

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION**  
**Minutes of the Tuesday, December 17, 2013 7:00 P.M. Workshop and Business Meeting**

These minutes have not been formally approved and are subject to change or modification.

The Montgomery Township Board of Education held a Business Meeting on Tuesday, December 17, 2013 at 7:00 p.m.

**OPENING OF THE MEETING**

- A. The Montgomery Township Board of Education held a workshop and business meeting on Tuesday, December 17, 2013 in the Upper Middle School Media Center.
- B. Roll Call - The following Board members were present: Shalini Bhargava, Andrea, Bradley, Sandra Donnay (arrived at 7:33 p.m.), Humberto Goldoni, Judy Humza, Adelle Kirk-Csontos, Annie Michaelson, Arun Rimal and Dr. Lei Yu

The following Board members were absent: None

Also Present: Nancy Gartenberg, Superintendent  
Thomas E. C. Barclay, Assistant Superintendent (arrived at 7:30 p.m.)  
Thomas M. Venanzi, Business Administrator/  
Board Secretary  
Annette Wells, Associate Business Administrator/  
Assistant Board Secretary (arrived at 7:30 p.m.)

- C. EXECUTIVE SESSION – A motion was made by Ms. Bradley and seconded by Ms. Humza, that the board adopt a resolution to go into executive session at 7:02 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

1. Items related to personnel, student disciplinary matters and a matter of potential litigation will be discussed.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

- D. RETURN FROM EXECUTIVE SESSION – The Board returned from Executive Session at 7:30 p.m.

- E. President Rimal then read the following Statement of Open Meeting and Public Participation – In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on April 24, 2013 and December 11, 2013. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.
- F. President Rimal then led everyone in the Salute to the Flag.
- G. President Rimal welcomed all to the workshop and business meeting.

**BOARD RECOGNITION**

Mr. Rimal recognized Ms. Bhargava and Ms. Bradley for their dedication to the Board of Education and the children of Montgomery Township.

**PRESENTATION OF THE 2014-2015 BUDGET – CURRICULUM AND INSTRUCTION**

Mr. Thomas Barclay, Ms. Deborah Sarmir, Director of Curriculum, Ms. Erin Peacock, Director of Assessment/Testing, and Ms. Fiona Borland, Director of Instructional Technology, gave the following presentation on the 2014-2015 curriculum and instruction budget.

MONTGOMERY TOWNSHIP SCHOOLS

**INSTRUCTIONAL SERVICES:  
BUDGET PRESENTATION**

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Montgomery Township School District

2014-2015

**Budget Goal I**

To develop specific communication protocols with parents, staff and community members that is consistent in message and reflects the vision of "Connected, Known and Valued," with particular focus on the implementation of AchieveNJ and curriculum initiatives.

- Staffing leadership team: Building capacity among all of the professionals in the district promoting a shared vision of teaching and learning
- Expanding support of professional development through both internal and external learning opportunities: Creating a common perspective around instruction and technology
- Leveraging technology advancements to create a stronger school to home connection:
  - Classroom Instruction
  - Assessment Data

MONTGOMERY TOWNSHIP SCHOOLS

**Instructional Budget Priorities**

**Budget Goal I**

To develop specific communication protocols with parents, staff and community members that is consistent in message and reflects the vision of "Connected, Known and Valued," with particular focus on the implementation of AchieveNJ and curriculum initiatives.

**Budget Goal II:**

To review, evaluate and assess current programs and staffing structures to determine gaps/needs; make specific recommendations to the board to address in a fiscally responsible and efficient manner in the following areas: special education, student/staff attendance and the organizational management structure of the district.

**Budget Goal III:**

To identify and implement social-emotional programming appropriate for all schools by June 2014 and identify the appropriate assessments to measure the efficacy of the programs.

**Budget Goal II:**

To review, evaluate and assess current programs and staffing structures to determine gaps/needs; make specific recommendations to the board to address in a fiscally responsible and efficient manner in the following areas: special education, student/staff attendance and the organizational management structure of the district.



**Budget Goal II:**

To review, evaluate and assess current programs and staffing structures to determine gaps/needs; make specific recommendations to the board to address in a fiscally responsible and efficient manner in the following areas: special education, student/staff attendance and the organizational management structure of the district.

- Continuing the Alignment of Curriculum and Assessments to New Jersey Core Curriculum Content Standards
- Continuing to Build on the Partnership with Columbia University Teacher's College: Expanding Grade Levels to Encompass Grades K-8
- Continuing the Increased Emphasis on Instructional Technology
- Preparing Teachers and Students for Partnership for Assessment of Readiness for College and Career (PARCC) Assessments in 2014-15

**Staff to Support the Goals - Proposed**

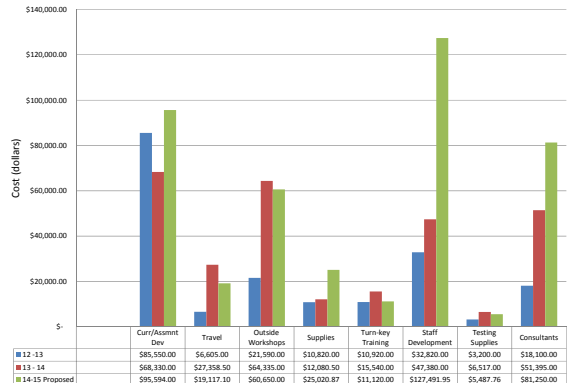
- UMS Math Teacher
- MHS H/PE Teacher
- MHS Academic Support (LA)
- Social Worker (K-12)
- 2 In-Class Support Teachers
- 2 Language Learning Disabled Teachers
- Autism Teacher
- Wilson Reading Teacher
- BCBA (Board Certified Behavior Analyst) (K-12)
- Guidance Counselor (K-4)
- Advisors
  - Math Counts Advisor
  - Math/Science Club Advisor
- Coaches:
  - MHS Girls Volleyball
  - MHS Dance Team
  - MHS Diving
  - UMS Boys Lacrosse
  - UMS Girls Lacrosse

**Budget Goal III:**

To identify and implement social-emotional programming appropriate for all schools by June 2014 and identify the appropriate assessments to measure the efficacy of the programs.

- Providing learning opportunities promoting greater teacher effectiveness, higher student achievement, and improved school climate
- Providing time for teachers to learn and work together. Developing and using formative and summative assessments to evaluate student growth and program efficacy.
- Increasing student and faculty collaboration through real time digital tools
- Designing the instructional space to effectively meet the requirements of 21st Century Learning

**Professional Learning and Curriculum Development in MTSD 2012 - 2015**



**Instructional Technology**

- Mobility
- Access
- Collaboration
- Resources
- PARCC Readiness
- Seamless Infusion
- Cohesive Vision



**Budget Emphases for 2014-2015**

- Increased Student Confidence and Success in Reading and Writing
- Mastery of Math Content, Process, Application with a Depth that Promotes Critical Thinking and Transfer of Skills
- Common Learning Experience Across Grade Levels and Classrooms
- Ready Access to a Variety of Digital Tools to Gather, Apply and Use Information
- Connected Learning Opportunities

Time was allowed for questions and comments from the board and public.

## **COMMITTEE/REPRESENTATIVE REPORTS**

### Representative Reports

#### Student Representative Report

No Report

#### MTEA Report

No Report

### Board Member Delegate/Representative Reports (SCSBA, PTSA, Legislative, NJSBA, Educational Services Commission, etc.)

Ms. Bradley reported that she is the Somerset County Educational Services Commission liaison. The Commission does important work for students with special needs. Ms. Bradley stated that someone needs to replace her as the new liaison. The board meets one Thursday every other month at 4:30 p.m. The last meeting was held on December 6.

Dr. Yu discussed his attendance at the New Jersey School Boards Association Delegate meeting. Several issues were discussed at the meeting including the long lead time for board candidates putting in their nominating petition to the November election. NJSBA is lobbying the legislature to move the date to a shorter time frame. Dr. Yu stated that other lobbying activities and NJSBA initiatives were also discussed.

Ms. Donnay reported that she attended the Municipal Alliance meeting. The Municipal Alliance is working with the Board of Education to have Dr. Alias, a Rutgers Professor, talk about social and emotional learning on January 30<sup>th</sup>. The Municipal Alliance will pay for the presentation, and the board will promote the event.

### Board Committee Reports

#### Assessment, Curriculum and Instruction Committee Report

Ms. Bhargava reported that the committee met on November 21 and discussed the following items:

- New courses at Montgomery High School
- A presentation was made by Ms. Corie Gaylord, Assistant Principal at Montgomery High School, on changes to the MHS Program of Studies
- K-4 Supervisors gave an update on the Language Arts and Math Curriculum
- Mr. Cory Delgado, Principal of Montgomery Upper Middle School, Ms. Betsy Wasiak, School Librarian/Media Specialist and Ms. Borland provided a presentation on creating a 21<sup>st</sup> Century media center at the Upper Middle School
- MHS student involvement in community service
- Information was distributed by Mr. Barclay on the Common Core

Ms. Bhargava stated that the next meeting will be held on December 19.

### Finance and Budget Committee Report

Ms. Bradley reported that the committee met on December 13 and discussed the following items:

- Monthly financial reports
- Development of the 2014-15 budget – there will be presentations at each board meeting. A public FBC meeting will also be scheduled. Even though the public doesn't vote on the budget, we are still committed to keeping the public informed and to having the opportunity to provide feedback.
- We have applied for 40% state funding on some projects which need to be done at the schools. We have received letters of approval for two of the projects. We are awaiting notification on one remaining project.

### Human Resources Committee Report

Mr. Goldoni reported that the committee met on December 6 and discussed the following items:

- Reviewed personnel agenda
- Goals of the Human Resources Advisory Committee
- Preparation of negotiations with the Association of Principals and Supervisors of Montgomery Township.

### Operations and Facilities Committee Report

Ms. Michaelson reported that the committee met on December 5 and discussed the following items:

- Overview of the NJQSAC Review. The County Business Administrator found some issues of concern during the site visit. Mr. Robert Austin, Director of Facilities, and Mr. Venanzi are already working on correcting these issues. A report from the county is expected in the near future.
- Change orders for additional locks are on this evening's agenda. The money will come from the contract allowance.
- School Security Regulation – The regulation is being revised to eliminate the reference to employee responsibility for locks if a key is lost and add the responsibility for key fobs.

### Policy Committee Report

Ms. Bhargava reported that the committee met on November 21 and discussed several mandated policies which are on tonight's agenda for approval.

Mr. Goldoni thanked Ms. Bhargava and Ms. Bradley for serving on the Board of Education. He also thanked all board members for the time they spend on committee meetings.

### President's Report

Mr. Rimal announced that he missed the last board meeting because he was asked to help with a hospital in Nepal.

### **BOARD/PUBLIC COMMENTS**

Ms. Michele Parise questioned if families not on a free and reduced lunch program can have the activity fee waived due to hardship. She stated that parents are being pulled in different directions and are tired of paying fees. Ms. Parise suggested that the town form a committee to decide how to make things better for all community members.

Ms. Parise asked the board to be extra nice to teachers, secretaries, bus drivers and custodians during negotiations.

Mr. Kevin Kerod expressed concerns with the Common Core. He also stated that the board is ending the year on a bad tone as it seems that there have been unwelcoming comments made at a previous board meeting. Mr. Kerod would like to see the board keep the budget as flat as possible. Mr. Kerod distributed literature and videos to the board on the common core. He feels that we are not being told the truth. He states that he is uncomfortable with data mining and having the student information accessible to government agencies.

Mr. Kerod questioned if Montgomery Township will be allowing student affective sensors as part of the common core. He also questioned sexuality education skills for primary grades.

Mr. Alan Wirsul stated that research says it is not class size that's important, it's the instructor. He added that one should have a structure for teaching. He questioned if the district is training the teachers to teach the common core. He also questioned if supervisors, principals, assistant superintendent or superintendent are observing teachers in the classroom. Mr. Wirsul asked if the district is using video cameras to watch how teachers teach. He also wanted to know if we are surveying students and how are we improving teachers. Mr. Wirsul also questioned how the district's SAT scores have changed from 2010 to 2013.

Ms. Phyllis Bursh stated that she hopes the district pushes for more technology. Ms. Bursh noted that there were appointments on the November 26 minutes for 9<sup>th</sup> period program funded by Title I. She asked if the program was only for Title I qualified students. She also questioned why teachers are being given the same amount for the work. Ms. Bursh also stated that if the high school creates a Peer Leadership class, they will have responsibility for every freshman's needs.

Mr. Barclay responded that Montgomery Township will not use student affective sensors. He has not seen that or elementary sexuality as requirements with the common core standards.

Mr. Barclay once again invited Mr. Kerod to come to the office to discuss any issues he has with the common core.

Mr. Barclay responded to Mr. Wirsul that any class size over 21 or 22 has an impact on learning. He added that the district is budgeting money in staff development to improve teachers. He added that class size, along with good teachers are both important.

Mr. Barclay responded that we are training teachers to teach the common core process and skill standards. The teachers in New Jersey have been required to meet standards since 1996.

Mr. Barclay stated that we are not using video cameras to observe teachers. All administrators are involved in observations in the classroom. Mr. Barclay will research and respond to the SAT question at a later date.

Mr. Barclay responded to Ms. Bursh that the 9<sup>th</sup> grade program is a Title I initiative, and there will be other students who are eligible to participate. The teachers are paid in accordance with the contract.

**APPROVAL OF MINUTES**

A motion was made by Dr. Yu and seconded by Ms. Bhargava to approve the following minutes:

November 12, 2013 Executive Session Meeting  
November 12, 2013 Workshop and Special Public Meeting

Upon call of the question, the motion carried unanimously.

A motion was made by Ms. Bradley and seconded by Mr. Goldoni to approve the following minutes:

November 26, 2013 Executive Session Meeting  
November 26, 2013 Business Meeting

Upon call of the question, the motion carried with Ms. Bhargava, Mr. Rimal and Dr. Yu abstaining and all others present voting yes.

**ACCEPTANCE OF CORRESPONDENCE**

No Correspondence

**ACTION AGENDA****PUBLIC COMMENTS**

Mr. Wirsul stated that he thinks it is important to video teachers so they can see any mistakes that they make for themselves.

Mr. Wirsul stated that one open committee meeting is insufficient for the public to understand what is going on in an \$80 million budget.

**1.0 ADMINISTRATIVE**

A motion was made by Ms. Kirk-Csontos and seconded by Ms. Bradley to approve agenda items 1.1 through 1.3 as follows:

1.1 Routine Monthly Report – Accept the following report:

1. Student Care and Control
2. Harassment, Intimidation and Bullying (HIB) Report
3. Teacher Absences Report
4. Fire/Security Drill Report

1.2 Policy Second Reading and Adoption – Adopt the following amended policies following a second reading:

<u>Policy Number</u>	<u>Title</u>
0000-02	Introduction
0169	Board Member Use of Electronic Mail/Internet
1240	Evaluation of Superintendent

R1240	Evaluation of Superintendent
3124	Employment Contract for Teaching Staff Members
3221	Evaluation of Teachers
R3221	Evaluation of Teachers
3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
R3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
R3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
3224	Evaluation of Principals, Vice Principals and Assistant Principals
R3224	Evaluation of Principals, Vice Principals and Assistant Principals
4124	Employment Contract for Support Staff
R5306	Health Services to Nonpublic Schools
R5308	Pupil Health Records
R5460.1	High School Transcripts
8601	Pupil Supervision After School Dismissal

1.3 Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials -

WHEREAS, the Superintendent and local law enforcement officials must meet annually to discuss the implementation of the “Uniform State Memorandum of Agreement between Education and Law Enforcement Officials” and update it as necessary; be it therefore

RESOLVED, that the Board of Education adopt the 2011 Revision of “A Uniform State Memorandum of Agreement between Education and Law Enforcement Officials” and

RESOLVED, that the Board of Education approves the Memorandum of Agreement and recognizes that the Memorandum of Agreement continues to be in effect between the Local Law Enforcement Departments and the Montgomery Township Board of Education

Upon call of the roll, the motion carried with a unanimous vote recorded.

2.0 **CURRICULUM & INSTRUCTION**

A motion was made by Ms. Bhargava and seconded by Dr. Yu to approve agenda items 2.1 through 2.5 as follows:

2.1 Program of Studies/MHS – Approve the Montgomery High School Program of Studies for the 2014-2015 school year.



- 2.2 New Courses/MHS – Approve the following new courses for Montgomery High School students, replacing or enhancing existing courses:

Radio Broadcasting  
 The Art of Baking  
 Peer Leadership  
 iSTEM  
 Ceramics II  
 Sports Entertainment/Marketing

- 2.3 Consultant Approvals 2013/2014 – Approve the following consultants for the 2013/14 school year.

<b>CONSULTANT NAME/VENDOR</b>	<b>SERVICES PROVIDED</b>	<b>RATES OF SERVICE</b>
INVO Healthcare	Social Work Assessments	\$52.00-\$60.00p/h (revised)

- 2.4 Chapters 192/193 Funding 2013-14– Approve original funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount of \$30,011.00 for the 2013-14 school year to be allocated as follows:

Chapter 192	Compensatory Education	\$ 856.00
Chapter 192	E.S.L.	<u>\$ 6110.00</u>
Chapter 192	Total	\$ 6966.00

Chapter 193	Exam and Classification	\$10,032.00
Chapter 193	Corrective Speech	\$ 4687.00
Chapter 193	Supplementary Instruction	<u>\$ 8326.00</u>
Chapter 193	Total	\$ 23045.00

Grand Total		\$30,011.00
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- 2.5 Chapters 192/193 Funding 2013-14- Approve additional funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount of \$3,852.00 for the 2013-14 school year to be allocated as follows:

		<u>New Funding</u>	<u>Funding Total YTD</u>
Chapter 192	Compensatory Education	\$3,852.00	\$4,708.00

Upon call of the roll, the motion carried with a unanimous vote recorded.

**3.0 FINANCE**

A motion was made by Ms. Bradley and seconded by Ms. Bhargava to approve agenda items 3.1 through 3.10 as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of November 30, 2013:

- Board Secretary’s Report
- Treasurer’s Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds’ line items as of November 30, 2013.

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Thomas M. Venanzi, certify that as of November 30, 2013 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

\_\_\_\_\_

Board Secretary

\_\_\_\_\_

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of November 30, 2013 after review of the Board Secretary's and Treasurer’s monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for December – approve the monthly bills as follows:

General Operating	\$6,770,076.56
Food Service	\$120,316.27

3.6 Travel Reimbursement – 2013/2014– approve the Board member and/or staff conference and travel expenses as per the attached list (see Page 14).

3.7 Agreement between Montgomery Township Board of Education and the Township of Montgomery regarding the High School Pool – approve the revised agreement between Montgomery Township Board of Education and the Township of Montgomery granting the Recreation Department access to and use of the swimming pool located at Montgomery High School for the benefit of the residents of the Township of Montgomery. The term of the agreement shall be from July 1, 2014 to June 30, 2015.

3.8 Approve the use of Non-Public School Technology Funds – approve Princeton Montessori to purchase the following using non-public school technology funds in the amount of \$1,842.75 which includes a 5% administrative fee of \$87.75 paid to the Somerset County Educational Services Commission:

1. Apple equipment totaling \$765.00 which includes four wireless routers and one iPad cover.
2. Stewart Business Systems equipment totaling \$990.00 which includes three laser printers.

3.9 Approval of change orders – approve the following change orders:

Contract: Door and Hardware Replacement at OHES, VES & LMS  
 Contractor: Smitty’s Door Service, Inc.  
 Change Order Number: 002  
 Change Order Amount: \$4,722.00 (part of allowance – no change in contract)

Description: Supply only for attic stock the following door hardware: eight Best 93K 7 IN 15D STK 626, eight Best 45H 7 IN 151 STK 626 and 30 Best factory keyed cores.

Total amount of this change order: \$4,722.00

Amount to be deducted from allowance of:	\$10,000
Amount of previous change orders deducted from allowance:	\$ 2,000
Amount of this change order:	\$ 4,722
Remaining allowance:	\$ 3,278

Contract: Energy Improvements at Village and Upper Middle  
 Contractor: Gabe Sganga, Inc.  
 Change Order Number: 005  
 Change Order Amount: -\$1,023.00

Description: Expenses incurred by the Lighting Contractor to replace damaged pool diving board rails to reimburse the school district.

Contract: Energy Improvements at Village and Upper Middle  
 Contractor: Gabe Sganga, Inc.  
 Change Order Number: 006  
 Change Order Amount: \$13,083.36 (part of allowance – no change in contract)  
 Description: Add Heat to Nurse and Gym Office at Village

Amount to be deducted from allowance of :	\$25,000.00
Amount previously deducted from allowance:	\$11,802.13
Amount remaining after previous change orders:	\$13,197.87
Amount of this change order:	\$13,083.36
Remaining allowance:	\$ 114.51

Contract: Energy Improvements at Village and Upper Middle  
 Contractor: Gabe Sganga, Inc.  
 Change Order Number: 007  
 Change Order Amount: -\$8,010.00  
 Description: Deduct control panel for lighting at Village

- 3.10 Approval of Preliminary Eligible Costs as Final Eligible Costs – approve the preliminary eligible costs for state funding as the final eligible costs for the following projects to be funded through the 2014-15 capital outlay budget:

<u>Project</u>	<u>Total Cost</u>	<u>Local Share in 2014-15 Budget</u>	<u>State share at 40%</u>
Lower Middle Hot Water Heater Replacement	\$205,200	\$123,120	\$82,080
High School Hot Water Heater Replacement	\$411,556	\$246,934	\$164,622

Upon call of the roll, the motion carried with a unanimous vote recorded.

#### **4.0 PERSONNEL**

A motion was made by Dr. Yu and seconded by Mr. Goldoni to approve agenda items 4.1 and 4.2 as attached (see Pages 15 – 19).

Upon call of the roll, the motion carried with a unanimous vote recorded.

#### **ANNOUNCEMENTS BY THE PRESIDENT**

Ms. Bhargava thanked the board and the public for having the opportunity to serve on the board.

Ms. Bradley thanked the board, administrative team, teachers and staff for their caring, enthusiasm and passion. She stated that being on the board is an opportunity and a responsibility to consider 100% of the children. She said that the past ten years have been a gift, and she is thankful for the opportunity and the many friendships.

**EXECUTIVE SESSION** – A motion was made by Ms. Humza and seconded by Ms. Kirk-Csontos that the board adopt a resolution to go into executive session at adjournment.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

1. A personal matter involving a board member will be discussed.
2. The matter discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

**ADJOURNMENT**

A motion was made by Ms. Bradley and seconded by Ms. Bhargava to adjourn the meeting at 10:05 p.m. Upon call of the question, the motion carried unanimously.

At this time, the board convened in executive session.

Respectfully submitted,

Thomas M. Venanzi  
School Business Administrator/  
Board Secretary

**Montgomery Township Board of Education  
Travel Reimbursement Requests  
2013/2014**

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.31)	Meals	Lodging	Registration	Other	Total**	Approved Year-to-Date Total**
Kelly Apel	MHS	1/10/14	Visit Fashion Institute of Technology		\$7.35				\$29.50	\$36.85	\$36.85
Fiona Borland	BO	1/30 - 1/31/14	Techspo	\$10.00	\$53.94	\$66.00	\$99.00	\$385.00		\$613.94	\$613.94
Erica Disch	VES	3/14 - 3/15/14	FLENJ		\$11.16			\$180.00		\$191.16	\$191.16
Nancy Gartenberg	BO	1/30 - 1/31/14	Techspo	\$10.00	\$50.22	\$66.00	\$99.00	\$385.00		\$610.22	\$2,974.91
Naoma Green	MHS	12/18/2013	Legal One NJ - Online					\$300.00		\$300.00	\$460.85
Bobbi Kuhn	LMS	1/31/2014	Implementing Rigorous Coherent Writing					\$165.00		\$165.00	\$165.00
Deborah Sarmir	BO	12/12, 3/21,3/28	Next Generation Science Standards		\$21.39					\$21.39	
Deborah Sarmir	BO	12/20/2013	Implementing the Common Core through Union Management Collaboration		\$10.54					\$10.54	\$160.70
Wendy Senatra	OHES	1/29/2014	Unlocking Mystery of Selective Mutism					\$199.99		\$199.99	\$199.99
Thomas Venanzi	BO	3/6/2014	Public School Purchasing: The Nitty-Gritty!		\$26.04			\$50.00		\$76.04	\$1,736.40

\*Excluding Tolls

\*\*Estimated

BOE 12/17/13

\*\*Includes Registrations.

**4.1 PERSONNEL**

**Resignations/Retirements/Terminations/Rescissions**

Location	Name	Position	Effective	Reason	Dates of Employment/Notes
MHS	Chris Crow MTEA.HS.ENGL.MG.11	Teacher/MTEA President	07/01/2014	Retirement	09/01/2000 – 06/30/2014
MHS	Victoria Woods TCH.HS.WLNG.MG.13	Teacher/German/Spanish	03/01/2014	Retirement	09/01/2000 – 02/28/2014
MHS	Pam Gizzi TCH.HS.NRSE.MG.01	School Nurse	07/01/2014	Retirement	09/01/1986 – 06/30/2014

**Leaves of Absence**

Location	Name	Position	Type of Leave	Dates of Leave/Notes
LMS	Enrica Pirone LOA.LM.ENGL.06.03	Teacher/Grade 6	Temporary Disability Family Leave (FMLA) Anticipated Return	10/14/2013 – 12/06/2013 (paid w/benefits) (Revised) 12/07/2013 – 03/16/2014 (unpaid w/benefits) (Revised) 03/17/2014 (Revised)
VES	Amanda Bassford TCH.VS.BSI.MG.05	Teacher/Academic Support	Temporary Disability Family Leave (FMLA) Anticipated Return	02/10/2014 – 04/08/2014 (paid w/benefits) 04/09/2014 – 06/30/2014 (unpaid w/benefits) 09/01/2014
LMS	Jennifer Whitehouse LOA.LM.LASS.05.03	Teacher/ Grade 5/LA/SS	Temporary Disability Family Leave (FMLA) Unpaid Leave Anticipated Return	09/01/2013 - 10/29/2013 (paid w/benefits) Revised 10/30/2013 - 01/30/2014 (unpaid w/benefits) Revised 01/31/2014 – 06/30/2014 (unpaid w/o benefits) Revised 09/01/2014 - Revised
MHS	Melissa Fattorusso TCH.HS.ENGL.MG.09	Teacher/English	Temporary Disability Family Leave (FMLA) Anticipated Return	03/28/2014 – 05/08/2014 (paid w/benefits) 05/09/2014 – 10/03/2014 (unpaid w/benefits) 10/06/2014

**Appointments/Reinstatements (Certificated Staff)**

<b>Location</b>	<b>Name</b>	<b>Position</b>	<b>Replacing</b>	<b>Step</b>	<b>Salary</b>	<b>Pro-rated</b>	<b>Dates of Employments/Notes</b>
MHS	Brady Chenot TCH.HS.LDTC.MG.02	LDTC	Lisa Olasz	MA+60 Step 8-9 (Revised)	\$74,500.00		09/01/2013 – 06/30/2014
LMS	Andrew McDermott TCH.LM.ENGL.06.03	Teacher/Grade 6 (Leave Replacement)	Enrica Pirone	BA Step 1	\$55,665.00	Yes	10/10/13 – 11/05/13 @ \$85.00 p/day 11/06/2013 – 03/17/2014 (Revised)
VES	Karen Damato TCH.VS.RCTR.MG.05	Teacher/Grade 4/ICS (Leave Replacement)	Jessica Hoelper	BA Step 1	\$55,665.00	Yes	11/11/13 – 12/09/13 @ \$85.00 p/day 12/10/13 – 12/20/13
LMS	Sandra Noyelle TCH.LM.LASS.05.03	Teacher/Grade 5/ LA/SS (Leave Replacement)	Jen Whitehouse	BA Step 1	\$55,665.00		09/01/2013 – 06/30/2014 Revised
OHES	Patricia Toto TCH.OH.SPCH.MG.03	Speech Language Therapist	Erin Patterson	MA Step 1	\$61,565.00	Yes	01/01/2014 – 06/30/2014
VES	Lisa Olasz	Teacher/LDTC (Leave Replacement)	Debra Rothwell	MA+15 Step 8-9	\$339.31 Per Diem		10/07/2013-12/20/2013 Revised (3 Days a week)

**Appointments/Reinstatements (Non-Certificated Staff)**

<b>Location</b>	<b>Name</b>	<b>Position</b>	<b>Replacing</b>	<b>Step</b>	<b>Salary</b>	<b>Pro-rated</b>	<b>Dates of Employments/Notes</b>
UMS	Gilberto Taracena CUS.UM.CUST.NA.04	Custodial/Grounds		1-3	\$34,165.00 Revised \$661.00 2 <sup>nd</sup> shift stipend	Yes	Effective 10/01/2013 – 06/30/2014



**Appointments 2013-2014 (To Be Funded by Title I)**

<b>Location</b>	<b>Name</b>	<b>Position</b>	<b>Rate</b>	<b>Dates/Notes</b>
MHS	Brady Chenot	Achieve MHS – Coordinator/Facilitator	\$2000/program	01/14/2014 – 05/30/2014
MHS	J. Michael Lopez	Achieve MHS - Teacher	\$56.71/hour	01/14/2014 – 05/30/2014-not to exceed 34 hours
MHS	Jenna Enos	Achieve MHS - Teacher	\$56.71/hour	01/14/2014 – 05/30/2014-not to exceed 34 hours
OHES	Lindsay Fox	The Bridges Program/Teacher	\$56.71/hour	12/18/2013-05/02/2014-not to exceed 20 hours
MHS	Brady Chenot	Chaperone-Achieve MHS Field Trips	\$20/hour	01/14/2014-5/30/2014-not to exceed 6 hours
MHS	J. Michael Lopez	Chaperone-Achieve MHS Field Trips	\$20/hour	01/14/2014-5/30/2014-not to exceed 6 hours
MHS	Jenna Enos	Chaperone-Achieve MHS Field Trips	\$20/hour	01/14/2014-5/30/2014-not to exceed 6 hours

**2013 – 2014 Winter-Volunteer Coaching Recommendations**

<b>Location</b>	<b>Name</b>	<b>Position</b>	<b>Stipend</b>	<b>Pro-Rated</b>	<b>Dates of Employment/Notes</b>
MHS	Brianna Patane	Diving, Volunteer Coach	\$0		2013-2014 Winter Season

**Appointments/Substitute Teachers**

<b>Location</b>	<b>Name</b>	<b>Position</b>	<b>Status</b>	<b>Dates of Employment/Notes</b>
DISTRICT	Allison Pungello	Substitute Teacher	New	2013-2014 School Year
DISTRICT	Nevena Rakonjac	Substitute Teacher	New	2013-2014 School Year
DISTRICT	Mona Kishore	Substitute Teacher	New	2013-2014 School Year

**Tuition Reimbursement**

Location	Name	School	Semester	Credits	Reimbursed Amount	Course
MHS	Naoma Green	NJPSA			\$800.00	Leader to Leader

**Other**

Location	Name	Position	Salary/ Stipend	Pro-Rated	Dates of Employment/Notes
DISTRICT	Alica Oris	Occupational Therapist Intern	\$0.00		12/18/2013-01/23/2014
OHES	Katie Yard	Spec Ed Teacher	\$56.71 p/h		Home Programing ABA 12/16/13-06/30/14 (Not to exceed 3 hours per month)
MHS	Naoma Green APR.HS.APRN.NA.04	Vice Principal	\$92,500.00 Revised		07/01/2013 – 06/30/2014

**4.2 PERSONNEL**

**Resignations/Retirements/Terminations/Rescissions**

Location	Name	Position	Effective	Reason	Dates of Employment/Notes
LMS	Annie Yip	5 <sup>th</sup> Grade Math & Science Enrichment Program	10/28/2013	Resigned	09/01/2000 – 06/30/2014 Co-Curricular Program

**Leaves of Absence**

<b>Location</b>	<b>Name</b>	<b>Position</b>	<b>Type of Leave</b>	<b>Dates of Leave/Notes</b>
MHS	Kelly O'Toole TCH.HS.ENGL.MG.12	Teacher/English	Temporary Disability Family Leave (FMLA) Anticipated Return	01/06/2014 – 02/10/2014 (paid w/benefits) 02/11/2014 – 05/13/2014 (unpaid w/benefits) 05/14/2014
VES	Debra Newbury CUS.VS.CUST.NA.04	Custodian	Unpaid Leave Anticipated Return	12/02/2013 – 01/05/2014 01/06/2014
LMS	JoAnn Zisa LOA.LM.BSI.MG.02	Teacher/BSI	Sick Bank	12/17/2013 – 12/20/2013 paid w/benefits