

CONTRACTS WITH INDEPENDENT CONSULTANTS

0175 CONTRACTS WITH INDEPENDENT CONSULTANTS

The modern school system is a complex organization established to provide a high quality educational program for children and youth who will live in a changing and highly complex society. Additionally, the school system represents an investment of (many) millions of dollars by the public in the cause of public education. In order to pursue its educational mission and also to protect the public's financial investment in the schools, the Board will from time to time engage the services of qualified professional consultants to provide new insights and ideas for dealing with especially difficult problems and/or to provide special services which present staff is unable to provide. The kinds of assistance sought from consultants may include, but not necessarily limited to:

1. Conducting fact-finding studies, surveys, and research;
2. Providing counseling or services requiring special expertise;
and
3. Assisting the Board in developing policy and program recommendations.

Before engaging any consultant, the Board may require submission of a written proposal which can be incorporated into a contract or purchase order if it satisfies the wishes of the Board. Proposals will detail:

1. The specific objectives to be accomplished by the consultant;
2. The specific tasks to be performed;
3. The procedures to be used in carrying out the tasks;
4. The target dates for the completion of tasks; and
5. The method to be used to report results to the Board and/or to deliver any "product" (e.g., long-range plans, codified policy manual, etc.) to the Board.

The Board will not contract for vague services such as undefined "management studies," and all proposals will be submitted to the Board attorney for review before a contract is let. The Superintendent will establish procedures necessary to effect an efficient working relationship between the consultant and the Board and/or staff members.

Adopted: 26 July 1999

