part A program in accordance with federal regulations	Title I Coordinator will develop improved procedures to ensure that the payment of expenditures are in accordance with federal regulations	Title I Coordinator	January 19, 2018

Finding 4:

- Expenditures incurred and charged to the Title I, A grant did not meet the intent and purpose of the Title I, Part A program
- Six gameboards purchased for \$191.01 were deemed not in line with program intent

Finding 6:

- Proper entrance/exit criteria were not established to identify eligible Title I students.

Corrective Action Plan - Finding 4

FINDING	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
Expenditures incurred and charged to the Title I, Part A grant did not meet the intent and purpose of the Title I program	The LEA must improve procedures for the payment of expenditures related to the Title I, Part A program in accordance with federal regulations	The LEA will develop improved procedures to review and record expenditures related to Title I, Part A program in accordance with federal regulations	Title I Coordinator	January 19, 2018

Corrective Action Plan - Finding 6

FINDING	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
Proper entrance/exit criteria were not established to identify eligible Title I students	The LEA must ensure only educationally related criteria are used to identify students eligible to participate in its Title I program	The LEA will identify and adhere to educationally related criteria in the identification of students eligible to participate in the Title I program	Title I Coordinator School Coordinators Title I Teachers	January 19, 2018

Finding 5:

- Certain records were not maintained in accordance with departmental and federal guidelines.
- Physical inventory is not satisfactory.

Finding 7:

- Evidence was not provided of the distribution of the Parent's Right-to-Know letter, nor various Title I Parental Involvement communications, as required by federal legislation and regulations.

Corrective Action Plan - Finding 5

FINDING	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
Certain records were not maintained in accordance with departmental and federal guidelines	To facilitate an effective audit, the district must ensure that its equipment purchased with federal funds meets the minimum requirements pursuant to EDGAR, 34 C.F.R., § 80.32 (e)(1)	Coordinator will develop an adequate equipment log to facilitate an effective audit to ensure that equipment purchases meet minimum federal requirements	Title I Coordinator Director of Technology	January 19, 2018

Corrective Action Plan - Finding 7

FINDING	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
The LEA did not provide evidence of the distribution of the Parent's Right-to-Know letter, nor various Title I Parental Involvement communications	The LEA must ensure that Parent's Right to Know HOT letters are prepared and distributed at the beginning of the school year in accordance with required regulations. The district must ensure that parents of identified children are: a) provided with a letter stating the entrance and exit criteria for Title I services, (b) notified and encouraged to attend an annual parent meeting, and (c) involved in the joint preparation of a school-parent compact	The LEA will distribute required parent correspondence and encourage parent participation in accordance with federal requirements and guidelines	Title I Coordinator School Coordinators	January 19, 2018

Finding 8:

- The district did to provide evidence of consultation with nonpublic school officials.

General Steps to Ensure Compliance

- Additional training will be provided to staff by NJDOE
- System of Checks and Balances has been established between the Curriculum and Instruction Department and the Business Office
- Feedback will be solicited from NJDOE

Corrective Action Plan - Finding 8

FINDING	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
The district did not provide evidence of consultation with nonpublic school officials	The LEA must conduct ongoing consultation with its nonpublic school officials in accordance with ESEA § 1120(b)	The LEA, using NJDOE recommended templates for correspondence, will consult with its nonpublic school officials during the design and development of the Title I program	Title I Coordinator	January 19, 2018

Audit Presentation – Mr. Robert Swisher of Suplee, Cooney & Company presented the findings of the annual audit.

Mr. Robert Swisher of Suplee, Clooney & Company discussed the district audit ending June 30, 2017. He noted a finding of a small batch of checks that did not receive board approval. Ms. Wells explained the issue and the corrective action plan that had been implemented to ensure future success in this area.

COMMITTEE/REPRESENTATIVE REPORTS

Student Representative Report

Ms. Nora Wynn, student representative, expressed that she was moved by the ceremony for 1st Lt. Huff. She commented on the new science class and updated the board on some of the college acceptances within the senior class.

MTEA Report

Mr. Scott Mason, MTEA president, commended Mr. Huff and Ms. Witt on their roles within the board. He also spoke of his remembrance of Ashely Huff as a student, and reported ongoing success in collaboration within negotiations.

Board Member Delegate/Representative Reports

Ms. Chenette and Ms. Miller reported on the recent training they attended on student achievement. They stated that one of the topics was on job trends in the future.

Board Member Delegate/Representative Reports

Board Committee Reports

Assessment, Curriculum and Instruction Committee Report

Mr. Doshi noted that approval of the UMS and MHS program of studies was on the agenda. The new science class description should be finalized by the second week in January.

Operations, Facilities and Finance Committee Report

Mr. Jacey thanked Mr. Huff for his work and counsel while on the committee. He reported that the audit found the district to have good controls within the business office that produced a clean audit with just one minor audit finding. He also reported that the budget discussion was “sobering” when looking at projected maintenance and facility needs, health insurance increases, and other uncontrollable costs.

He stated that a proposal for security and safety firms to evaluate the district would be coming in January.

He reported on an improving situation with the payroll company but noted that the district is still looking for an experienced payroll supervisor.

Human Resources and Negotiations Committee Report

Mr. Cavalli stated that the committee met and discussed the following items:

- bias training for the board would take place in February/March
- need to over-communicate with the public especially when changing technology
- reviewed the committee charter
- district organizational chart and updating the job titles to more accurately describe the work being performed.
- vacant positions for Athletic Director, Supervisor of Payroll, and Assistant Superintendent.
- meeting with the Sick Bank Committee

Chairs and Policy Committee Report

Mr. Cavalli noted that the committee was reviewing options to renovate the district’s website. The costs and context of each option will be communicated with the OFF committee. Mr. Cavalli also reported that the Board self-evaluation will be included in the presentation by Dr. William H. Adams of ECRA Group, Inc. in the future.

President’s Report

No Report

APPROVAL OF MINUTES

A motion was made by Ms. Witt and seconded by Ms. Chenette to approve the following minutes:

- November 7, 2017 Executive Session Meeting
- November 7, 2017 Workshop and Business Meeting

Upon call of the roll, the motion carried with six members voting in favor and Mr. Doshi and Mr. Huff abstaining.

A motion was made by Ms. Chenette and seconded by Mr. Jacey to approve the following minutes:

- November 21, 2017 Executive Session Meeting
- November 21, 2017 Business Meeting

Upon call of the roll, the motion carried with seven members voting in favor and Ms. Witt abstaining.

ACCEPTANCE OF CORRESPONDENCE

A motion was made by Mr. Tiwari and seconded by Ms. Chenette to approve the following correspondence:

1. Email dated 11/17/17 from M. Ender regarding superintendent's salary increase
2. Email dated 11/17/17 from B. Borowski regarding to renegotiate or not to renegotiate
3. Email dated 11/20/17 from B. Borowski regarding to reread or not to reread
4. Email dated 11/21/17 from R. Friedman regarding opposition to renegotiation of superintendent's contract
5. Email dated 11/26/17 from B. Borowski regarding electronic smoking devices and township ordinances

Upon call of the roll, the motion carried with a unanimous vote recorded.

BOARD/PUBLIC COMMENTS

Members of the public commented on the following items:

- development of the physics program and the need to communicate more effectively with the public
- lag in minutes on district website
- police must be part of the safety and security of the schools
- involving high school students in the updating of the website
- include district treasurer in a Corrective Action Plan resulting from the yearly audit
- biggest contributor to miscellaneous income is in the current budget
- details of budget line items and how the budget ended on June 30, 2017

The following responses to public comment were made:

- Ms. Gartenberg responded that the Montgomery police are well informed of the district's security and work together to make decisions to ensure safety and security
- Ms. Wells explained the Treasurer's role in the control process, noting that the reviewed bills in the accounting system were accurate.
- Ms. Wells verified that the minutes available online were up-to-date for what has been approved by the board and that the video of meetings also was current to the last meeting.
- Ms. Wells noted that the largest contributor to miscellaneous income is the YMCA.
- Ms. Wells referred the public to the monthly reports of the board secretary for a more detailed description of monthly line items and noted that as of June 30, 2017, the budget was approximately \$3.7 million in the positive.
- Ms. Gartenberg explained that the Program of Studies is the courses available to students and that a listing is available on the website. These are approved yearly.
- Ms. Gartenberg explained that the research project listed on the agenda is a graduate practicum, involves no money, but is required to be board approved.
- Mr. Cavalli agreed that communication needs to be improved and cited additional ways the board hopes to improve the process, including holding one public meeting for each committee.
- Ms. Wells explained that the negative revenue amount in Capital Projects is misleading as the account holds referendum funds accounted for in prior years but were spent in the 2016-17 school year

Ms. Heather Pino, Assistant Principal at Montgomery High School, explained the Addendum to the Agenda item 3.11, detailing the one-year NJ.com pilot program. The program would bring cameras to Montgomery athletic events, allowing events to be viewed by those who hold a subscription to the service. The district would receive a percentage of the subscription revenue. The agreement has been approved by the school attorney and coaches.

ACTION AGENDA

1.0 ADMINISTRATIVE

A motion was made by Ms. Witt and seconded by Mr. Huff to approve agenda items 1.1 through 4.1 as follows:

1.1 Routine Monthly Report – Accept the following reports:

- a. Student Control Report
- b. Fire/Security Drill Report
- c. Harassment, Intimidation and Bullying (HIB) Report

1.2 Memorandum of Agreement – Approve the Memorandum of Agreement and Addendum between School and Law Enforcement for the 2017-2018 school year.

1.3 Policy Adoption – Accept and adopt the following policies following a second reading:

0000.02	Introduction
1240	Evaluation of Superintendent
1240R	Evaluation of Superintendent
2415.06	Unsafe School Choice Option
2418	Section 504 of the Rehabilitation Act of 1973 – Students
2418R	Section 504 of the Rehabilitation Act of 1973 – Students
2622	Student Assessment
2700	Services to Nonpublic School Students
3221	Evaluation of Teachers
3221R	Evaluation of Teachers
3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
3222R	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
3223R	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
3224	Evaluation of Principals, Vice Principals and Assistant Principals
3224R	Evaluation of Principals, Vice Principals and Assistant Principals
3240	Professional Development for Teachers and School Leaders
3240R	Professional Development for Teachers and School Leaders
5330.04	Administering an Opioid Antidote
5339	Screening for Dyslexia
5460	High School Graduation

- 5465 Early Graduation
- 5610 Suspension
- 5610R Suspension Procedures
- 5620 Expulsion
- 7100 Long-Range Facilities Planning
- 7100R Long-Range Facilities Planning
- 8330 Student Records
- 8330R Student Records
- 8441 Care of Injured and Ill Persons
- 8441R Care of Injured and Ill Persons
- 8505 Local Wellness Policy/Nutrient Standards for Meals and Other Foods
- 8630 Bus Driver Responsibility
- 8630R Emergency School Bus Procedures

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements 2017-2018 - Approve the following Out-of-District placements for the 2017-2018 school year:

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
181675	Montclair Public Schools	11/17/17-6/18/18		\$14,486.45	\$14,486.45
105078	Somerset County Vo-Tech TOPS Withdrawal	11/16/17-6/30/17		-\$17,589.00	-\$17,589.00
102426	Douglass Developmental Disabilities Center	1/3/2018-6/15/2018		\$62,415.00	\$62,415.00

2.2 Consultant Approvals 2017-2018 - Approve the following consultants for the 2017-/2018 school year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
EBS-Educational Based Services	Speech Language Pathology	\$80.00/hour
	Occupational / Physical Therapy	\$85.00/hour
	Social Worker	\$65.00/hour
	School Psychologist	\$90.00/hour
	BCBA (Board Certified Behavioral Analyst)	\$120.00/hour
	Special Education Teacher	\$70.00/hour
	Speech/Language Evaluation	\$360.00 each
	Occupational or Physical Therapy Evaluation	\$382.50 each
	Psychological Evaluation	\$405.00 each
	Learning Disabilities Teacher Consult Evaluation	\$405.00 each

- 2.3 FY 2018 IDEA Grant Amendment – Approve an amendment to the FY 2018 IDEA Grant, due to the carry-over of funds from the FY2017 IDEA Grant. The amendment is being requested as a result of unexpended funds of \$78,047.00 in Basic.
- 2.4 FY2018 NCLB, Title Grant Amendment - Approve an amendment to the FY2018 ESEA Grant. The amendment is being requested to include carry over funds from last year.
- 2.5 Program of Studies/UMS – Approve the Montgomery Upper Middle School Program of Studies for the 2018-2019 school year.
- 2.6 Program of Studies/MHS – Approve the Montgomery High School Program of Studies for the 2018-2019 school year.
- 2.7 Classroom Based Research Project – Permission for Samantha Borelli (VES) to complete a research project in accordance with Policy 3245.
- 2.8 New Course – 2018-2019 – Approve the following new course for the 2018-2019 school year:
- MHS – Physical, Earth and Life Sciences
- 2.9 FY2015 NJDOE Title I Audit Resolution – Resolution to certify findings of NCLB Title I Audit OFAC Case #SG-0022-15 were discussed at the public Board of Education meeting on December 19, 2017.
- 2.10 FY2015 NJDOE Title I Corrective Action Plan Resolution – Resolution to approve the Corrective Action Plan which addresses the findings of NCLB Title I Audit OFAC, Case #SG-0022-15.
- 2.11 Donation – Accept the donation of photography equipment and supplies from Mr. Albert Busler to be utilized by the Montgomery High School Photography program.

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

- 3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of November 30, 2017:
- Board Secretary's Report
 - Treasurer's Report
 - Investment Report
 - Food Services Report
- 3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of November 30, 2017

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of November 30, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of November 30, 2017 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for December – approve the monthly bills as follows:

General Operating	\$8,337,049.38
Food Services	\$128,339.30

3.6 Travel Reimbursement – 2017/2018– approve the Board member and/or staff conference and travel expenses as per the attached list (see Page 19).

3.7 Approve the Following Resolution Regarding the 2016-2017 Audit:

Whereas, the Montgomery Township Board of Education is in receipt of the Comprehensive Annual Financial Report FY 2016-17 (CAFR) and the Auditor's Management Report as prepared and submitted by Suplee, Clooney & Company and

Whereas, the Montgomery Township Board of Education is required to accept the report and approve the corrective action plans for any recommendations from the auditing firm,

NOW, THEREFORE BE IT RESOLVED that the Montgomery Township Board of Education accepts and files with the Department of Education the Comprehensive Annual Financial Report and Management Report on Administrative Compliance and Performance for the Fiscal Year Ended June 30, 2017 and approves the following corrective action plan for the recommendation in the report.

Recommendation 2017-1: Appropriate controls should exist to ensure all checks be approved by the board.

Corrective Action: Detailed written procedures will be included in the bookkeeper standard operating procedures. The bill list will include an area for the bookkeeper to sign off that the procedures were followed.

- 3.8 Revised Award of Quote – Demolition of Four Prefabricated Trailers at the Old Board Office Site (Quote #Q18-44) – The award made on November 7, 2017 for demolition of four prefabricated trailers at the old Board Office site is being revised because the contractor failed to price the project up as a Prevailing Wage job. The revised cost of the project is as follows:

<u>Vendor</u>	<u>Previous Awarded on November 7, 2017</u>	<u>Revised Award</u>
ADS Environmental, Inc. Phillipsburg, NJ	\$27,896.00	\$32,696.00

- 3.9 Approval for the Purchase of Diesel Fuel – approve the purchase of Red Dyed #2 Diesel Ultra Low Sulfur Fuel and Red Dyed Winter Blend Ultra Low Sulfur Fuel entered into on behalf of the Somerset County Cooperative Pricing Bid #2SOCCP, Red Dyed #2 Diesel Fuel (Ultra Low Sulfur Diesel), Red Dyed Winter Blend Diesel and Fuel Oil, #CC-0036-17.

<u>Vendor</u>	<u>Fuel Type</u>	<u>Fixed Delivery Prices</u>
Riggins, Inc. Vineland, NJ	#2D Diesel Ultra Low Sulfur Fuel (April 16 th through October 31 st)	\$0.0559 per gallon
National Fuel Oil, Inc. Newark, NJ	#2D Winter Blend Ultra Low Sulfur Fuel (November 1 st through April 15 th)	\$0.0649 per gallon

- 3.10 Resolution Authorizing the Procurement of Goods and Services through State Agency for the 2017-2018 School Year

Whereas, the Montgomery Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the Montgomery Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

Whereas, the Montgomery Township Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

Resolved, the Montgomery Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2017-2018 school year pursuant to all conditions of the individual State contracts; and be it further

Resolved, that the Montgomery Township Board of Education School Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

Resolved, that the duration of the contracts between the Montgomery Township Board of Education and the Referenced State Contract Vendors shall be from July 1, 2017, to June 30, 2018.

	Vendors	State Contract #
Walk-in Bldg. Supplies (M-8001)	Home Depot	#18FLEET000234
	Lowes Home Centers Inc.	#18FLEET000235
NASPO Valuepoint Computer Equipment (M-0483)	Cisco Systems, Inc.	#89966
	Dell Marketing	#89967
	HP Inc.	#89974
	Hewlett Packard Enterprise	#40116
	Howard Industries Inc.	#89976
	Lenovo United States	#40121
	Oracle America Inc.	#42967
Software License & Related Services (M-0003)	CDW Government LLC	#89819
	Dell Marketing LP	#89850
	Insight Public Sector Inc.	#89853
	Shi International Corp.	#89851
Data Communications Equipment (M-7000)	Barracuda Networks Inc.	#88792
	Cisco Systems Inc.	#87720
	Dell Marketing LP	#88796
	Extreme Networks	#87722
	Authorized Dealer: Marketing Matters/Networking Matters	
	Hewlett Packard Enterprise	#88130
Heating, Ventilating & Air Conditioning Repair Parts (T-0537)	Charles F. Connolly Dist. Co	#41607
	Lincoln Supply LLC	#41611
	T & T Supply Co. dba Johnstone Supply	#41608
Maint. & Repair for Heavy Duty Vehicles (T-2108)	Campbell Freightliner, LLC	#89264
	Creston Hydraulics Inc.	#89297
	H A Dehart & Son Inc.	#89272
	Mercer Spring	#89285
	Raphael Bus Sales/ Irvin Raphael, Inc.	#89265
	R & H Truck Parts & Service Inc.	#89270
	Robert H. Hoover & Sons/ Hoover Truck Centers, Inc.	#89257
Cabling Products & Services, Data	Graybar Electric Co. Inc.	#85151

**Center Management Solutions
(T-1778)**

**Classroom & Library Furniture
(G-1219)**

Adelphia Steel Equip Co.	#83724
Brodart Company	#83737
Jasper Seating Company Inc.	#83741
Virco Inc.	#83753

**Library Supplies, School Supplies
& Teaching Aids
(T-0114)**

Becker's School Supplies	#17FOOD00249
Blick Art Materials, LLC	#17FOOD00254
BMI Educational Service	#17FOOD00260
Cascade School Supplies	#17FOOD00243
CMF Business Supplies, Inc.	#17FOOD00252
Demco Inc.	#17FOOD00246
Discount School Supply	#17FOOD00251
EAI Education Eric Armin	#17FOOD00258
Educatemenet	#17FOOD00265
Kaplan Early Learning	#17FOOD00248
Kurtz Brothers	#17FOOD00247
Lakeshore Learning	#17FOOD00250
Materials	
Lightspeed Technologies Inc.	#17FOOD00261
NASCO	#17FOOD00267
Paper Clips, Inc.	#17FOOD00259
S & S Worldwide Inc.	#17FOOD00253
School Specialty	#17FOOD00242
Includes: Abilitations Special Needs	
ABC Early Childhood	
Childcraft	
Premier Agenda's Inc.	
Sax Arts & Crafts	
Sportime	
Steps to Literacy	#17FOOD00245
Tele-Measurements, Inc.	#17FOOD00256
Troxell Communications Inc.	#17FOOD00244
United Supply Corp.	#17FOOD00262

**Office Supplies & Recycled Copy
Paper Statewide
(T-0052)**

W. B. Mason	#88839
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**Plumbing & Heating Supplies/
Equipment
(T-0207)**

Lincoln Supply LLC	#89799
Madison Plumbing Supply	#89797

**Sporting Goods
(T-0118)**

Leisure Unlimited Corp./	#40743
Leisure Sporting Goods	

Telecommunications Equipment & Services (T-1316)	Unify Inc.	#80803
Tires & Tubes (M-8000)	Goodyear Tire & Rubber Co. Authorized Dealer: Custom Bandag, Inc. Service Tire Truck Center Inc.	#82527
Wireless Devices and Services (T-216A)	Verizon Wireless Inc.	#82583
Parts and Repairs for Lawn and Grounds Equipment (T-2187)	Cammps Hardware & Lawn Products Inc. Central Jersey Equipment, LLC Cherry Valley Tractor Sales Lawson Products Inc. Storr Tractor Company	#43032 #43037 #43022 #43023 #43038
OEM Automotive Parts and Accessories For Light Duty Vehicles (T-2760)	Flemington Dodge Chrysler Flemington Buick Chevrolet Malouf Ford Inc.	#79599 #79159 #79154 & #79165
NON-OEM Automotive Parts and Accessories For Light Duty Vehicles (T-2761)	Uni Select USA, Inc. dba Fleet Parts (Auto Plus)	#79599
Publication Media (G-3000)	EBSCO Subscription Services Perma Bound	#86068 #86070
Radio Communications Equipment and Accessories (T-0109)	Battery Zone Inc. Motorola Solutions Inc. Authorized Dealer: M & W Communications Inc. Pinnacle Wireless Inc. New Jersey Business Systems Pinnacle Wireless Inc.	#83910 #83909 #83899 #83918
Furniture: Office, Lounge (G-2004)	Adelphia Steel Equip Co. Authorized Dealer: Ergospace Design, Inc. Nickerson NJ Inc. W.B. Mason The Hon Company Jasper Seating Co. Kimball International	#81606 #81641 #81718 #81628

	Authorized Dealer: Dancker, Sellow Douglas, Inc. Steelcase Inc.	#81639
	Authorized Dealer: Dancker, Sellow Douglas, Inc.	
Mailroom Equipment, Accessories, Supplies & Maintenance (T-0200) (Payment status only)	Mailfinance Inc. Neopost USA Inc.	#75239 #75256
HVAC, Refrigeration and Boiler Services-Statewide (T-1372)	Core Mechanical Inc. Marlee Contractors	#88697 #88692
GSA/FSS Reprographics	Ricoh Americas Corp.	#51464 & #51465
Schedule Use (T-2075) (Payment status only)	Sharp Electronics Corp Xerox Corporation	#51143 #51145
Copiers, Maint., and Supplies (G-2075)	Ricoh Americas Corp. Sharp Electronics Corp Xerox Corporation	#40467 #40468 #40469
Electric Equipment & Supplies, Luminaires w/Associated Lamps Light Poles – DOT (T-2419)	Franklin Griffith, LLC Pemberton Electrical Supply Co.	#88957 #88955
Electrical Equipment & Supplies, North, Central & South Regions (T-0167)	Franklin Griffith, LLC Jewel Electric Supply Co. Pemberton Electrical Supply Co.	#85580 #85578 #85579
Building Management – Life Safety Equipment; AED (T-2478)	Lifesavers, Inc. Authorized Dealer: School Health Team Life	#84689
Automotive Parts for Heavy Duty Vehicles (T-2085)	Bus Parts Warehouse Campbell Freightliner, LLC Creston Hydraulics Inc. H A Dehart & Son Inc. Hoover Truck Centers, Inc. Lawson Products Inc.	#42088 #42074 #42125 #42122 #42068 #42111

	R & H Truck Parts & Service Inc.	#42078
	Wolfington Body Co. Inc.	#42076
OEM & Non-OEM Maintenance & Repair Services for Light/Medium Duty Vehicles (T-0126)	Campbell Freightliner, LLC	#40814
	Cliffside Body Corp.	#40822
	Creston Hydraulics Inc.	#40823
	H A Dehart & Son, Inc.	#40816
	Malouf Ford Inc.	#40808
	Raphael Bus Sales/Irvin Raphael, Inc.	#40818
Industrial/MRO Supplies & Equipment (M-0002)	W.W. Grainger Inc.	#79875
Enclosed Trailers, Single Axle/Double Axle, Up to 7,000 Lb. GVWR (T-2622)	FDR Hitches	#82779
Police and Homeland Security Equipment and Supplies-Statewide (T-0106)	Triangle Communications, LLC	#81343
	West Trenton Hardware, LLP	#81353

- 3.11 Approve a Letter of Agreement to Participate in a High School Sports Video Network—approve a letter of agreement between NJ Advance Media LLC (NJAM) and LocalLive Networks and Montgomery Township Board of Education for participation in NJAM's high school sports video network from 1/1/18 to 12/31/18.

4.0 PERSONNEL

- 4.1 Approval of Personnel Agenda – approve the personnel agenda as attached (See Pages 20 - 25).

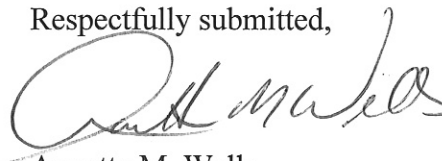
Upon call of the roll, the motion carried with a unanimous vote recorded

ADJOURNMENT

A motion was made by Ms. Witt and seconded by Mr. Huff that the meeting be adjourned at 10:00 p.m. Upon call of the question, the motion carried unanimously.

At this time, the board convened in executive session.

Respectfully submitted,



Annette M. Wells
School Business Administrator/
Board Secretary

**Montgomery Township Board of Education
Travel Reimbursement Requests
2017/2018**

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.31)	Meals	Lodging	Registration	Other	Total**	Approved Year-to-Date Total**
Fiona Borland	BO	1/17/2018	District Websites & ADA Compliance		\$10.35			\$169.00		\$179.35	\$1,023.35
Nancy Gartenberg	BO	2/1/2018	How Reflective Leaders Take Action - Making a District-Wide Impact		\$6.94			\$149.00		\$155.94	\$4,417.21
Keith Glock	MHS	1/17 - 1/19/18	Anti-Bullying Specialist for Educators		\$11.16			\$450.00		\$461.16	\$461.16
Jessica Glover	OHES/VES	1/11/2018	Strengthen Your Guided Math Instruction		\$6.45			\$249.00		\$255.45	\$460.45
Anita LaPorte	VES	1/5/2018	Increase Your Success in Working with Students with Autism Spectrum Disorders		\$0.43			\$249.00		\$249.43	\$249.43
Genifer Leimbacher	OHES	1/9/2018	NJECC Conference		\$35.40					\$35.40	\$35.40
Kelly Mattis	BO	1/17 - 1/19/18	Anti-Bullying Specialist for Educators					\$450.00		\$450.00	\$574.42
Monica Noda-Olszyk	OHES/VES	2/6/2018	Strengthening Your Special Needs Students' Executive Function Skills	\$0.75	\$24.80			\$259.00		\$284.55	\$284.55
Heather Palecek	MHS	3/1 - 3/2/18	SPE Conference					\$400.00		\$400.00	\$400.00
Mark Priebracha	MHS	1/9/2018	NJECC Conference		\$13.95					\$13.95	\$13.95
Kelly Rafferty	MHS	1/25 - 1/26/18	Techspo	\$19.00	\$65.47		\$99.00	\$340.00		\$523.47	\$523.47
Joe Riccardi	MHS	1/25 - 1/26/18	Techspo	\$17.50	\$32.00		\$99.00	\$340.00		\$488.50	\$488.50
Jolene Schantz	VES	1/17 - 1/19/18	Anti-Bullying Specialist for Educators		\$23.99			\$450.00		\$473.99	\$473.99
Wendy Senatra	OHES	1/17 - 1/19/18	Anti-Bullying Specialist for Educators		\$23.99			\$450.00		\$473.99	\$473.99
Susan Sheerin	UMS	1/9/2018	NJECC Conference		\$26.66					\$26.66	\$26.66

BOE 12/19/17

**Estimated

*Excluding Tolls
**Includes Registrations

4.1 PERSONNEL

Resignations/Retirements/ Rescissions

Location	First	Last	Position	Effective	Reason	Dates of Employment/Notes
VES	Marissa	Nicholas	Speech Language Specialist	07/01/2018	Retirement	10/01/2003 – 06/30/2018
VES	Debra	Rothwell	Learning Disabilities Teacher Consultant	07/01/2018	Retirement	10/16/2003 – 06/30/2018

Leaves of Absence

Location	Name	Lasts	Position	Type of Leave	Dates of Leave/Notes
OHES	Diamond	Dabronzo	Teacher/Resource Center TCH.OH.RCTR.MG.06	Paid Leave	01/03/2018 – 01/19/2018
VES	Sara	Grande	Teacher/Remedial Math TCH.VS.BSL.MG.03	Paid Leave Unpaid Leave	12/11/2017 – 12/13/2017 12/14/2017 – 12/22/2017
LMS	Lauren	Smith	Teacher/Grade 5 TCH.LM.MASC.05.01	Temporary Disability FMLA Unpaid Leave Anticipated Return	10/16/2017 – 12/19/2017 (Paid; waives Benefits) - Revised 12/20/2017 – 03/16/2018 (Unpaid; waives Benefits) - Revised 03/17/2018 – 06/30/2018 - Revised 09/01/2018
DISTRIC	Shane	Stryker	Grounds GRD.BO.GRND.NA.03	FMLA Anticipated Return	01/08/2018 – 02/16/2018 (Unpaid; waives benefits) 02/17/2018
UMS	Theresa	Thomas	Paraprofessional AID.UM.TIA.RC.03	Unpaid Leave	11/17/2017 – 12/22/2017
OHES	Heather	Thompson	Paraprofessional AID.OH.TIA.EO.05	Temporary Disability FMLA FMLA Anticipated Return	03/15/2018 – 05/04/2018 (Unpaid; with Benefits) 05/07/2018 – 06/22/2018 (Unpaid; with Benefits) 09/03/2018 – 10/05/2018 (Unpaid; with Benefits) 10/08/2018
VES	Kimberly	Vanatta	Teacher/Grade 4 TCH.VS.TCHR.04.12	Temporary Disability FMLA Unpaid Leave Anticipated Return	04/23/2018 – 06/17/2018 (Paid; with Benefits) 06/18/2018 – 06/22/2018 (Unpaid; with Benefits) N/A 09/01/2018

Appointments/Renewals (Certificated Staff)

Location	First	Last	Position	Replacing	Degree	Step	Salary	Pro-rated	Dates of Employment/Notes
OHES	Denise	De Camp	Teacher - BSI/Academic Support (Leave Replacement) TCH.OH.BSI.MG.06	Lisa Gappa	MA	1	\$65,440	Yes	12/09/2017 – 12/22/2017
MHS	Sarah	Gresko	Teacher – Family & Consumer Sciences TCH.HS.CCNT.MG.06	Sophia Milner	BA	6-7	\$62,015	Yes	12/01/2017 – 06/30/2018
VES	Marissa	McKenna *	Teacher – 3 rd Grade (Leave Replacement) TCH.VS.TCHR.03.14	Nancy Sears	BA	1	\$59,440	Yes	01/02/2018 – 06/30/2018
MHS	Christopher	Penna	Interim Athletic Director DIR.HS.ATHL.NA.01	Anthony Maselli	N/A	N/A	\$120,000	Yes	01/02/2018 – 06/30/2018
OHES	Jamie	Schleifer**	School Psychologist (Leave Replacement) TCH.OH.PYSC.MG.01	Natalia Joffe	MA+45	1	\$72,190	Yes	02/05/2018 – 05/11/2018

Appointments/Renewals (Non-Certificated Staff)

Location	First	Last	Position	Replacing	Step	Salary	Pro-rated	Dates of Employment/Notes
MHS	David	Lopez Recinos	Assistant Custodian-2 nd Shift CUS.HS.CUST.NA.15	Chris Sheinman	1	\$24,325	Yes	11/27/2017 – 06/30/2018 (revised start date)
DISTRICT	Adam	O'Connor	Grounds Custodian GRD.BO.GRND.NA.04	Jonathan Kelly	1-2	\$42,480	Yes	12/18/2017 – 06/30/2018

Appointments/Substitutes

Location	First	Last	Position	Status	Dates of Employment/Notes
DISTRICT	Radhika	Bhatia	Substitute Teacher/Secretary/Clerk/Aide	NEW	2017-2018
DISTRICT	Rachel	Janho	Substitute Teacher	NEW	2017-2018
VES	Amber	Lohnes	Student Teacher/Substitute Teacher	NEW	2017-2018
DISTRICT	Hemalatha	Mallela	Substitute Teacher	NEW	2017-2018
VES	Jessica	Mosteller	Student Teacher/Substitute Teacher	NEW	2017-2018

Appointments – Mentor Teachers

Location	Provisional Teacher/Mentee	Mentor Teacher	Route	Stipend	Pro-rated	Dates of Employment
LMS	Catherine Gonzalez	Jenny Honold	Traditional	\$220.00	YES	12/11/2017-4/22/2018 *revised dates
MHS	Sarah Gresko	Teena Jessu	Alternate	\$700.00	YES	12/1/2017-6/30/2018
VES	Marissa McKenna	Kellie Cramer	Traditional	\$357.50	YES	1/2/2018-6/30/2018

Appointments – To Be Funded by Title 1 Grant 2017-18

Location	First	Last	Position	Salary/Stipend	Dates of Employment/Notes
LMS	Alyssa	Juniak	Teacher – Period 9	\$59.98/hour	12/20/2017 – 6/22/2018 Not to Exceed 15 hours
LMS	Jennifer	Rangnow	Teacher – Period 9	\$59.98/hour	12/20/2017 – 6/22/2018 Not to Exceed 15 hours
LMS	David	Bernstein	Teacher – Period 9	\$59.98/hour	12/20/2017 – 6/22/2018 Not to Exceed 15 hours

LMS	Enrica	Pirone	Teacher – Period 9	\$59.98/hour	12/20/2017 – 6/22/2018 Not to Exceed 15 hours
LMS	Rachel	Ledebuhr	Teacher – Period 9	\$59.98/hour	12/20/2017 – 6/22/2018 Not to Exceed 15 hours
LMS	Jennifer	Snyder	Teacher – Period 9	\$59.98/hour	12/20/2017 – 6/22/2018 Not to Exceed 15 hours

Appointments – Curriculum Writing - 2017-2018

Location	First	Last	Position	Hr. Rate	Dates of Employment/Notes
MHS	Tim	Leicht	Curriculum Development – Engineering 2	\$34.00/hour	12/20/2017 – 6/30/2018 Not to Exceed \$1,428.00
MHS	Nick	Mylowe	Curriculum Development – Engineering Design	\$34.00/hour	12/20/2017 – 6/30/2018 Not to Exceed \$1,428.00
OHES	Sharon	Baller	Curriculum Development – Media Center Grade 1	\$34.00/hour	12/20/2017 – 6/30/2018 Not to Exceed \$1,428.00

Tuition Reimbursement

Location	First	Last	School	Semester	Credits	Reimbursed Amount	Course
LMS	Jennifer	Belmont	University of LaVerne	Spring 2018	3	\$345.00	Building Classroom Discipline
BOE	Fiona	Borland	Kean University	Spring 2018	3	\$1959.00	Management of Educational Finance
BOE	Fiona	Borland	Kean University	Spring 2018	3	\$1959.00	Basic School Law & Policy
MHS	Carolyn	Casey	Loyola Marymount	Spring 2018	3	\$449.00	Stress Reduction for Better Teaching
MHS	Carolyn	Casey	Loyola Marymount	Spring 2018	3	\$449.00	Staying Present: Mindfulness for Better Teaching and Learning
OHES	Rachel	Dolci	Rider University	Spring 2018	3	\$2031.75	Professional Seminar in SPED
VES	Jenny	Egas	Rowan University	Spring 2018	1	\$675.00	Practicum in Teaching ESL
MHS	Jenna	Enos	Marygrove College	Spring 2018	3	\$1770.00	Teacher as a Leader
MHS	Jenna	Enos	Marygrove College	Spring 2018	3	\$1770.00	Technology Issues/Curriculum Planning

UMS	Jeanne	Fedun	University of LaVerne	Spring 2018	3	\$345.00	Creating a Mindful Environment
UMS	Jeanne	Fedun	University of LaVerne	Spring 2018	3	\$345.00	ABCs of Effective Mainstreaming
UMS	Jeanne	Fedun	University of LaVerne	Spring 2018	3	\$345.00	The Special Needs Brain
MHS	Lisa	Fioretti	TCNJ	Spring 2018	3	\$2,314.50	Advanced Curriculum
MHS	Lisa	Fioretti	TCNJ	Spring 2018	3	\$2,314.50	Curriculum Theory & Practice
LMS	Linda	Kunkiewicz	Rutgers University	Spring 2018	3	\$1,915.68	Classroom Organization for Inclusive and Special Classrooms
MHS	Christian	Lugo	Marygrove College	Spring 2018	3	\$1770.00	Teacher as a Leader
MHS	Christian	Lugo	Marygrove College	Spring 2018	3	\$1770.00	Technology Issues/Curriculum Planning
MHS	Heather	Pino-Beattie	NJPSA/FEA	-	-	\$500.00	Leader To Leader Mentoring Fees
MHS	Megan	Pisani	Marygrove College	Spring 2018	3	\$1770.00	Teacher as a Leader
MHS	Megan	Pisani	Marygrove College	Spring 2018	3	\$1770.00	Technology Issues/Curriculum Planning
OHES	Jessica	Roberts	University of LaVerne	Spring 2018	3	\$345.00	ABCs of Effective Mainstreaming and Inclusion
MHS	Nitu	Sinha	Marygrove College	Spring 2018	3	\$1770.00	Teacher as a Leader
MHS	Nitu	Sinha	Marygrove College	Spring 2018	3	\$1770.00	Technology Issues/Curriculum Planning
MHS	Ashley	Williams	Marygrove College	Spring 2018	3	\$1770.00	Teacher as a Leader
MHS	Ashley	Williams	Marygrove College	Spring 2018	3	\$1770.00	Technology Issues/Curriculum Planning

Other

Location	First	Last	Assignment	Salary/Stipend	Dates of Employment/Notes
OHES	Lia	Camuto	NJ EXCEL Internship	N/A	2017-2018
TRANS	Lucia	Rodriguez Cabral	Bus Driver	\$500	Referral Bonus - Transportation
MHS	Shannon	Dolan	Dance Coach (Part Time)	\$1,616	2017-18 Fall Season (Reimbursed by the Booster Club)

VES	Tammie	Fischer	Additional Hours for Extended Coverage	\$24.54 p/h	11/30/2017 - 06/22/2018 Not to exceed 3.75 hours per week
MHS	Mike	Holinko	Winter Track Coach (Part Time)	\$2,000	2017-18 Winter Season (Reimbursed by the Booster Club)
MHS	Thomas	Trockenbrod	Field Hockey, Girls (Part Time)	\$1,000	2017-18 Fall Season (Reimbursed by the Booster Club)

***Pending Criminal Background Clearance / **Pending License**

Resolution Authorizing Suspension of Employee – Approve the following resolution:
 WHEREAS, the Superintendent of Schools has recommended that an employee be placed on administrative leave with pay;

WHEREAS, the Board of Education finds that it is in the best interest of the school district to accept the Superintendent’s recommendation;

NOW THEREFORE BE IT RESOLVED that the employee is on administrative leave with pay, effective 12/07/2017;

BE IT FURTHER RESOLVED that the Board authorizes the Superintendent or her designee to take whatever steps are necessary to effectuate the purposes of the resolution.