

## 0155 BOARD COMMITTEES

### Committee of the Whole

The Board at its discretion shall constitute itself a committee of the whole at regular, special or conference meetings. No official action shall be taken at these meetings, unless so advertised.

In order to use the time, effort, and expertise of the members of the Board effectively, the Board may make use of a committee system.

### Standing Committees

Standing committees may be delegated limited authority and duties in major areas of continuing Board responsibility. Within the area of their assignment they shall consult with staff and other specialists to study, screen and make recommendations to the full Board. Standing committees may take no action of an official or binding nature; rather, such committees may only make recommendations to the full Board for such action. Committee meetings may be called at any time by the committee chairperson. Such meetings must include less than a quorum of the Board. Standing committees of the Board and their membership shall be determined annually. This manner of operating is the usual practice of the Board.

Committees shall be comprised of a chairperson and no more than three other Board members appointed by the President of the Board.

### Ad Hoc or Special Committees

The President of the Board may appoint such special committees as may from time to time be deemed necessary or advisable by the Board. The Board shall formally adopt a charge to the committee which shall include but not be limited to the duties of each special committee, and the committee shall be dissolved when its report has been made and formally accepted by the Board of Education. Ad hoc committees will act in an advisory capacity only. Such committees may seek input and participation by parents/guardians, staff, community and students, and may consult with other local Boards and agencies.



# POLICY

## MONTGOMERY TOWNSHIP BOARD OF EDUCATION

BYLAWS  
0155/Page 2 of 2  
BOARD COMMITTEES

### General

Except for committee-of-the-whole meetings, committee meetings shall not be open to the public, except that any member of the Board, contractor or member of the public who can contribute to the matter under consideration may attend upon invitation of the committee chair.\*

The Board President and Superintendent shall be ex officio members of all committees.

All board members should maintain consistent attendance at board meetings. The Montgomery Township Board of Education strongly encourages board members to participate in committee meetings in-person except in situations which prevent a board member from traveling to the meeting site. In the event a board member is unavailable to attend a committee meeting, it is the board member's responsibility to promptly notify the committee chair and administration liaison.

\*The committee may choose to hold public committee meetings when seeking public input on a topic.

Adopted: 26 July 1999  
Revised: 23 March 2010  
Reviewed:

